

Landmarks Commission
Meeting Minutes
December 14, 2024

1. Call to Order
 - a. Ian as acting Chair called meeting to order at 10:11 AM

2. Roll Call
 - a. Kevin Malone/Chair – absent
 - b. Ian Jones/Vice Chair – present
 - c. Barb Stiebeling/Interim Secretary – present
 - d. Denise Dilello – present
 - e. Dawn King – present

3. Others present – none

4. Report of Chair/Clerk – none

5. Business of the Audience – none

6. Approval of Minutes
 - a. A few clarifications were made regarding the name of the Heritage Ohio organization and the title of Nathan Bevil.
 - b. Motion made to approve the minutes with the above clarifications – Ian
 - c. Second- Denise
 - d. Approved – all

7 New Business

- a. Proposed Goals for 2025
 1. Award plaque to Edie Benner
 2. Continue to target Village properties.
 - a. Ian suggests that we do the initial form.
 - b. Denise suggests that we approach homeowners and start form
 - c. Identify businesses in the Village
 - i. Priorities are Pump House, service building, lodge, train station – Dawn/Kevin to take to Council for agreement
 3. Put together packets for homeowners: Ohio History Inventory, Deed history chart, Guidelines for property research developed by Ian

- b. Potential Opportunities for Community Engagement for 2025
 1. Art on the Hill -
 2. Merry Eve

3. Letter campaign – should this be resurrected?
4. Summer Farmers and Makers market
5. Walking Tour?/Tim Benner?
6. Crestwood Community Center presentation
7. Partner with Rotary
8. Workshop on researching home history

c. Submit Annual Report

- a. Barb to identify accomplishments and first draft for review at Feb 2025 meeting
- b. Kevin to formalize and submit

8.Unfinished Business

- a. Response for CLG Evaluation – resumes needed
 - i. Denise – sent to Kevin
 - ii. Dawn- will send to Kevin
- b. Merry in the Village
 - i. Booth set up, well received by those who attended
 - ii. Dan Tillet took to business group
 - iii. Do we owe money
- c. Visit to Portage County Recorders Office – Nov 6, 2024
 - i. Terry Vechery met all commissioners and went through the steps that she and interns used to research homes. Handouts were provided on homes already researched to help learn the process. A title company employee was also in the Recorder’s office and also provided guidance.
 - ii. A template for future work was not provided
 - iii. Ian developed and shared a guideline for future work
- d. Status of properties being considered for Historic designation
 - i. No new updates.
 - ii. See above for village owned properties, who will take responsibility
- e. Organization of Commission files
 1. Ongoing
- f. New Walking Tour Brochure
 - i. Needs reimbursement to Ian for \$291

9. Any other business

- a. None
- b. Next meeting Feb 8, 2025

10. Adjourn

- a. Ian called for a motion to adjourn at 11:20
- a. Barb moved to adjourn meeting
- b. Denise seconded
- c. All approved