

## REGULAR COUNCIL MEETING MINUTES

May 17, 2022

Call to Order at 6:30 PM by Mayor Clark

Pledge of Allegiance with a moment of silence for George Skupski and William Lange

Members present: Nina Schroeder, Scott Weaver, Steve Thorn, Tammy Meyer, Heather Paisley

Others Present: Solicitor Michele Stuck, Police Chief Joe Urso, Mayor Linda Clark, Village Administrator Maryann Fabian, Fiscal Officer Teresa Criblez, Village Engineer Gene Arters via Zoom

Citizens: Cookie Vanek, Kira & Gary Crawford, Linda & Dan Wilke and Officer Miranda Brothers

Tammy made a motion to excuse Marty Hura. Nina second. All ayes.

### Mayors Report

#### Special Event Forms:

1. Farmer's Market done by Julie Robain, Edie Benner and Jodie Fiala want to hold it on Friday nights in the green space. Let's support them.
2. The R44 Coffee Shop wants to do live music in the mini park every other Friday night through August 26<sup>th</sup>.
  - ❖ Scott motioned to approve pending insurance. Heather second. All ayes
3. Mantua Potato Festival Sept 9-11 with insurance forms.
  - ❖ Scott motioned to approve. Tammy 2<sup>nd</sup>. All ayes

Mayor Clark requested a motion to pause the Council Meeting at 6:35pm

- ❖ Scott motioned to pause the meeting. Steve second. All ayes.

Mayor Clark requested a motion to reconvene the Council Meeting at 6:36pm

- ❖ Tammy motioned to reconvene. Scott 2<sup>nd</sup>. All ayes.

Mayor Clark announced that Linda Wilke is retiring after 30 years of service to the Village and presented her with a Proclamation declaring May 20,2022 Linda Wilke Day.

Mayor Clark introduced Council to Kira & Gary Crawford. They are opening a new business in town called Kira's Sweet Bakery. It's going to be in the old granary building. Kira went over what items they were going to have. Half of the store will be chocolate and candies. The Grand Opening is May 28<sup>th</sup> at 10:00am. There will be a ribbon cutting ceremony and the mayor will send the information to Stacy at the Villager.

Public was dismissed.

Teresa summarized the financial reports.

- ❖ Tammy motioned to approve the financial reports. Scott second. All ayes.

### Correspondence:

Mayor Clark announced Tree City is having a banquet on June 9<sup>th</sup> in Richfield. Marty Hura, Maryann Fabian and the mayor will be attending.

The mayor also stated that the Records Committee met and discussed what records were to be destroyed. Marty Fergus reminded her it needed to be done. We are waiting on approval.

### Minutes approval

- ❖ Scott motioned to approve the minutes from 4.19.2022 Council Meeting. Nina second. All ayes.

Legislation:

**ORD. 2022-04** AN ORDINANCE REPEALING CHAPTER 159 OF THE CODIFIED ORDINANCES OF THE VILLAGE OF MANTUA AND DISSOLVING THE MANTUA VILLAGE HISTORIC LANDMARKS COMMISSION. Tabled on 2nd reading.

**ORD.2022-15** AN ORDINANCE AMENDING SECTION 410.12 OF THE ZONING ORDINANCES OF THE VILLAGE OF MANTUA RELATING TO SATELLITE DISH ANTENNAS. 3<sup>rd</sup> reading. Public Hearing was held on May 17, 2022.

- ❖ Scott motioned to approve. Tammy second. All ayes.

**ORD. 2022-17** AN ORDINANCE AMENDING SECTION 955.02 OF THE CODIFIED ORDINANCES OF THE VILLAGE OF MANTUA RELATING TO CEMETERY FEES. 3<sup>rd</sup> reading

Nina advised that the Cemetery Board is requesting the middle column on Exhibit A regarding Mantua/Shalersville residents be removed.

- ❖ Nina motioned to approve removing the middle column. Tammy second. All ayes.
- ❖ Tammy motioned to approve as amended. Steve second. All ayes.

**ORD. 2022-22** AN ORDINANCE AMENDING SECTION 4.4.5 OF THE VILLAGE OF MANTUA EMPLOYEE HANDBOOK RELATING TO ACCRUAL OF COMPENSATORY TIME. 2<sup>nd</sup> reading No discussion.

**ORD. 2022-25** AN ORDINANCE APPROVING AND ADOPTING A PERMANENT BUDGET FOR 2023 FOR THE VILLAGE OF MANTUA, AFTER PUBLICATION AND PUBLIC BUDGET HEARING PURSUANT TO OHIO REVISED CODE 5705.30. 2<sup>nd</sup> reading Tammy requested we review this after all legislation is done.

