

VILLAGE OF MANTUA
COUNCIL MEETING
May 20, 2025

Mayor Tammy Meyer called to order the council meeting at 6:00 p.m. – moment of silence for Wynell (Nell) Hooie

Pledge of Allegiance

Roll Call: Steve Thorn, Dawn King, Kevin Maloney, Patrick Frost, Denise DiLellio, Dave Sluka

Others Present: Mayor Tammy Meyer, Solicitor Bill Mason, Police Chief Joe Urso, Fiscal Officer Maryann Fabian, Village Administrator Ryan Klemm

Citizens: Terry Hronek

Mayor's Report is turned in and on file.

Tammy requested approval of the following:

- Special Event Form Art on the Hill on July 12, 2025.
 - Kevin made a motion to approve. Dawn second. All ayes.
- Special Event Form Sisterhood of St. Joseph's Mantua Wine and Chocolate Walk for October 11, 2025, pending all necessary paperwork.
 - Dawn made the motion to approve. Patrick second. All ayes.
- Tammy asked for approve to move forward with updating the Village's Comprehensive Plan with the PCRCP at a cost not to exceed \$40,000.00 over 3 years.
 - Steve made them motion to approve. Denise second. All ayes.

The Celebrate Portage Grant covers the costs associated with hosting the event, including the cake.

Maryann asked for approval for the following donations:

- DMRC donation of \$32,600.00 for Buchert Park Phase V and \$5,268.00 to go towards flowers and labor to water the flowers.
- Mantua Village Garden Club donation of \$500.00 for flowers for the village.
- Chamber of Commerce flower donation of \$2,500.00
- Delia-Thompson Trust of \$53,573.02 toward the cemetery
- The State of Ohio for the old state computer and printer that was replaced for the fiscal officer.
 - Steve made a motion to approve. Kevin second. All ayes.

Maryann asked for approval of the following payments:

- Retro payment to Light Mart for \$4,025.00 approved by the Delia-Thompson Trust
 - Steve made a motion to approve. Patrick second. All ayes.
- Retro payment to the City of Ravenna for this past season's salt of \$11,332.38
 - Kevin made the motion to approve. Denise second. All ayes.
- Payment to the Sewer Cleaning Company for \$8,800.00 for catch basin clean out.
 - Dawn made the motion to approve. Dave second. All ayes.
- Payment to the BWC of \$3,491.00 for hearing tests and other items to become compliant.
 - Steve made a motion to approve. Denise second. All ayes.
- Payment for up to \$25,000.00 for five APX mobile radios.
 - Kevin made the motion to approve. Steve second. All ayes
- Payment to Amish Country Roofing for up to \$16,000.00 for the pavilion roofs at the park.
 - Dawn made the motion. Dave second. All ayes
- Payment to Holiday Designs for \$3,038.97 for the hometown heroes' program.
 - Dave made them motion to approve. Denise second. All ayes.

- Payment to Marshall Power Equipment for up to \$26,000.00 for the mower approved by the Delia-Thompson Trust, The Delia Thompson Trust is paying for \$19,883.33 and the rest will be coming out of various service department operating.
 - Steve made a motion to approve. Denise second. All ayes.

Maryann Reviewed the March financial reports.

- ❖ Steve made a motion to approve. Dave second. All ayes.

Maryann reviewed to April financial reports.

- ❖ Patrick made a motion to approve. Dawn second. All ayes.

Correspondence

Tammy read the following correspondence:

- From Tim Paisley on Reservoir Drive regarding Spectrum and changing ISP providers.
- From Chelsea Gregor on Franklin Street regarding the DORA.
- From Tony Guardalabene on Reservoir Drive regarding his concerns with the clean-up work at the end of the day by the company replacing the sewer pipes in the village.

Approval of previous Minutes

Dave requested an amendment to the March 18, 2025 minutes. Bill Mason swore in Dave Sluka, not Dawn King.

- ❖ Dave made a motion to approve the March 18, 2025 minutes as amended. Dawn second. All ayes.
- ❖ Steve made a motion to approve the April 9, 2025 minutes. Denise second. All ayes.

Committees:

Dawn King reported for DMRC and Finance.

Patrick Frost reported for Safety.

