

**Tammy Meyer**  
Mayor



## VILLAGE OF MANTUA

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**Ryan Klemm**  
Village Administrator

**Maryann Fabian**  
Fiscal Officer

**William Mason**  
Village Solicitor

### Planning Commission Meeting Minutes April 14, 2026 6:30 p.m.

Call to order 6:40 p.m.

Roll Call: Marty Fergus, Steve Thorn, Wes Hawkins, Mayor Tammy Meyer, Riley Meyer

Others Present: Solicitor Bill Mason

Citizens Present: None

Approval of Minutes of March 10<sup>th</sup> Planning Commission Meeting Minutes:

- ❖ Marty Fergus made the motion to approve March's meeting minutes and Riley second. All ayes.

The Commission discussed Section 500, focusing on the zoning permit process, and noted that the process still requires further review. It was also observed that the Portage County Building Department should be responsible for issuing certificates of occupancy. The Commission then reviewed Section 600 of the zoning code. Members noted that page 2 should include a reference to Section 410 regarding accessory buildings, along with minor edits throughout the section. Section 610.06, concerning the number of required zoning application copies, was also discussed. Additional discussion included bonding requirements and a page-by-page review of revisions related to decorative fences, parking lots, and trees. The Commission concluded its review on page 173. At the next meeting, discussion will resume with Sections 610, 620, and 640. A consultant may attend the next meeting to provide guidance on streamlining the planning process.

- ❖ Tammy made a motion to cancel May's Planning meeting and have the next meeting in June. Wes second. All ayes.

Adjournment 7:38 p.m.

- ❖ Steve asked for a motion to adjourn. Tammy made a motion to adjourn the meeting. Wes second. All ayes.