

**REGULAR COUNCIL MEETING
MINUTES
February 18, 2020
6:30 PM**

Mayor Clark called the meeting to order at 6:30 pm and led the Pledge of Allegiance and asked for a moment of silence for Norma Davis.

Roll Call: Bob Gaglione, Marty Hura, Paula Tubalkain, Dave Sluka, Scott Weaver and Ben Prescott.

Other Village Personnel: Linda Clark, Mayor; Clerk- Treasurer, Jenny August; Village Solicitor, Michele Stuck; Village Administrator, John Trew; Police Chief Joe Urso; Village Engineer, Rich Iafelice.

Citizens Present: Tom Aldrich, Don Feller with Envirolink, Tina Long, John Soukup from Lamplighter, Marty Fergus, James Pipes, Tim Shaffer, Sarah Pilgrim, Bob Ress and Cookie Vanek, Stacy Turner from The Villager.

Acceptance of Amended Minutes of Dec. 17, 2019:

- ❖ Scott Weaver moved to approve the amended minutes from the December 17, 2019 Regular Council meeting, with a second from Ben Prescott. All voted aye.

Approval of the Regular Council Meeting Minutes from January 21, 2020.

Dave Sluka noticed that on page 5 under “Committees” it listed him for Safety and Finance. He is not on Safety this year. It should just say Finance, but he will report anything from Planning that he would like to add to Scott’s monthly report. Paula will give the monthly Safety report.

- ❖ Dave Sluka moved to amend page 5, with a second from Ben Prescott. All ayes on vote.
- ❖ Ben Prescott moved to approve the minutes from the January 21, 2020 regular Council meeting, with a second from Bob Gaglione. All ayes on vote.

Approval of the February 4, 2020 Special Council meeting.

- ❖ Scott Weaver moved to approve the Special Council minutes from the February 4, 2020 with a second from Marty Hura. All voted aye.

Mayors Report:

Mayor Clark introduced Don Feller of Envirolink. Envirolink is the company that is currently contracted to run our water and wastewater plants. Don said things are running smoothly at both plants, reports have been filed on time and we have no violations.

Mayor Clark had two special event forms for Council to approve. The first is from James Pipes of Crestwood Youth Baseball to use the north ball fields for practice and games from April 1 through July 1, 2020. The next is from Bob Kowalski of Girls Slow Pitch to use the ballfield from April 1 through July 15th from 5-9 pm Monday through Friday for practice and games.

- ❖ Scott Weaver moved to approve both special event forms, and Bob Gaglione seconded. All ayes on vote.

Citizens:

Bob Ress asked if we are renegotiating with the county again. Mayor Clark said yes. We are doing an analysis on possibly a tiered surcharge. Bob offered to distribute flyers to help people understand. Mayor Clark said once they come to an agreement, they will advertise, place notices in the paper, and use the AMG alert system to notify residents.

James Pipes, President of Crestwood Youth Baseball said the league has plans to upgrade the north ball fields. They are hoping to address the water issues on the northeast field. On April 4th they are planning to have a field day where they clean up and work on the fields. Marty Fergus said the Parks Committee has discussed vegetation around the fields to help with drainage. The ballfield washes out from 1st to 3rd base every time it rains.

Tina Long asked if anything has been done to address her complaints against her neighbor. John Trew said he spoke with him and he will work on getting the property cleaned up and he will tone down the night activity.

Financial Reports:

Jenny is still working with the RITA team pretty closely, and she feels like this has been a pretty smooth transition so far. RITA sent us some final return forms for people that are not comfortable filing on their website. We are now getting income tax deposits twice per month. Jenny has been working with the IT people on retrieving the reports.

There seems to be some confusion about how the funds are carried forward from one year to the next. Jenny included in the Council packets a few documents that might help, but she encouraged Council to contact her with their questions and concerns. Jenny invited questions on the January financial reports. There were none.

- ❖ Bob Gaglione moved to approve the Financial Reports with a 2nd by Dave Sluka- All Ayes on vote.

Correspondence: Everyone was provided a copy in their Council packet of the letter from Ellie Stamm that was sent to the Mayor and Dave Sluka. This is regarding the re-negotiations with the county relating to the surcharge.