Steve Thorn reported for Fire Board, Planning and Cemetery.

Kevin Maloney reported for Processes and Landmarks.

Tammy Meyer reported for PCRCP and Records Commission.

Denise DiLellio reported for Service.

Dave Sluka reports for Parks.

Department Heads:

Police Chief Joe Urso reported for his department. He requested for council to accept the following donations:

- \$90.00 from a resident to go toward the K9 operating.
 - Kevin made a motion to approve. Dawn second. All ayes.
- \$1000.00 from F & S Automotive for Police Capital
 - Dave made a motion to approve. Steve second. All ayes

Village Administrator Ryan Klemm reported for his department

Legislation:

ORD 2025-14 AN ORDINANCE EXTENDING WILLIAM MASON, AS SOLICITOR FOR THE VILLAGE OF MANTUA AND FIXING HIS COMPENSATION FOR THE PERIOD OF July 1, 2025, THROUGH JUNE 30, 2028, AND DECLARING AN EMERGENCY. Tammy explained this was a three-year contract for Bill Mason, the village's solicitor. She talked with Bill, and there is a small 2.5% increase between this contract and the previous contract, but it does not increase over the next three years.

- ❖ Dave made a motion to suspend the rules. Dawn second. All ayes.
- ❖ Kevin made the motion to approve. Denise second. All ayes.

ORD 2025-15 AN ORDINANCE AUTHORIZING THE FISCAL OFFICER TO PURCHASE EMPLOYEE DISHONESTY AND FAITHFUL PERFORMANCE OF DUTY POLICY IN LIEU OF BOND, AND DECLARING AN EMERGENCY. This is an insurance policy that covers the village, the mayor and fiscal officer in lieu of a bond.

- ❖ Steve made a motion to suspend the rules. Denise second. All ayes.
- ❖ Dave made a motion to approve. Dawn second. All ayes.

RES 2025-16 A RESOLUTION AUTHORIZING AN AGREEMENT WITH THE CITY OF RAVENNA FOR THE PURCHASE OF ROAD SALT AND DECLARING AN EMERGENCY. This is a contract for next years road salt at 5 cents a ton less expensive.

- ❖ Dawn made a motion to suspend the rules. Dave second. All ayes.
- ❖ Steve made a motion to approve. Dave second. All ayes.

ORD 2025-17 AN ORDINANCE AUTHORIZING CERTAIN ADJUSTMENTS TO THE 2025 APPROPRIATIONS AND DECLARING AN EMERGENCY. Maryann summarized the adjustments.

- ❖ Steve made a motion to suspend the rules. Dawn second. All ayes.
- ❖ Kevin made a motion to approve. Steve second. All ayes.

ORD 2025-18 AN ORDINANCE APPROVING AND ADOPTING A PERMANENT BUDGET FOR 2026 FOR THE VILLAGE OF MANTUA, AFTER PUBLICATION AND PUBLIC BUDGET HEARING PURSUANT TO OHIO REVISED CODE 5705.30. This legislation had been discussed at the May 14, 2025 Budget Workshop. Denise asked about the word permanent in the description, and Maryann said that even after this passes and is approved by the auditor, the council has until December 2025 to change the appropriations.

ORD 2025-19 AN ORDINANCE AMENDING CHAPTER 400 and 440 OF THE VILLAGE OF MANTUA CODIFIED ORDINANCES, SECTIONS 400.01(B)(C) AGRICULTURAL USE, SECTION 400.03(B)(C) GARAGE AND YARD SALES, SECTION 400.06 MINIMUM DWELLING UNIT FLOOR AREA REQUIREMENTS, SECTION 410.01(D)(1) and (2) ARCHITECTURAL PROJECTIONS, SECTION 410.01(E)(6) and (7) ADDITIONAL REGULATIONS FOR ACCESSORY BUILDINGS, SECTION 410.02(C)(3) and (4) FENCES, WALLS AND REPAIR, SECTION 410.05 OUTDOOR SALES AND DISPLAY, SECTION 410.07(A) and (D) PARKING AND STORAGE OF VEHICLES, SECTION 440.10(E) LOCATION OF OFF STREET PARKING SPACES, SECTION 440.12 DRIVEWAY ACCESS AND AISLES, AND SECTION 440.14(C) DESIGN MAINTENANCE AND DECLARING AN EMERGENCY. The discussion was there were a bunch of little items changed in this legislation, but it made it hard to follow what exactly changed.

