

**PUBLIC HEARING FOR THE 2021 BUDGET MINUTES**  
**VILLAGE OF MANTUA, OHIO**

June 16<sup>th</sup>, 2020  
6:15 pm

**CALL TO ORDER:** 6:15 p.m. by Mayor Clark

**ROLL CALL:** Ben Prescott, Paula Tubalkain, Dave Sluka, Marty Hura, Scott Weaver and Matt Rosolowski..

**OTHERS PRESENT:** Mayor Linda Clark, Clerk-Treasurer Jenny August, Solicitor Michele Stuck, Village Administrator John Trew, Police Chief Joe Urso.

**CITIZENS:** None

**DISCUSSION ABOUT THE 2021 BUDGET:**

There were a few amendments made as a result of last month's Council meeting and they have all been changed in the final copy that is being voted on tonight. There was no new discussion. Mayor Clark waited a few minutes in case any citizens joined the meeting and had questions. No one joined.

- ❖ Motion to adjourn the Public Hearing for the 2020 budget at 6:18 by Ben Prescott, seconded by Paula Tubalkain. All voted yes.

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Linda Clark, Mayor

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Jenny August, Clerk-Treasurer

**REGULAR COUNCIL MEETING**  
**MINUTES**  
**June 16<sup>th</sup>, 2020**  
**6:30 PM**

Mayor Clark called the meeting to order at 6:30 pm.

**Roll Call:** Dave Sluka, Scott Weaver, Ben Prescott, Marty Hura, Paula Tubalkain, and Matt Rosolowski.

**Other Village Personnel:** Linda Clark, Mayor; Clerk- Treasurer, Jenny August; Village Solicitor, Michele Stuck; Village Administrator, John Trew; Police Chief Joe Urso; Village Engineer, Rich Iafelice.

**Moment of Silence:** A moment of silence was held for Mike Altiere, brother of Head dispatcher Linda Wilke.

**Citizens Present:** Kim Ule and Brian Perkins from the Potato Festival.

**Approval of the regular Council meeting minutes of May 19, 2020:**

- ❖ Ben Prescott moved to approve the minutes of May 19, 2020 with a second from Marty Hura. All voted yes.

**Mayors Report:**

The Mayor had a Special Event for Council approval. The request was from Mr. Kinder to use the south ball park field until July 31 for youth baseball.

- Motion to approve this special event by Ben Prescott with a second from Dave Sluka. All voted yes.

Mayor Clark also let Council know that Parks and Shade Tree Commission meetings were going to be held at Pavilion 2 on June 17 for the summer solstice. Mayor Clark said John Trew is going to have the guys start cleaning and sanitizing the pavilions and playground equipment twice per week. There is a lot of activity in the mini park, and she recommends that our guys sanitize every morning. The park lodge is still closed due to limiting group gatherings.

**Citizens:**

Kim Ule and Brian Perkins from the Mantua Potato Festival joined the meeting. Despite the pandemic, they are hoping to have a scaled down Potato Festival this year. There would not be rides, or games. There may be some crafts. They are trying to arrange to have it on the East Prospect and First St. area. They have permission to use the new green space on Main St. where they would have the band play. Dave Sluka asked what they are going to do about the limited parking. Brian said they would use parking down by Mantaline and local streets. Scott asked the Chief what his thoughts are. Chief Urso said they would do what they can. A snow fence has to go up in the areas where there would be drinking. They would have to notify the Post Office as they do with any other one day events. Dave Sluka asked which vendors would be there. Brian said the pierogi booth from DMRC would be there, and the Lutheran Church would be there with their potato pancakes. No outside vendors with games and rides. Just local Mantua groups this year. Brian said if the state is not open on July 1, we won't have it. Mayor

Clark asked how they will provide water and electric for the booths. Brian said Edie Benner said they have a power box and water available. Kim Ule said the Potato Stomp is not cancelled, so they were thinking of having the parade and a small festival, and close it down around 10. Mayor Clark asked about getting the liquor permit. Kim said Jakes and the Village Tavern would have to provide the licenses since the vendors will be in the snow fence area by their businesses. It would not be provided by the Potato Festival. Scott asked Chief if they could close 44 like they used to so Restoration 44 can be included. Chief Urso said closing Route 44 affects the emergency response time to the north. Brian said Restoration 44 bought the old K&K Meat store so they may be able to get the place ready by then to serve food or coffee and still be a part of the festival. They are not expecting a lot of people this year.

### **Financial Reports:**

Jenny reviewed updated tax information to show any losses relating to the coronavirus.

