

Village of Mantua, Ohio

Request for Qualifications West Franklin Street Phase 2 (OPWC ROUND 39) and East Prospect (OPWC/CDBG Funding)

The Village of Mantua is requesting statements of qualifications from experienced and qualified engineering consulting firms to provide professional engineering services, including detailed design services, bidding phase assistance, grant administration and construction management services, related to the following projects:

1. West Franklin Street Phase 2 Project, which will run from the intersection of Oak Street to the intersection of Elm Street. This project will entail replacing or repairing of approximately 500 linear feet of storm sewer, approximately 900 linear feet of curbing, 13 driveway aprons, approximately 10 catch basins requiring replacement, replacement of any sidewalks removed for storm sewer repairs and or replacement, and mill and fill an estimated 450 linear feet of asphalt including any base repairs required.
2. East Prospect Street Phase 1, which will run from the intersection of Main Street to the intersection of Second Street. This project will entail the replacement of approximately 500 linear feet of road surface from Main Street East to Second Street, approximately 1000 linear feet of concrete curbing, 1 catch basin that may need replacement, replacement of any sidewalks removed for storm sewer repairs and/or replacement, mill and fill for an estimated 500 linear feet of asphalt including any base repairs required and all necessary striping for parking.

Project locations and preliminary plans are available for download at mantuavillage.com.

Each project is separate and distinct from the other, and contracts for services related to each project will be considered and contracted separately. There is no guarantee that both projects will occur. Submissions shall state specifically whether the firm intends to be considered for both projects, and if not, to which project its submission relates.

Interested firm shall submit five (5) hard copies of the Statement of Qualifications and one digital copy in PDF format. Responses must be received by 1:00 p.m. on December 4th, 2024. Statements of Qualifications received after this deadline will not be considered.

Statement of Qualifications shall be submitted to:

Village of Mantua
4650 W. High Street
P.O. Box 775
Mantua, Ohio 44255
Attention: Ryan Klemm, Village Administrator