Bills of Resolution, Addendum Bills of Resolution

- ❖ Motion to approve the Bills of Resolution and Addendum Bills of Resolution by Ben Prescott, 2nd by Bob Gaglione- All ayes on vote.

Legislation:

ORD. 2019-60 AN ORDINANCE AMENDING SECTIONS 921.08(b) AND 941.14(k) OF THE CODIFIED ORDINANCES OF THE VILLAGE OF MANTUA, INCREASING THE MONTHLY FIXED WATER AND SEWER CAPITAL IMPROVEMENT CHARGES IN ORDER TO FUND THE IMMINENT AND LONG-TERM REPAIR AND REPLACEMENT NEEDS OF THE VILLAGE'S WATER AND WASTEWATER SYSTEMS. 3rd Reading. This remains tabled while the Service Committee continues to work on this.

ORD. 2019-62 AN ORDINANCE AMENDING CHAPTER 951 OF THE CODIFIED ORDINANCES OF THE VILLAGE OF MANTUA REGARDING CONTROL AND SUPERVISION OF THE VILLAGE PARK FACILITIES. 3rd Reading.

- ❖ Scott Weaver moved to approve with a second from Bob Gaglione. All ayes on vote.

RES. 2020-02 A RESOLUTION AUTHORIZING AND DIRECTING THE PORTAGE COUNTY BOARD OF ELECTIONS TO PLACE UPON THE NOVEMBER 3, 2020 GENERAL ELECTION BALLOT IN THE VILLAGE OF MANTUA, THE QUESTION OF WHETHER ORDINANCE 2019-49, AUTHORIZING THE MANTUA VILLAGE-COUNTY OF PORTAGE WATER AND SANITARY SEWER SYSTEMS TRANSFER AGREEMENT, SHALL BE APPROVED OR REJECTED. 2nd Reading. No action was taken.

RES. 2020-08 A RESOLUTION EXPRESSING THE INTENT OF THE COUNCIL OF THE VILLAGE OF MANTUA, OHIO TO DISPOSE OF PROPERTY OWNED BY THE VILLAGE WHICH IS NO LONGER NEEDED FOR PUBLIC USE, OR IS OBSOLETE OR UNFIT FOR THE USE FOR WHICH IT WAS ORIGINALLY ACQUIRED, BY INTERNET AUCTION IN THE YEAR 2020, AND DECLARING AN EMERGENCY. 1st Reading.

- ❖ Ben Prescott moved to suspend the rules. Bob Gaglione seconded. All voted yes.
- ❖ Ben Prescott moved to approve. Dave Sluka seconded. All ayes on vote.

RES. 2020-09 A RESOLUTION AUTHORIZING THE CLERK-TREASURER OF THE VILLAGE OF MANTUA TO CONDUCT AN INTERNET AUCTION LASTING TEN DAYS FOR THE SALE OF A 2007 CHEVROLET IMPALA POLICE CRUISER, VIN # 2G1WS55R479380090 WITH A STARTING BID OF \$1,000.00, AND DECLARING AN EMERGENCY. 1st Reading.

We were unsuccessful trying to sell the old police vehicles on E-Bay, so this is another option. Paula noted that in section 3 it should say “completion”, not “complete”.

- ❖ Dave Sluka moved to amend Section 3 to say completion instead of complete, with a second from Paula Tubalkain. All ayes on vote.
- ❖ Ben Prescott moved to suspend the rules. Bob Gaglione seconded. All ayes on vote.
- ❖ Scott Weaver moved to approve. Dave Sluka seconded. All voted yes.

RES. 2020-10 A RESOLUTION AUTHORIZING THE CLERK-TREASURER OF THE VILLAGE OF MANTUA TO CONDUCT AN INTERNET AUCTION LASTING TEN DAYS FOR THE SALE OF A 2004 FORD EXPLORER POLICE VEHICLE, VIN # 1FMZU72K74UA11512 WITH A STARTING BID OF \$1,000.00, AND DECLARING AN EMERGENCY. 1st Reading. This would need the same amendment as 2020-09.

