

**PARKS BOARD
MEETING MINUTES
March 17, 2021
6:30 PM**

Mayor Clark called the meeting to order at 6:40 p.m.

Roll Call: Don Buchert, Marty Hura, Nina Schroeder, Cookie Vanek, Scott Weaver

Other Village Personnel Present: Mayor Linda Clark

Citizens Present: None

- ❖ Motion to name Don as Chair of the Parks Board made by Cookie, seconded by Marty; all “ayes” given.
- ❖ Motion to approve minutes from October 21, 2020 made by Don, seconded by Scott; all “ayes” given.

Paddling Enhancement Grant: A grant from the Ohio Department of Natural Resources was sought earlier this year, and the Board is awaiting ODNR’s response to our application. The grant provides up to up to \$75,000/year with zero match, but the Board applied for \$50K to complete the following project.

The grant would cover the cost of paving much of the easternmost, river-adjacent portion of the park, including the drive leading to the access ramp, the turnaround, and its nearby parking spots. The four parking spots will accommodate (2) handicap-accessible spots, (1) spot for truck-trailers, and (1) regular parking spot. This leg of paving will cost approximately \$20K.

In addition, the east-side parking lot—which spans from the grass edge of Katie’s Meadow to the “spud” building and to the lodge—will be paved. This leg of paving will cost an additional \$26-27K. Because the access ramp itself cannot be paved, new gravel will be laid between the pavement and the river’s edge.

This work should take about a week to complete. Mayor Clark has received one quote from an asphalt company already, but she is currently seeking two more.

In total, the project costs approximately \$47K. Should we receive the grant, the Village would front the money to pay for the projects initially, and the ODNR would reimburse the Village in full. The ODNR will respond to our application by June 2021.

Risk Management Feedback: The risk management branch of the Village’s insurance provider recently inspected all of the Village’s buildings and properties. In accordance with feedback received, the following must be addressed by the Village:

- The pea gravel in the playground must be replaced. Mayor Clark is looking into Fibar mulch (engineered wood fiber), an estimated \$6K in cost, which was recommended by CT Consultants, Inc.

- The brick time capsule structure must be repaired or removed. Current estimates show that repairing the time capsule will cost approximately \$5,200-5,600.
- Rusted playground equipment must be sanded and painted.
- Missing rubber footholds on playground equipment must be replaced; these have already been ordered by Administrative Assistant Maryanne Fabian.
- The northeast corner of the western pavilion (i.e., the pavilion nearest to Mantaline) is crumbling; this corner of the concrete pad has deteriorated into gravel-like chunks and pieces. Also, cracks run within the pad. A new pad must be installed.
 - Mayor Clark posits that the Village could obtain a jack hammer, and the Service Department could demolish and remove the old concrete. As a result, money would only be allocated externally for the pouring of a new pad.
 - The Mayor is seeking volunteers to lend equipment for the project.
 - Replacement of the concrete pad under the pavilion (approximately 30' by 50') will cost about \$2,600 in concrete alone.

Approximately \$8,500 in unused funds are available in the capital fund. \$1K of this money is already earmarked for allocation to Brian Rogers from CT Consultants, Inc. for the many rewrites he completed for Buchert Park Phase 2. The remaining funds (about \$7,500) are what is left to complete the aforementioned projects.

The Village must provide information about the measures it will take to rectify these issues, as well as its tentative timeline for completing these projects, to the risk management company by April 15, 2021.

In the Works:

- The concrete benches have been removed, their bases painted, and their seats replaced with treated lumber.
- The Rotary Club is seeking a grant to update the volleyball court.
 - O.K. Brugmann was approached to provide a donation of sand to fill the court.
 - Mayor Clark is awaiting a response from the Rotary Club regarding the two quotes she passed along for additional improvement costs, ranging from \$2,200-2,400, to replace the net and its wench, pad the poles, and install an edge/perimeter.
 - The Parks Board seeks to understand how many man hours this project might take and how much labor the Service Department will expend to complete work at the volleyball court.
- Signs will be added to deter park-goers from parking on the grass near the access ramp and from parking in the space between the river's edge and the turnaround drive.
- Buchert Park Phase 2 is still underway. We have until the end of the year to fulfill the grant.
 - Todd Lamb saw through the completion of the paved walkway along the Potato Fest area and up to the south side edge of High St. In addition, gravel was laid on the pathway which runs along the river on the north side of High St., from the road to the northernmost edge of the property.
 - The NatureWorks grant was unable to provide for crossing lights where the walkway crosses High St.

- At least three cameras, but possibly four, are being installed to replace the current ones. A new computer will be installed at the police department to process the footage the cameras surveil.
 - A new DVR may be needed.
 - If a fourth camera is installed, a line may need to be installed as well, and a trencher would be borrowed.
- Maryann has also ordered the following items to replace current equipment: a new seesaw; (2) new swings; basketball backboards, nets, and hoops.

Other Matters and Concerns: The Board seeks to diminish the park’s electricity consumption and subsequent costs. Proposed ideas for reforming its energy consumption include the following:

- turning off air conditioning units and dialing down furnace temperatures in the three buildings when they are not in use;
- replacing the incandescent bulbs in the overhead lamps with LED bulbs;
 - Rapid Electric is to install LED bulbs at the basketball courts;
- checking into the three-phase electricity supplied in the old pump building, and possibly removing it—but Frank H. estimates that the removal would cost approximately \$5K, which makes the cost far greater than any of these savings.

The Village is presently renting out the pavilions, but the lodge is not yet available to rent.

- ❖ Motion to adjourn made by Scott at 7:40 p.m., seconded by Don; all “ayes” given.