

Village of Mantua
Historic Landmarks Commission Meeting
4/22/2023

Minutes

Meeting Called to Order: 10:16 AM/Emily Hammonds/Vice President

Roll Call:

Present: Kevin Maloney, Emily Hammonds, Ian Jones, Barb Stiebeling

Absent: None

Guest: Clark Magdych/ Former Landmarks Commission Chair

Approval of Minutes from 11/11/2022 Meeting

Motion to approve minutes – Kevin Maloney

Second- Barb Stiebeling

Vote Yes – Kevin Maloney, Emily Hammonds, Ian Jones, Barb Stiebeling

No - None

Minutes of 11/22/2022 Approved

Old Business

Status of the following inquiries

- 4569 W. High St. (Megan Zagorski) Colonial
- 4546 W. High St. (Bonnie Nosse) Colonial
- 4708 Woodford St. (Lisa Falkowski Gothic Revival
- 4731 E. High St. (Debbie Vogias) Gothic Revival, Former Bible College

Initial contact to all above residents has been made by Clark Magdych/Former Landmarks Commission Chair

Decision made to re-contact all above interested residents to verify continued interest. Form A optional

Assigned to: Not assigned

One additional interested resident follow up:

Assigned to: Barb

Decision made to also contact the two property owners from Brochure whose properties are on the National Register of Historic Places

Comment: not assigned

Follow-up contact will be made by email found on Property Index, no phone available.

New Business

- Nomination of officers

Chairman

Barb Stiebeling nominated Kevin Maloney
Nomination seconded- Emily Hammonds
Nomination accepted by Kevin Maloney
Vote- All in favor

Vice Chair

Kevin Maloney nominated Emily Hammonds
Nomination seconded – Barb Stiebeling
Nomination accepted by Emily Hammonds
Vote- All in favor

Secretary

Kevin Maloney nominated Barb Stiebeling
Nomination seconded – Emily Hammonds
Nomination accepted by Barb Stiebeling
Vote- All in Favor

- Property index updates need to be addressed for new property inquiries.
- Discussion about access to Property Index/Google Access
 - Access initially set up for one person only and currently belongs to Clark Magdych. Clark to Transfer access to Kevin Maloney
- Discussion of Property Index Definition/Purpose/Usage
 - A list of all properties in the village that were built in 1960 or earlier
 - Updates are used to contact any new homeowners who become eligible for local designation of historic property
 - Address may be different from mailing address.
 - Document not required by Commission – is tool to help in letter campaign.
 - Updates requested from Portage County Auditor's
- Discussion of Plaques for homes receiving local designation in 2022
 - Limited budget. Cost \$ 150+
 - Design to be determined.
 - Former commissioner Renee Henry has done some research.
 - Check plaques for Aurora and Hudson
 - Ian Jones to look into
- Discussion of Priorities for 2023 (no specific order)
 - Property Index from Auditor's Office
 - Letter campaign
 - Follow up with homeowners expressing interest in local designation and National Registry owners
 - Art on the Hill Booth
 - Request rate discount d/t our necessity as Qualified Local Government (QLG)
 - 2023 Meetings: April 22, Sept 9, Nov 11 with possible fourth meeting in May 2023
 - Add detail to Orientation Packet

- Discussion of need for Tasks/Goals
 - Will help to focus our work.
 - Will help in writing End of Year Summary
 - Will help to demonstrate our progress.
 - Resource: Codified Ordinance Mantua Village 159

- Discussion for new/more commissioners (Emily leaving at end of year)
 - All agreed to investigate
 - Comment/Ian: suggested proposing to the Village Council an amendment to the administrative code to reduce the number of Landmarks Commission officers to 5 people instead of 7.
 - DMRC to be contacted
 - Village Website? Can we modify it?
 - Local newspaper – Record Courier, Villager
 - Portage county Historical Society
 - Mantua Historical Society

- Events planned for 2023.
 - Art on the Hill

Meeting Adjourned: 11:31 AM

Respectfully Submitted,
Barbara Stiebeling