- ❖ Paula Tubalkain moved to amend Section 3 to say completion instead of complete, with a second from Scott Weaver. All ayes on vote.
- ❖ Ben Prescott moved to suspend the rules. Bob Gaglione seconded. All ayes on vote.
- ❖ Dave Sluka moved to approve, with a second from Bob Gaglione. All ayes on vote.

ORD. 2020-11 AN ORDINANCE AUTHORIZING CERTAIN ADJUSTMENTS TO THE 2020 APPROPRIATIONS AND DECLARING AN EMERGENCY. 1st Reading.

Jenny explained the need for the increases. This covers the RITA fee’s, the High St. Waterline money that remains in the fund and needs to be spent before we can close the fund. The water and sewer increase is some of the carryover money that we will need to pay Envirolink.

- ❖ Paula Tubalkain moved to suspend the rules, with a second from Bob Gaglione. All ayes on vote.
- ❖ Scott Weaver moved to approve, with a second from Paula Tubalkain. All ayes on vote.

RES. 2020-12 A RESOLUTION ACCEPTING ENVIROLINK OF OHIO'S BID OF \$21,054.00 PER MONTH FOR THE OPERATION AND MAINTENANCE OF THE VILLAGE'S WATER AND WASTEWATER SYSTEMS, AUTHORIZING THE VILLAGE ADMINISTRATOR

AND CLERK-TREASURER OF THE VILLAGE OF MANTUA TO ENTER INTO A CONTRACT FOR SAID SERVICES AND DECLARING AN EMERGENCY. 1st Reading. Ben said we can't afford this company. Ben said we will be in the red. Mayor Clark said no other companies bid. Dave Sluka said he agrees with Ben that the cost is rather excessive, but we are in the eleventh hour and don't really have any other options. John Trew said we have 3 applications but none that are really qualified, and the applicants have concerns that due to the referendum, they are not sure about the future of this job. Envirolink is giving us a 15 day out if we do find someone. Mayor Clark contacted a few places to see why they did not bid. Most of them are saying they would not touch the village because of the referendum.

- ❖ Bob Gaglione moved to suspend the rules. Marty Hura seconded. Ben Prescott voted no. All others voted aye.
- ❖ Motion to approve by Bob Gaglione. Marty Hura seconded. Ben Prescott voted no. All others voted aye.

Mayor Clark said regarding 2019-60 they are working on a surcharge to make sure we stay in the black. This would be a fee of some type that would pay the cost of Envirolink. Paula said this needs to come through the Service Committee first. Scott agreed. Dave said we need to address two separate things; the capital improvement surcharge for the needs list, and covering the cost of our current operating expenses.

Department Heads and Village Engineer

Police Chief Urso:

Safety met Feb. 5th and Paula is our new Chair. They did the MOU template for the SRO from Crestwood and it is signed. He interviewed candidates for the full time position. The Safety Committee discussed traffic lights on a state highway. We have two officers on leave this month. He was approached by the Hiram Police Chief to have Mantua join in their 2020 "Shop with a Cop" program. Marc radios are in and being tested. We swore in a new Auxiliary Officer.

Village Administrator John Trew:

John has been working on applications and getting interviews scheduled.

Village Engineer from C.T. Consultants:

Rich said the village has requested a survey on the Hoffman property. Rich recommends that we do not do this. This will involve a very expensive boundary survey. Rich has asked Michele to view it as a prescriptive easement and record it in that fashion. The parking lot encroaches on the Hoffman property. Mrs. Hoffman does not believe it is her property because of the paving and does not want to deal with the easement.

The design for the Orchard Street intersection is complete and ready to review with the businesses. Ohio Edison will move the pole at the end of April and hopefully be doing the work in May. The stakeholder businesses have been invited to the next Service meeting or to meet individually to review this.

Regarding the Small Government Application for phase 2 of W. Prospect St., we can submit alterations during the cure period. This is a \$537,000 project. The grant amount is \$337,000 and a ten year 0% interest loan for \$50,000, and a \$150,000 local share. Mayor Clark recommends option 2 which would be \$140,000 out of pocket and \$60,000 in loan, which gains a point for us.

- ❖ Scott Weaver moved to go with option 2, which would be a \$60,000 loan and \$140,000 out of pocket. Bob Gaglione seconded. All ayes on vote.

