

## **Finance Committee Meeting February 12, 2025**

Call to order at 6:01 p.m. by Dawn King

Pledge of Allegiance

**Roll Call:** Patrick Frost, Dawn King, Steve Thorn

**Others Present:** Mayor Tammy Meyer, Fiscal Officer Maryann Fabian, Mark Fabian

Approve minutes

- ❖ The 1.15.2025 minutes were presented. Steve made a motion to approve the minutes; Patrick second. All ayes.

Financial Reports

The financial reports were reviewed including an adjustment to the BWC check that had to be voided out from 2024, and delinquent income tax.

- ❖ Dawn made a motion to move the finance reports to council. Steve second. All ayes.

Review of Finance Legislation

ORD 2025-06 AN ORDINANCE AUTHORIZING CERTAIN ADJUSTMENTS TO THE 2025 APPROPRIATIONS AND DECLARING AN EMERGENCY. It was explained that the increase in the general fund was correcting ORD 2025-03, that will be revoked. The increase in capital is for purchase of a HVAC system for the park lodge. Steve requested that this legislation should reference 2025-03. Maryann said that she would contact the solicitor with this request.

- ❖ Steve made a motion to move legislation to council with the possible amendment. Dawn second. All ayes.

ORD 2025-07 A RESOLUTION AMENDING RESOLUTION 2025-05 AUTHORIZING THE PURCHASE OF A SNOW PLOW, AND DECLARING AN EMERGENCY. This legislation replaces 2025-05, and includes the light bar cost for the snowplow.

- ❖ Dawn made a motion to move resolution to council. Steve second. All ayes.

Discussions

Maryann shared that the solicitor had requested the addition of a miscellaneous appropriation line. It was agreed that Maryann would reach out to the solicitor to draft legislation for a \$3,000 appropriation from the General Fund.

She also provided an update on the BWC payment timeline, explaining that while she attempted to make the payment in December 2024, a series of errors delayed the payment until January 2025. As a result, the village incurred a fee, and despite Maryann's efforts to secure penalty forgiveness, she was unsuccessful.

Tammy expressed a desire to review the service department expenses. To assist with this, Maryann prepared a spreadsheet detailing the service department's sales, equipment purchases or rentals, and additional appropriation legislation for the years 2023, 2024, and 2025.

Tammy mentioned that the village administrator had a meeting with BWC, and the village was found to be non-compliant. To meet BWC requirements, the village will need to submit reports, undergo training, and conduct hearing tests, among other actions. It is estimated that this process will take approximately a year to complete

Patrick inquired if there was a way to reimburse Maryann in the event of a finding for recovery to cover the BWC fee, if she had to personally pay for it. Tammy clarified that this would not be allowed, as it would be considered a misuse of taxpayer funds.

Dawn adjourned the meeting at 6:49 p.m.

Please note: An audio recording of this meeting is available via public record request.