

COMMITTEE MINUTES

SAFETY COMMITTEE

October 4th, 2023

MEMBERS PRESENT: Chief Urso, Marty Hura, Steve Thorn, and Chuck Peterson

MEMBERS ABSENT: Motion to excuse Tammy Meyer by Steve, 2nd by Marty, all ayes

OTHERS PRESENT: Mayor Clark, Ryan Klemm

CALL TO ORDER: Chief Urso called the meeting to order at 6:00p.m.

ACCEPT MINUTES: Motion to approve minutes from September 6th, 2023 meeting by Steve, 2nd by Marty, all ayes.

CHIEF's REPORT: Appropriation Status, Vendors, and SRO report provided. All reports on file.

CITIZENS: John Clark

OLD BUSINESS:

- ❖ **Potato Festival Update** – Chief explains that all the invoices are paid, and the 2023 Potato Festival is in the books.
- ❖ **Employee Status** – Chief explains they will discuss in new business, due to changes.
- ❖ **Building Concerns-** Chief explained it was discussed.
- ❖ **Comments or any other Old Business** – None.

NEW BUSINESS:

- ❖ **Employee Status-** Chief explains that he just interviewed a dispatcher that wants to pick up 2 or 3 days a week. Chief explains the female works during the day full time at Crestwood Schools. Chief explains she was provided with a finger print letter, and the packet to move forward with the hiring process. Chief explains covering those 2 to 3 days a week helps the department by moving Ptl Brothers back to the road to relieve the burden. Chief explains that there has been one road officer application that was received, and he would like to meet with Mayor Clark to revisit.

- ❖ **SRO Status-** Chief explains that no applications have been received for the SRO position. Chief explains that it's difficult to fill the position, due to being in the middle of the school year and the pay doesn't compare to other school districts. Chief explains that he's been thinking of a few ideas, but makes it clear he hasn't discussed it with the schools regarding making the position more appealing to draw applicants. Chief explains that it is important to find the right applicant to fill the position. Chief explains that Ptl Brothers and himself are filling the hours within the school day to fulfill the contract with the schools currently. Steve states that it may be more attractive to someone if they were to have the summer months off. Mayor Clark mentions increasing the wages for the SRO, and having the summers off. Chief explains when making a change to the position it will need to be discussed with Michele Stuck.

- ❖ **Patrol Car Status-** Chief explains that they don't have the date the vehicle will be completed, but the vehicle will be completed by the end of the year.

- ❖ **Comments or any other New Business –** Chief explains that a couple of months ago the voice recorder crashed. Chief explains by the end of the month the recording system will be running on Windows 12, which is no longer supported. Chief explains that the company sent a few quotes. Chief explains to renew the current system that is not going to be supported is \$3,038. Chief explains that the fire department used to split the cost, which is no longer happening. Chief explains that the Village owns the whole bill. Chief explains to go with a system that is Linux based, and replace the whole system would be around \$28,000. Chief explains that is the entire building and was explained to last the rest of his career for the Village. Chief explains that the company would keep the old data, and if he needed to go back to something it would be available. Chief explains that the old system would be completely replaced with the new updated system. Chief explains that the company is not a bad one, and almost everyone in the state of Ohio is going to this system. Chief explains the security importance of the system. Steve questions the recording system, and Chief explains the importance of the recording system and its functions. Mayor Clark questions the time frame after purchasing the new system, Chief responds with 3 weeks. Mayor Clark questions the cost of installation, and Chief explains \$28,000 covers everything including installation. Mayor Clark questions the involvement of AT&T, and Chief advises that a phone call would need to be made to them. Mayor Clark and Chief discuss appropriations and cost, and Chief explains that the recording system is also for Village Hall not just the Police Department. Chief explains the importance of discussing the financing for repairing the flooring within the Police Department. A discussion is held between Ryan Klemm, Mayor Clark, Chief and John Clark about the options with replacing the flooring involving the subflooring. Chief explains that the expenses are for Village Hall, not just the Police Department. Mayor Clark mentions the funds within the Police Capital fund. Chief explains that there is no money being deposited into the Police Capital fund since the dispatching contracts with other agencies have come to an end. Chief explains that if the village chooses to move forward with the recording upgrades, they will try to schedule around Christmas time. Chief explains that the Village would like to end 2023 on the old system and start 2024 with the new system. Steve questions when the last time the recording system was utilized, and Chief explains that its used everyday with the fire department and radio traffic within the police department. Chief explains the investment will be money well spent. Chief explains the recording system is an insurance, and that it records any radio and phone line traffic within the entire building as well as the fire department. Steve states he feels the fire department should pay some of the cost, and Chief explains within the old contract they did. Chief explains the fire department opted out paying their cost of the system with the new contract therefore the village owns it. Chief explains that he has not received the Sisterhood of St. Josephs insurance for the event on October 14th, 2023. A discussion is held about the 4.4(7)(a) in the employee handbook involving increasing the payout of comp time. Steve mentions the neighborhood

watch program and questions when and why the program ended. Chief explains that it was way before his time

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and he is unable to answer. Mayor Clark explains that the program ended due to lack of participants. Chief explains that its something to possibly look into starting again, but its unknown as to any other communities that participate in the program currently. Chief explains that he believes that the program has gone away.

ITEMS RECOMMENDED TO COUNCIL: Employee handbook section 4.4(7)(a) to increase the 40 banked hours to 80 by Steve, 2nd by Chuck, all ayes.

ITEMS REFERRED TO FINANCE COMMITTEE: Voice recorder for further discussion.

ITEMS REFERRED TO PARKS COMMITTEE: None

ITEMS REFERRED TO SERVICE COMMITTEE: None

ITEMS TABLED: Voice recorder until more details are presented.

NEXT MEETING: November 1st, 2023 @ 6:00 p.m.

ADJOURNED: Meeting adjourned at 6:32 p.m. Motion to adjourn by Steve Thorn, 2nd by Marty Hura, all ayes.

Steve Thorn, Chairperson

Joseph Urso, Chief of Police