

FINANCE MEETING MINUTES

June 9, 2021

Call to Order: The meeting was called to order at 6:00 pm by Chair Tammy Meyer

Roll Call: Tammy Meyer, Ben Prescott, and Jenny August.

Others: Solicitor Michele Stuck

CITIZENS: None

ACCEPTANCE OF MINUTES:

- ❖ Motion to accept the May Finance minutes as presented by Ben, seconded by Tammy. Both voted aye.

FINANCIAL REPORTS:

Jenny reviewed the financial reports. The funds are stable, and revenues are slightly under. The tax deadline was bumped up into May so we did see extra tax dollars. The credit card bills are not in yet but requisitions look like normal expenses. We are still under on license tax, but restrictions come off in July, so hopefully we will catch up with our August distribution check.

Tammy asked about the revenues from cemetery and Portage County courts. Jenny said the cemetery has been very busy, and the check from the court is for miscellaneous fines. We get that revenue every month.

Regarding payments, Tammy asked about the Meyers Design. Jenny said it was for something at the playground.

- ❖ Motion to forward the Financial Reports to Council by Ben, seconded by Tammy. Both voted yes.

BILLS OF RESOLUTION:

No discussion.

- ❖ Motion to forward the Bills of Resolution to Council by Ben, seconded by Tammy. All voted yes.

LEGISLATION:

Tammy reviewed the legislation:

Ord. 2021-24 Ben thinks it is a little too restrictive. He says you can't even touch your phone. Tammy said she reads it as to not initiate or engage in a telephone call.

Ord. 2021-25 This is for the 2022 budget. Ben said there will be a Public Hearing for the budget work shop before the Council meeting. Jenny said she made all of the amendments that were made by Council on second reading.

Ord. 2021-26 Michele said this is taking out water-sewer language from the Service Committee section of the codified ordinances.

Ord. 2021-27 The title was amended last month at Council.

Ord. 2021-28 This is the ballot language for the previous legislation.

Ord. 2021-30 This is more cleanup work eliminating water and sewer sections from the codified ordinances.

- ❖ Ben moved to forward this legislation to Council. Tammy seconded. Both voted aye.

DISCUSSIONS: -

Fiscal Officer position-

Jenny said by the end of the year she does not think she will be able to keep busy 40 hours per week. She thinks Council needs to start looking at a job description and the pay scale, number of hours, etc. so we will be prepared. Tammy asked Jenny to start by putting together a task list. Tammy said Council may decide to still leave it as an elected position. Michele said if so, the salary will remain the same as it is now until the end of the term. Michele said the policy is that if you work 30-39 hours, you can buy into it at full cost. Jenny said someone new may need 40 hours.

NEW OR OTHER BUSINESS: none

ADJOURNMENT:

Motion to adjourn at 6:18 pm by Ben, seconded by Tammy. Both voted yes.

Tammy Meyer, Finance Chair

Jenny August, Clerk-Treasurer