Rich said the plans should be completed and ready to bid by March 1, which would add another 5 points. He would like a work authorization of \$7,500, which is within the application and the funding, and we would be reimbursed 74%. This will be discussed further at Finance.

Rich also requests a work authorization for the Restoration 44/Middlefield Bank site plan review. This is for the south wall next to the bank. The wall is going to be removed and the dirt graded, and an ADA serpentine ramp. The bank is anticipating opening April 1.

Rich is also asking for a work authorization to continue working on the renegotiations with the county and the analysis of the rates and also the surcharge.

Regarding phase 3 of the Buchert Park Walking Trail, the application is due March 2. It was estimated to be \$110,000 worth of work. This is an 80/20 grant, with DMRC making the matching share. The asphalt trail would go on the north side of high street going east to the bridge. The route goes through the woods, which will be graveled, and then the remaining portion is asphalted. The asphalt portion would be 6 feet wide and from the crosswalk and go around the ball fields and to the service garage. Mayor Clark said there is a waterline there. Rich said it is not going to be in the right of way. Marty said there is not going to be enough room. Rich said it is a work in progress and he will communicate changes to the Mayor. DMRC recommended reducing the project to save funds. Phase 4 goes behind the service garage and is still in need of a lot more work.

Phase 2 on the southwest side shows the connection from the south side to the north side. Now that we have the grant approved, the design is to loop along high street going west, and then south along Mantaline's driveway. This would mean removing the fence and the Buchert Park sign, putting in the trail, and putting the fence back in. We would also lose the street side parking. Rich said alternative routes need to be explored. Rich suggested the section on the north side of High Street could be phase 2. The Mayor suggested that we could start with the canoe take in area and go up to High Street to the cross walk, cross, and come back east. Paula will discuss it at the DMRC meeting Thursday.

Lastly, Rich can't come to the Service meeting on March 3, and asked if they can reschedule it. Chief said the Safety meeting can be cancelled and Service can meet on the 4th. Jenny will notify the paper.

Committees

Scott Weaver for Service, and Planning:

Service- Rich gave a presentation for the water and sewer rates and options of tiered rates.

Planning- Scott said Planning did a lot review of a property on Canada Road that is partly in Mantua and partly in Shalersville. There will be a variance request. There have been several qualified applicants for a rental inspector. They also continued reviewing the maintenance code.

Bob Gaglione for Fire Board:

They have been working on the full time fire fighters contract. The fire trucks have been under coated and rust proofed. Engine 2 is back in service. Then they went into executive session.

Marty Hura for Parks and Shade Tree:

Marty said Parks has been discussed and Shade Tree is moving along.

Mayor Clark for Cemetery, and Board of Zoning Appeals:

Cemetery- The Cemetery Board is going to meet in March and is working on some possible legislation and getting together quotes for flowers. Mowing bids are being requested so we will know what that will cost. The Mayor said they were also planning to request that the Trust pay for a portion of the chipper we need to buy.

BZA- There may be two hearings coming; one for the Canada Rd lot and one for the work at Middlefield Bank.

Paula Tubalkain for Safety and Portage County Regional Planning: Paula said the Chief covered Safety. Portage County Regional Planning has hired the grant writer.

Dave Sluka for Finance-

In Finance, we talked a little bit about RITA and making sure the residents are aware. We talked about going paperless in the near future.

New and Other Business- none

Anything else that may properly come before Council- Nothing

Executive Session if Needed-

- ❖ Dave Sluka moved to go into an executive session to consider and investigate a complaint against a public official at 8:23. Seconded by Marty Hura. All ayes on vote.
- ❖ Bob Gaglione moved to come out of executive session and resume the Council meeting at 8:31. Ben Prescott seconded. All Ayes on vote.
- ❖ Motion to accept the proposal of Heather Richkowski to investigate a complaint made by Chelsea Gregor against Mayor Clark at a cost of \$45-50 an hour by Bob Gaglione, seconded by Ben Prescott. All ayes on vote.

Adjournment

- ❖ Motion to adjourn at 8:32 by Dave Sluka, seconded by Ben Prescott. All Ayes on vote.

Mayor Linda Clark

Jenny August, Clerk-Treasurer