ORD 2025-20 AN ORDINANCE AMENDING CHAPTER 121, SECTION 121.03 RULES, ARTICLE VIII PERMITTING NON-MEMBERS TO SPEAK AND DECLARING AN EMERGENCY. Dawn said that this should go three readings to give her time to really look it over. Others agreed.

ORD 2025-21 AN ORDINANCE AUTHORIZING THE MAYOR AND THE CHIEF OF POLICE TO EXECUTE A MEMORANDUM OF UNDERSTANDING WITH THE CRESTWOOD LOCAL SCHOOL DISTRICT RELATING TO THE SCHOOL RESOURCE OFFICER PROGRAM AND DECLARING AN EMERGENCY. The only difference between this MOU, and the previous MOU is that Crestwood can discuss changing the position to part-time. Dave asked for an amendment to fix a typo in the date on page 1 of the MOU.

- ❖ Dave made a motion to amend. Dawn second. All ayes.
- ❖ Steve made a motion to suspend the rules. Kevin second. All ayes.
- ❖ Kevin made a motion to approve. Dave second. All ayes.

ORD 2025-22 AN ORDINANCE AUTHORIZING THE MAYOR AND THE CHIEF OF POLICE TO EXECUTE AN AGREEMENT WITH THE CRESTWOOD LOCAL SCHOOL DISTRICT RELATING TO THE SCHOOL RESOURCE OFFICER FOR ONE 2025-2026 SCHOOL YEAR AND DECLARING AN EMERGENCY. This is the SRO contract for the 2025-2026 year that the Chief and Tammy negotiated with Crestwood schools.

- ❖ Steve made a motion to suspend the rules. Dave second. All ayes.
- ❖ Steve made a motion to approve. Denise second. All ayes.

ORD 2025-23 AN ORDINANCE AUTHORIZING A TRANSFER OF \$62,837.75 FROM THE GENERAL FUND #1000 INTO VILLAGE HALL NOTE RETIREMENT FUND #3401 FOR THE PURPOSE OF RETIRING THE GENERAL OBLIGATIONS BONDS, AND DECLARING AN EMERGENCY. The purpose of this transfer is to pay off the Village Hall note.

- ❖ Steve made a motion to suspend the rules. Kevin second. All ayes.
- ❖ Dave made a motion to approve. Denise second. All ayes.
- ❖ Kevin made a motion to approve the payment to Middlefield Bank for the amount of \$81,217.05 to pay off the note on May 21, 2025. Dawn second. All ayes.

RES 2025-24 A RESOLUTION AUTHORIZING PREPARATION AND SUBMISSION OF APPLICATION MATERIALS TO PARTICIPATE IN OHIO DEPARTMENT OF NATURAL RESOURCES NATUREWORKS GRANT PROGRAM AND EXECUTION OF DOCUMENTS AS REQUIRED, AND DECLARING AN EMERGENCY. This application would be for the siding and other improvements at the Buchert Park lodge.

- ❖ Kevin made a motion to suspend the rules. Dawn second. All ayes.
- ❖ Steve made a motion to approve. Dave second. All ayes.

RES 2025-25 A RESOLUTION AUTHORIZING AN INTER-AGENCY AGREEMENT WITH THE DOWNTOWN MANTUA REVITALIZATION CORPORATION RELATING TO PHASE FIVE OF THE BUCHERT PARK WALKING TRAIL PROJECT- LODGE REFURBISHMENT, AND DECLARING AN EMERGENCY. Tammy requested an amendment of the title to change from phase five to phase six.

- ❖ Steve made the motion to amend. Dave second. All ayes.
- ❖ Steve made a motion to suspend the rules. Denise second. All ayes.
- ❖ Steve made a motion to approve. Dave second. All ayes.

Any Other Business

Dave Sluka started a discussion on a dedicated person for grant writing.

Adjournment

- ❖ Kevin made a motion to adjourn at 7:59 p.m. Dave second. All ayes.