- Municipal Income Tax is down almost \$50,000, but Jenny is optimistic in thinking there will be about \$20,000 of the income tax shortage made up after the July 15 filing deadline, but the other \$30,000 is employers withholding tax that we have lost permanently. That number will grow with the summer Mantaline closures.
- Local Government funds (sales tax) is down, but with the new Local Government allocation formula that the county is using this year, we had expected less anyway, so we are not really too far behind from what we had budgeted to receive.
- Gas tax is up because of the change in the House Bill, but it is not where it should be. Jenny estimates that we should have received around \$43,000 by now.
- License Tax is down quite a bit, \$17,000, but the BMV's have been closed. Jenny thinks we will play catch up.
- Permissive Tax is down about \$1800. It is derived from vehicle registration fees, and again, with the BMV's closed, Jenny thinks we will play catch up with this as well.

Jenny reviewed the financial reports from May. There were no questions.

- ❖ Ben Prescott moved to approve the Financial Reports with a 2nd by Dave Sluka. All voted yes.

**Correspondence:** None

### **Bills of Resolution, Addendum Bills of Resolution**

- ❖ Motion to approve the Bills of Resolution and Addendum Bills of Resolution by Ben Prescott, 2<sup>nd</sup> by Dave Sluka- All voted yes.

### **Legislation:**

**ORD. 2020-20 AN ORDINANCE APPROVING AND ADOPTING A PERMANENT BUDGET FOR 2021 FOR THE VILLAGE OF MANTUA, AFTER PUBLICATION AND PUBLIC BUDGET HEARING PURSUANT TO OHIO REVISED CODE 5705.30.** 3<sup>rd</sup> Reading.

- ❖ Ben Prescott moved to approve the 2021 budget with a second from Scott Weaver. All voted yes.

**RES. 2020-25 A RESOLUTION REQUESTING MANTUA'S SHARE OF FUNDS FROM THE PORTAGE COUNTY CORONAVIRUS RELIEF DISTRIBUTION FUND AND DECLARING AN EMERGENCY. 1<sup>st</sup> Reading.**

Michele said there are a few amendments to this Resolution. The sections that say Senate Bill 310 should all be changed to House Bill 481. Also, the description in the Coronavirus Aid, Relief, and Economic Security (“CARES”) Act, 42 USC, the code number should be 801.d not 601.d. Lastly, Michele added the creation of the Local Coronavirus Relief Fund using fund number 2902. Mayor Clark asked what is an eligible expense for this money. Michele said we can’t use it to replace lost revenues. We will have a list to look over once it is available.

- ❖ Ben Prescott moved to amend with a second by Paula Tubalkain. All voted yes.
- ❖ Dave Sluka moved to suspend the rules, with a second by Scott Weaver. All voted yes.
- ❖ Dave Sluka moved to approve, with a second from Scott Weaver. All voted yes.

**Department Heads and Village Engineer**

**Police Chief Urso:**

The June Safety meeting was cancelled. Chief Urso said they are keeping an eye on the park. The Government Center is open by appointment only. They are following the Governors guidelines relating to the corona virus.

**Village Administrator John Trew:**

We have the Consumer Confidence Report (CCR) out, which is our water quality report, and also on the website. We had a small water leak, and we had some significant issues at the North River Lift Station, all under control. The guys have continued working on the list of projects. We also got a new and much cheaper quote for removing the trees along the trail.

**Village Engineer from C.T. Consultants:**

Rich said there are a few setbacks with the Orchards Street Widening Project. We received bids from Ronyak and Carron Paving for both concrete and asphalt. Contract B using only asphalt, Ronyak bid \$55,017 and Carron bid \$59,540. To summarize;

- ❖ The project cost is \$62,000. The construction was estimated at \$46,000, (Engineering at \$15,000 and \$1,000 for easements).
- ❖ ODOT budgeted financing to be \$62,000. We budgeted to receive \$66,000 which was \$19,000 from local businesses, the village committed \$12,000, and the ODOT grant was \$35,000. Mayor Clark said ODOT was originally only giving us \$31,000. The additional \$4,000 was a buffer and any unused portion was to be given back to the businesses.

Rich said it looks like we have an approximate additional \$8,000 of costs. Maybe we could reduce it by \$4,000 by the village pitching in with seeding and mulching, getting materials donated, etc. and non-perform a few thousand dollars of work. Michele said the cost must be under \$50,000 or we need to rebid the project. Rich said to avoid having to rebid, there is the potential for additional local share from the village.