Mayor Clark reviewed Exhibit A as amended 5.17. 22 with total proposed expenditures to total \$1,365,572 and total proposed revenues to total \$1,496,897.

- ❖ Tammy motioned to approve the amendments. Scott second. All ayes.

**RES. 2022-26** A RESOLUTION AUTHORIZING PREPARATION AND SUBMISSION OF APPLICATION MATERIALS TO PARTICIPATE IN OHIO DEPARTMENT OF NATURAL RESOURCES NATUREWORKS GRANT PROGRAM AND TO EXECUTE DOCUMENTS AS REQUIRED, AND DECLARING AN EMERGENCY. 1<sup>st</sup> reading Steve Thorn stated the date in Section 6 needed to be changed to July 15, 2022.

- ❖ Heather motioned to amend the date. Steve second. All ayes.
- ❖ Tammy motioned to suspend the rules. Scott second. All ayes.
- ❖ Tammy motioned to approve. Scott second. All ayes.

**RES 2022-27** A RESOLUTION AUTHORIZING AN INTER-AGENCY AGREEMENT WITH THE DOWNTOWN MANTUA REVITALIZATION CORPORATION RELATING TO PHASE FOUR OF THE BUCHERT PARK WALKING TRAIL PROJECT, AND DECLARING AN EMERGENCY. 1<sup>st</sup> reading Steve Thorn stated the date in Section 3 needed to be changed to July 15, 2022.

- ❖ Scott motioned to amend the date. Tammy second. All ayes.
- ❖ Scott motioned to suspend the rules. Tammy second. All ayes.
- ❖ Scott motioned to approve. Tammy second. All ayes.

**ORD 2022-28** AN ORDINANCE AUTHORIZING CERTAIN ADJUSTMENTS TO THE 2022 APPROPRIATIONS AND DECLARING AN EMERGENCY. 1<sup>st</sup> reading

- ❖ Scott motioned to suspend the rules. Steve second. All ayes.
- ❖ Scott motioned to approve. Steve second. All ayes.

**ORD 2022-29** AN ORDINANCE ENACTING SECTION 400.011 OF THE ZONING CODE OF THE VILLAGE OF MANTUA RELATING TO HOUSEHOLD PETS. 1<sup>st</sup> reading No discussion.

**ORD 2022-30** AN ORDINANCE ADOPTING A REVISED SCHEDULE OF FEES FOR ZONING PERMITS AND RELATED SERVICES. 1<sup>st</sup> reading No discussion.

**RES 2022-31** A RESOLUTION ACCEPTING THE LOW BID OF \$71,420.00 FROM NORTHEAST OHIO TRENCHING SERVICE, INC. FOR THE BUCHERT PARK WALKING TRAIL PROJECT PHASE 3, BASE BID ONLY, AUTHORIZING THE VILLAGE ADMINISTRATOR AND FISCAL OFFICER TO ENTER INTO A CONTRACT FOR SAID IMPROVEMENTS, AND DECLARING AN EMERGENCY. 1<sup>st</sup> reading

- ❖ Scott motioned to suspend the rules. Heather second. All ayes.
- ❖ Scott motioned to approve. Tammy second. All ayes.

**ORD 2022-32** AN ORDINANCE AMENDING ORDINANCE 2022-10 IN ORDER TO PERMIT EXECUTION OF AN AMENDED “ECONOMIC DEVELOPMENT TRANSFER FORM” RELATING TO THE APPLICATION OF JAMES MOCNY TO TRANSFER A D-1, D-2 AND D-3 LIQUOR LICENSE TO THE VILLAGE OF MANTUA, AND DECLARING AN EMERGENCY. 1<sup>st</sup> reading

- ❖ Tammy motioned to suspend the rules. Scott second. All ayes.
- ❖ Scott motioned to approve. Tammy second. All ayes.

Department Heads and Village Engineer

Police Chief Joe Urso said there was a Safety meeting on May 4th.

A citizen mentioned the crosswalk signs on Main & High. The Chief checked them the next day and they were working properly.

They talked about the Levy results 111 to 81. We currently have 7 officers and 6 dispatchers and they would like to increase those by 2-3 each.

Click it or Ticket is going to be this Saturday from 2-4, Sgt. Gilbert will be running it. Some local businesses have donated coupons and things so when he stops you and you don't have your seatbelt on he will provide information on the required law for buckling up kid seats. If they are buckled up they get a treat.

We will be participating in the MSFD Open House this Saturday from 11am to 3pm. We will have a cruiser down there and have a K9 demo.

There will be a Memorial Day Parade this year starting at 9:30 and the route will be the same.

A safety meeting is scheduled for June<sup>1st</sup> at 6pm.

