

**Tammy Meyer**  
Mayor

**Maryann Fabian**  
Fiscal Officer



## VILLAGE OF MANTUA

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**Rachel Sullivan**  
Zoning Inspector

**William Mason**  
Village Solicitor

### FINANCE COMMITTEE MINUTES November 12, 2026

Dave Sluka called the meeting to order at 6:00 p.m.

Roll Call: Dawn King, Dave Sluka, Steve Thorn

Others Present: Fiscal Officer Maryann Fabian

Citizens Present: Mark Fabian

#### Approval on Minutes

- ❖ Steve made a motion to approve the October 15, 2025 Finance Minutes. Dawn second. All ayes.

Maryann presented the Financial Reports

- ❖ Steve made a motion to send to council. Dawn second. All ayes.

#### Health Insurance Renewal

Maryann explained that the renewal for the village employee health insurance will increase by 4% for 2026. This is considered an excellent rate, as the village had anticipated a potential 12% increase. It was decided that Debbie Boop, the insurance company representative, does not need to attend the council meeting to give a presentation.

Since Maryann will not be able to attend the meeting, she asked that someone request council approval for the renewal. It was also agreed that there will be no change to the 2026 appropriation, allowing the current budget to serve as a buffer for the slight increase.

#### Appropriation for the Police Department

Maryann noted that the village will need to appropriate additional funds to the Police Department to cover expenses related to the hearing, its outcome, preparation for the appeal, and payment to Hiram for the Acting Police Chief. The breakdown is as follows:

- Boarding the dog - \$990
- Security for the October 21, 2025 council meeting - \$1,025
- Estimated cost for the hearing transcript - \$4,100
- Additional funds for Acting Chief Clemens through the remainder of 2025 - \$5,085

This brings the total increase in General Fund appropriations to \$11,200.

#### Investment Update

Maryann shared that Middlefield Bank is offering the same variable interest rate currently provided by Star

Ohio, as long as the village keeps its funds with Middlefield Bank. This arrangement is mutually beneficial for both the village and the bank.

## Legislation

RES 2025-39 A RESOLUTION AUTHORIZING AN AGREEMENT WITH THE PORTAGE COUNTY PUBLIC DEFENDER FOR THE DELIVERY OF LEGAL SERVICES TO INDIGENT CITIZENS OF MANTUA, AND DECLARING AN EMERGENCY. Maryann explained this is legislation that the village has to do every year.

RES 2025-40 A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE THE H2OHIO GRANT AGREEMENT WITH THE OHIO DEPARTMENT OF NATURAL RESOURCES, AND DECLARING AN EMERGENCY. Steve explained that this was taking down Mats Road bridge at no cost to the village.

RES 2025-41 A RESOLUTION AUTHORIZING AN AGREEMENT WITH THE CHAGRIN RIVER WATERSHED PARTNERS TO ASSIST WITH THE MATS ROAD BRIDGE REMOVAL PROJECT, AND DECLARING AN EMERGENCY.

ORD 2025-42 AN ORDINANCE APPROVING THE RECODIFICATION, EDITING AND INCLUSION OF CERTAIN ORDINANCES AS PARTS OF THE VARIOUS COMPONENT CODES OF THE CODIFIED ORDINANCES OF MANTUA, OHIO AND DECLARING AN EMERGENCY.

- ❖ Steve made a motion to move 2025-39, 2025-40, 2025-41 and 2025-42 to council. Dawn second. All ayes.

## Any Other Business:

- Maryann noted that at the upcoming council meeting, someone will need to request approval to pay Walter Drain \$5,701.66, since this exceeds the \$3,000 spending limit.
- She also summarized the draft audit exit information for fiscal years 2023 and 2024. Overall, the audit results were positive, with the only issue being that one council member has not yet completed the required Sunshine Law training.
- Maryann provided an update on public records requests, stating that she currently has 19 open requests. She informed council that the village has been referred to the Ohio Court of Claims due to delays in releasing public records. The delays have primarily been caused by difficulty obtaining the necessary records from other individuals. She mentioned receiving limited assistance from Bill and that she contacted the State's legal department for guidance. They advised that it is generally not recommended for a Fiscal Officer to handle public records requests, as doing so could expose the Fiscal Officer to potential legal risk if issues arise.
- Maryann also stated that new legislation will be needed to change the Fiscal Officer position from hourly to salaried, and she discussed other positions that will require legislative updates as well.
- Steve brought up the K9 vehicle, asking what should be done with it now that the village no longer has a K9 program. Since the future configuration of the Police Department is still uncertain, it was decided to hold off on making any decisions about the vehicle at this time.
- Steve also discussed the need for a third-party host for the village's website, at an estimated cost of \$99 per month. He explained that this would be a more reliable option and would make it easier to transition a new person into the webmaster role if and when that becomes necessary.

## Adjournment

- ❖ Dave made a motion to adjourn at 6:44 p.m. Steve second. All ayes.