Regarding the Reservoir Rehabilitation Project, Rich said the property owner is reluctant to give up his property permanently. When it was to be a temporary storage tank on his property he was agreeable, we are now looking at a permanent new tank and he is reluctant. C.T. Consultants is now considering placing the new tank between the reservoir and the booster station. The concern is once the reservoir is drained, the walls could collapse when the excavating starts for

the foundation of the new tank. If we do that, the property owner will let us use his property for a temporary tank during construction. The temporary tank could add another \$50,000 to the project. It would be moved slightly south and some piping issues would have to be worked out. The Design team is looking at other options, such as removing the reservoir roof and drilling the pylons at the bottom of the reservoir so the new tank can be constructed in the same spot. Rich is going to ask the Structural Engineer to consider this option. Mayor Clark asked Rich why it would matter if the reservoir walls collapse if we are putting up a temporary tank anyway. Rich said that wouldn't allow them to construct the new tank. Rich is going to look at our options and summarize later.

The county re-negotiations are impacted by low-high users. He recommends a workshop session with Council. There are alternative rate structures to consider. Rich is optimistic. Paula said she would like the documentation in advance, including some of the minutes from their meetings. Dave Sluka said the negotiating team wants to determine how to effectively educate the residents.

Paula said we are treating Rich like an employee and he is a contractor. Is there someone on the negotiating team that could do this to save us some money? Dave said Rich is the most qualified person. Paula said the costs keep fluctuating. The Reservoir price has gone up. John said Rich has all of the data. Dave said being part of the negotiations does not make him qualified to put together a report of those discussions. Paula wanted to understand what Council is asking Rich to give us. Dave said we are asking Rich to provide a report that outlines the new negotiated agreement with the county, the ultimate impact on our residents, and a new comparative analysis of why this agreement is superior to the original agreement. Council agreed to let Rich proceed with presenting the county's new alternative agreement to Council.

❖ Scott Weaver moved to authorize Rich to prepare a report not to exceed \$5,000 for additional negotiations. Dave Sluka seconded. All voted yes.

## **Committees**

### **Scott Weaver for Service, and Planning:**

Service- Most of the meeting was spent discussing the Cemetery.

Planning- They are going to review their site plan review codes. They discussed the mural and how to go forward with signage. They discussed Street posts. The Historic Landmark Commission would like to help us in changing the concrete posts. John is going to speak with ODOT about compliance. John said they haven't called him back. Scott said they need to keep the historic look. They plan to revisit backlit signs.

### **Marty Hura for Parks and Shade Tree:**

Marty said he doesn't have anything for either one.

### **Mayor Clark for Cemetery, and Board of Zoning Appeals:**

Cemetery- Mayor Clark said she sent everyone a narrative regarding the Trusts. She said we have received almost \$7,000 more for mowing than we have paid out. Service recommended reducing the number of mows. Mayor Clark said it was suggested by the Clerk that we use some of those additional unused mows to have the landscaping company weed whip every time instead of just once per month.

- ❖ Dave Sluka moved to have Scotland Yard weed whip every time to use up the additional mows. Scott Weaver seconded. All voted yes.

Mayor Clark explained to Council that we also have a Cemetery Endowment Trust that is in a CD in the amount of \$13,000. We use the interest for cemetery operations. We had a Trust known as the Bina Coit Trust that was dissolved in 2009 because all of the money was being used up on insuring the Trust and paying the Trustee. The remaining \$4000 was deposited into the Cemetery operating fund. The Thompson Trust has been paying for flowers on the Coit graves for a long time, and possibly some of the people were on both Trusts. Dave Sluka said the Finance Committee recommends filling the family's request until the \$4,000 is used up. Jenny said she can make a PO in that amount for tracking purposes.

Lastly, Mayor Clark said the Thompson Trust gave us money to repair the mausoleum doors in 2014. The contractor that was hired still has not done the repair. She would like to get a different contractor and get the doors done.

**Paula Tubalkain for Safety and Portage County Regional Planning:**

PCRP- Paula said they are planning to start putting the monthly packet online instead of mailing them out.

Safety- There was no meeting.

**Dave Sluka for Finance-**

Mostly they talked about the Cemetery, the new meters, and the capital improvement charges. Mayor Clark said we used to charge a flat monthly fee, but now we are prorating daily. Michele said we just need to clarify the legislation. She said it might be better to let the software do the prorated charge.

New and Other Business- None

Anything else that may properly come before Council- None

**Executive Session-**

- ❖ Dave Sluka moved to go into an executive session at 8:23 to discuss the complaint against a public official. Scott Weaver seconded. All voted yes.
- ❖ Dave Sluka moved to come out of executive session at 8:43 and return to regular Council meeting, with a second from Scott Weaver. All voted yes.
- ❖ Ben Prescott moved to have the Council President write a letter regarding Chelsea Gregor's complaint against Linda Clark. Matt Rosolowski seconded. All voted yes.

**Adjournment**

- ❖ Motion to adjourn at 8:44 by Ben Prescott, seconded by Dave Sluka. All voted yes.

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Mayor Linda Clark

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Jenny August, Clerk-Treasurer