

**Service Meeting Minutes**  
**June 6, 2023**  
**6:00 PM**

- Mayor Linda Clark Called meeting to order at 6PM
- Pledge of Allegiance
- Members present: Tammy Meyer and Kevin Maloney
- Others present: Ryan Klemm V.A., Mayor Linda Clark, Elena Feather-Faber  
Administrative Assistant
- Citizens present: Chuck Peterson and Marty Fergus
  - Nothing to discuss from citizens
- Motion to approve the May 2, 2023 minutes by Tammy
  - Kevin motions to amend spelling on #4(f) “4-5 tress” to “4-5 trees”
  - 1<sup>st</sup> Tammy 2<sup>nd</sup> Kevin, all ayes

Discussion

Village Administrator’s Report

- a. Cannon was removed for sandblasting and painting; All work was done by donations made to the Village and Keith Brugmann to pour concrete slab
- b. Tree removal has been put on hold due to other projects- Shade Tree; Questioning property owners’ responsibility
- c. Catch basin replacement on Regan
- d. Pushed back paving project with Benedetti, due to new legislation needing to put in place
- e. Motion to move Resolution 2023-22 to council; Tammy 1<sup>st</sup> Kevin 2<sup>nd</sup>, all ayes
- f. Buchert Phase 4, Pavilion 1, sidewalk, basketball court; wanting to switch to using in-kind work
- g. Buchert Phase 5; Application was submitted to ODNR is to do pickle ball court, handicapped sidewalk by pavilion 2 and readjust the volleyball court to the west; If approved will be bid out in 2024
- h. Current and future projects; Six catch basins on Reservoir Rd and Elm St (should pick up again week of 6/12/23); Road/parking lot striping; Cemetery watermain repairs
- i. Does not want to subcontract projects anymore; will include work such as, cemetery, drainage next to Village Hall, mowing, and cleaning. By bringing work in house, there will be justification in bringing on new full/part time service department workers; the positions are needed, the funding is just needed
- j. Would like to change equipment. The village has four trucks, not all are necessary. Would like to switch to using UTV this change would reduce and change our insurance coverage VA is Interested in two Kawasaki Mules. These will help maintain trails and cemetery. The total out the door cost would be \$23,311.98. The time frame to purchase is 30 days. Will be new with a warranty. Wants to use funds from ARPA (\$50,000-\$53,000 available in funding need to be used by end of year.) Tammy made motion for legislation to be brought to council for purchase of Kawasaki Mules from ARPA funds 2<sup>nd</sup> by Kevin, all ayes. Wants to auction off

Chevy Silverado for \$5,000-\$6,000 and Cushman for \$1,000-\$2,000, approximate profit of \$6,000-\$8,000, the remaining amount to budget for would be \$13,000-\$15,000

- k. Discussed options of new seasonal employee for service department. Would work 30 hours. See if funds are available for new employment. Projects- Drainage for the side of the Townhall building. Phase 1 W. Franklin should be done the end of June.
- Motion to Adjourn by Mayor Linda Clark at 6:57 Tammy 1<sup>st</sup> Kevin 2<sup>nd</sup>, all ayes