

Parks Minutes

November 20, 2019

Ashley called the meeting to order at 6:30

Members present: Ashley Hawkins, Martin Hura, Lisa Zamecnik, Don Buchert

Motion to excuse Scott Weaver (working late) by Ashley second by Don all yeas

Others present: Mayor Clark, Edie and Brock Benner and Cookie Vanek

Motion to accept the October minutes by Don second by Ashley all yeas

Meeting Schedule, Marty made a motion to cancel the December, January and February parks meetings. To resume in March 2019 this was seconded by Ashley all yes

Review of codified section chapter 951

Committee had a discussion and there are their recommendations:

951.01 (A) add language. Five members selected by the Mayor and approved by Council *two of whom shall be members of council whose terms shall coincide with their term as council members: three citizen members shall serve terms of two years beginning on January 01 of odd number years.*

951.01 (b) the Parks Board shall meet monthly and cancel when they have nothing on the agenda, by posting on the entrance door.

951.01(c) remove “c”

951.01 (d) to become “c”

Remove e,f,g,h, as they are addressed in 951.01A

951.01 (i) becomes (e)

951.02 (a) the board will make recommendations to the Village Administrator who shall have control and management of the parks.

951.02 (b) 1. List by “Mini Park and parcel #

2. List as Buchert Park and parcel #'s

951.02 (c) the Village Administrator shall control the use of the park and its facilities and shall enforce the rules and regulations adopted by Council.

951.02 (d) the Clerk Treasurer and admin assistant shall schedule the use of the recreational facilities to avoid confusion.

951.03 (a) through (n) no changes except possibly b and d (do those need to be removed if ordinance 2019-57 passes?

951.03 (o) those wishing to use the park shall apply by filling out a rental application through the Clerk Treasurer and or admin assistant. The care and cleaning of the park facilities will fall the purview of the Village Administrator to assign the service department for the repairs and care of the parks facilities and hire or assign a person to check the lodge after each use, and do cleaning of the lodge.

Ashley made a motion to approve the changes and send to Council Lisa second all yeas

Edie Benner addressed parks for “phase III” of Buchert Park Ashley asked that we move forward to get Council approval and pricing for paving atrial around the North ball fields and connect that paved trail to Robert Thomas Trail running through the woods from the end of Sontag Lane to E. High St coming out by the bridge. This grant is due Feb 01, 2020, it is an ODNR grant.

Edie (phase IV) also asked that we apply for a second grant due sometime in May 2020 also ODNR to pave a trail behind the service garage connecting to the Headwaters trail.

Edie committed the DMRC for matching funds on both

Ashley made a motion to move this legislation to Council in December for this second project. Second by Don all yeas

Don brought up about the kiosk at the end of the Headwaters trail coming off the walking bridge that the plex-a glass is broken. The Mayor that it was reported to Portage Parks a couple of months ago. She will advise the V.A. that it is not repaired.

The Mayor brought up that we have a recommendation from ODNR for phase II of the parks trail, she said once we get final approval and design we should reach out to United Way and see if they still want to add in the learning trails that they spoke to use about in 2016 (which is an activity path on the paved trails of phase II).

We briefly discussed added playground equipment after phase II is complete.

Discussed reviewing the Potato Festival Contract at the March meeting.

Motion to adjourn at 7:20 by Ashley all yeas