Chief received \$100 donation from a resident for the K9 Fund so he will need a motion to accept it.

- ❖ Scott motioned to accept contribution. Tammy second. All ayes.

Village Administrator Maryann Fabian's report is on file. Nina asked who was present when the KIA circle came to fruition. Mayor was present, Maryann was present. Nina stated that some of her neighbors complained about the mulch and the expanse of it. Mayor stated they will be adding 16 x 16 squares up to the stone so people don't have to walk through the mulch and Cookie Vanek will be planting flowers.

She requested a motion to accept a donation for \$1,600 and 2 handicapped picnic tables from the Rotary.

- ❖ Heather motioned to approve. Steve second. All ayes.

Maryann requested a motion to accept a donation worth \$1223.75 for more boulders from Lakeside Sand & Gravel for the wall.

- ❖ Heather motioned to approve Steve second. All ayes.

Maryann requested a motion to accept the bid of \$49,000 from Todd Lamb Paving & excavating to do Canada Road where we left off.

- ❖ Scott motioned to approve. Heather second. All ayes.

The Service Department's zero turn lawn mower has died and Maryann has gotten quotes for a new one. The quote from Mantua Hardware was the best at an estimated \$7,000. Maryann is requesting approval to purchase the new one as well as buy the parts to fix the old one that will cost about \$700. It is not currently in her budget.

The Mayor said the funds will come from the remaining ARPA funds.

❖ Heather motioned to approve. Steve second. All ayes.

Maryann has an interview for the part-time position. She is also posting it on the JFS website to hopefully generate more interest. She has also contacted the school to see if they had any seniors that were graduating and were looking to get into this line of work. The school gave the posting to all of their seniors. Nina offered to share the information at Maplewood Career Center as well.

Village Engineer Gene Arters from C.T. Consultants report is on file. Steve asked, regarding OPWC Round 36, how you find out if we have been approved or not because it doesn't state that on their website. Gene explained the point system for approval and if the Engineering portion of our project would have already been done, we would have moved up in points and been approved. Since it had not been done, we did not have enough points to be approved.

They are now preparing for the pre-application for Round 37 to be submitted to the County. Gene explained how the numbers were calculated as costs have increased since we submitted for Round 36. Total costs of the match for Round 37 need to be increased from \$85,000 to \$100,000. We will also make it shovel ready to help increase our points for approval. Since Franklin Street is a dead-end street, it is not viewed as benefiting very many residents. Mayor has requested Gene provide numbers to show what will give the Village more points so they can make a firm decision.

The Mayor requested a motion to approve the pre-application for the OPWC Round 37 for Franklin Street.

❖ Tammy motioned to approve. Heather second. All ayes.

## Committees

Scott Weaver for Service & Planning. Discussed sidewalks and what we were going to do if the Levy didn't pass. Maryann said they work on fees at Planning.

Tammy Meyer for Finance. Teresa already went over the financial reports. They decided to go over a fund each meeting to review the funds and they are starting with Parks.

Mayor for Parks and Shade Tree. In Shade Tree they decided on a winner and it is a Dean Russo. They are still working on a plan to replant trees in the tree lawn. We received 5 extra swamp white oak trees. Parks discussed sending it back to DMRC to see if they wanted to fully fund Buchert Park Phase IV which they denied. They increased their spending to \$34,300 and are giving us \$25,000 or \$26,000. They now want to discuss Phase V.

Mayor Clark for Cemetery. Flowers are going to be planted, the inside of the mausoleum has been redone and the Memorial has been changed to a new spot. There are a lot of summer projects. The mayor and Cookie Vanek are figuring out a light luncheon for the Memorial and they have received 67 RSVP's from donors.

Tammy Meyer for PCR. They discussed grants and who received them from CBDG and some zoning issues. She will have that on file with Teresa, so if anyone wants to come and look at it, they can.

Heather Paisley for Safety. Discussed graduation and congratulated the Chief on the Levy passing.

Tammy Meyer for Fire Board. Open House this Saturday. They got a new ambulance that is shipping now and should be here in a couple of months.

## New Business

Tammy shared that a business person from out of state likes the way Mantua looks and is considering putting in a new business to Mantua. People are noticing the improvements and are wanting to bring business here.

The Mayor brought up that CYC who they get their mulch from and takes our leaf bags is selling so we are scrambling to find another source to take our leaf bags. A temporary alternative is to advise our citizens that Kimball does pick them up if the bags are with their trash.

Adjournment

❖ Scott motioned to adjourn. Tammy second. All ayes.

Mayor Clark adjourned the meeting at 8:52 PM.

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Mayor Linda Clark

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Teresa Criblez, Fiscal Officer