

**Village of Mantua, Ohio**  
**ORDINANCE 2023-35**

**AN ORDINANCE AMENDING CHAPTER 121 OF THE MANTUA VILLAGE  
CODIFIED ORDINANCES CONCERNING THE RULES OF COUNCIL OF THE  
VILLAGE OF MANTUA.**

**WHEREAS**, Ohio Revised Code Section 731.45 permits the legislative authority of a municipal corporation to determine its own rules; and,

**WHEREAS**, the Finance Committee has recommended certain amendments to Chapter 121 of the Codified Ordinances of the Village of Mantua, entitled “Council”, in order to address public record and ethics training, department head evaluations and distribution of committee materials; and

**WHEREAS**, this Council now wishes to address this concern by amending Chapter 121 of the Village of Mantua Codified Ordinances.

**NOW THEREFORE BE IT ORDAINED** by the Council of the Village of Mantua, a majority or more of the members elected thereto concurring that:

**SECTION 1.** Section 121.03, Article III(4) of the Codified Ordinances of the Village of Mantua is hereby enacted as set forth in “Exhibit A”, attached hereto and incorporated herein by reference.

**SECTION 2.** Section 121.03, Article XII(1)(g) of the Codified Ordinances of the Village of Mantua is hereby enacted as set forth in “Exhibit B”, attached hereto and incorporated herein by reference.

**SECTION 3.** Section 121.03, Article XII(6) of the Codified Ordinances of the Village of Mantua is hereby enacted as set forth in “Exhibit C”, attached hereto and incorporated herein by reference.

**SECTION 4.** Resolution 2021-19, appointing a public records training designee for the Village of Mantua's elected officials, is hereby rescinded.

**SECTION 5.** It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of the Council, and that all deliberations of this Council and any of its committees that resulted in such formal actions were in meetings open to the public, in compliance with Section 121.22 of the Ohio Revised Code.

**SECTION 6.** This Ordinance shall be in full force and effect after approval by at least a majority of the members elected to the Mantua Village Council at the earliest time allowed by law.

PASSED IN COUNCIL in Council this 17<sup>th</sup> day of October, 2023.

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ATTEST:

\_\_\_\_\_  
Linda Clark, Mayor

\_\_\_\_\_  
Maryann Fabian, Fiscal Officer

I hereby certify the above Ordinance was duly posted as required pursuant to Mantua Village Codified Ordinances Section 123.01 for no less than two consecutive weeks, beginning on the \_\_\_\_\_ day of \_\_\_\_\_, 2023.

\_\_\_\_\_  
Maryann Fabian, Fiscal Officer

Approved as to Legal Form:

\_\_\_\_\_  
Michele Stuck, Solicitor

**“Exhibit A”**

Article III(4) All elected officials shall participate in public records training approved by the Ohio Attorney General as provided in section [109.43](#) of the Ohio Revised Code. A future official may satisfy the requirements of this division by attending the training before taking office. The training shall be three hours for every term of office for which the elected official or future official was appointed or elected to the public office involved. The Village of Mantua Council does not authorize a designee to attend the required training in the place of an elected official. More information is available at <https://ohioauditor.gov/trainings/publicrecords.html>.

Each Council member shall also annually participate in one of the ethics law training options available through the Ohio Ethics Commission at <https://ethics.ohio.gov/education/>.

All certificates of training shall be submitted to the Fiscal Officer.

**“Exhibit B”**

Article XII(1)(g) The performance of each Department Head shall be reviewed annually or more as needed as determined by the appropriate committee, no later than November 1<sup>st</sup> each year by the designated Council Committee representing their department as set forth in the Village of Mantua Employee Handbook, Section 2.5.2.

**“Exhibit C”**

Article XII(6) Committee Agendas. All agendas and packets for committee meetings shall be forwarded to all Council members by email in advance of their committee's monthly meeting.