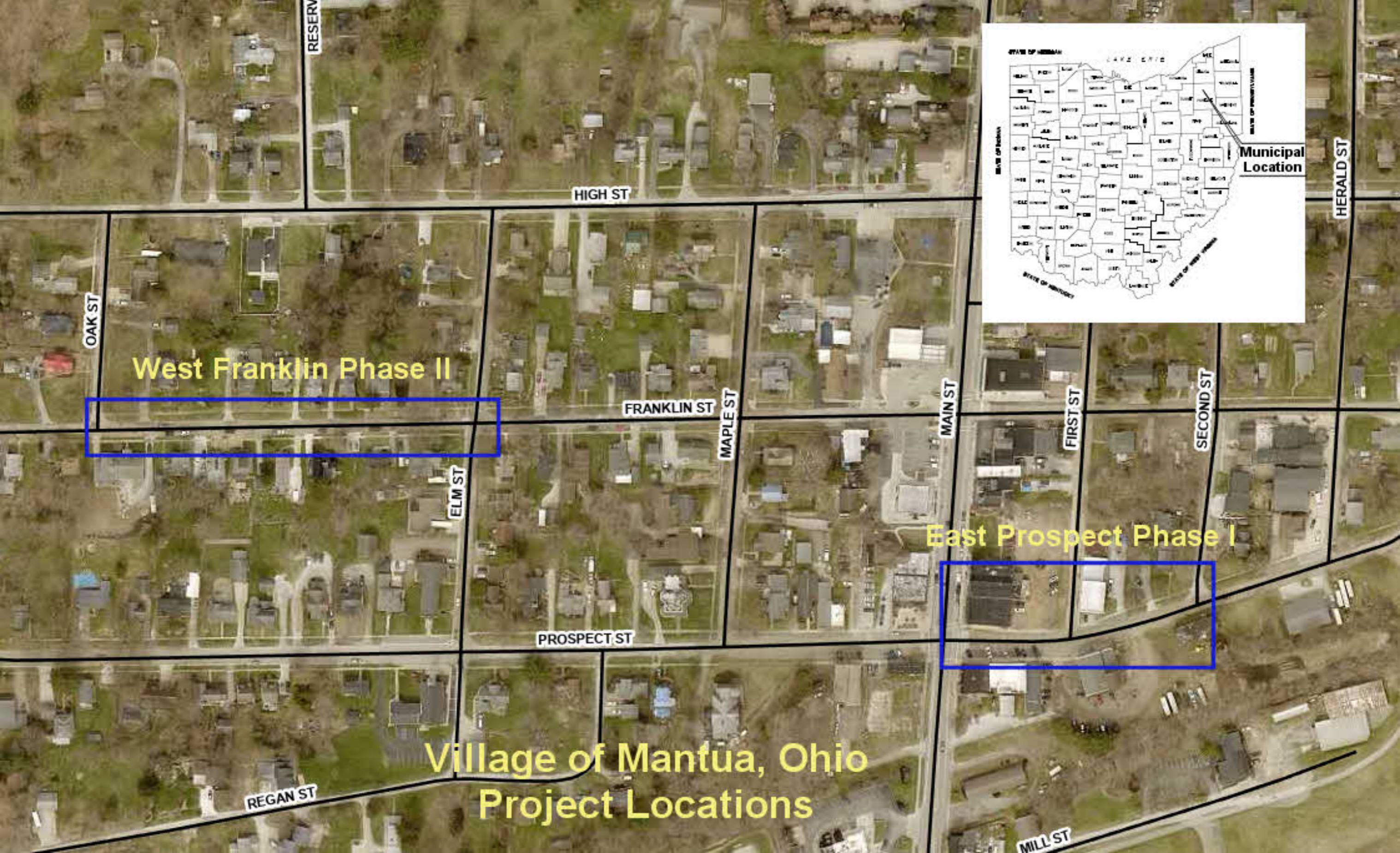
Statement of Qualifications shall include the following:

- 1) Cover Letter / Letter of Interest (1 Page Maximum)
- 2) History of the Firm (1 Page Maximum)
 - a. Provide the firm's name, contact information, and brief background.
 - b. List the location of the office where the majority of the work will be performed.
- 3) Key Personnel (4 Page Maximum)
 - a. Identify the Project Manager who will have primary contact with the Village on a day-to-day basis. The Project Manager and the firm must be licensed to practice in the State of Ohio and must demonstrate experience as an Engineer with a focus on storm water capital improvements projects.

- b. Identify other key staff members by name and title with brief resume including professional certifications, years of experience and physical office location. Include staff members responsible for engineering in each discipline.
 - c. Provide availability and location of the assigned staff.
- 4) Qualifications and Experience (3 Page Maximum)
- a. Provide related relevant project experience.
 - b. Demonstrate an understanding of the Village of Mantua and identify related past experience working with the Village of Mantua.
- 5) References (1 Page Maximum).
- a. Provide a minimum of three (3) references that the Village may contact.

The submittal must be a maximum of ten (10) pages, single sided, not including the cover, cover letter or table of contents, using 8 x 11 size paper with type no smaller than 10 point Arial font. The submittal shall be bound by a single staple in the upper left hand corner. A page shall consist of one side of a sheet of paper with text, graphics, etc.

Responding firms shall be evaluated and ranked by the Village separately for each project, and the Village may hold discussions with individual firms after the submission deadline. The Village shall select and rank no fewer than three firms unless the Village determines in writing that fewer than three qualified firms are available, in which case it shall select and rank those firms. The Village shall negotiate a contract with the firm ranked most qualified to perform the required services at a compensation determined in writing to be fair and reasonable to the Village. A black out period during the advertisement and selection process is in force and no contact of Village Officials or Employees regarding the project during this solicitation is permitted.



RESERV

HIGH ST

HERALD ST



OAK ST

West Franklin Phase II

FRANKLIN ST

MAPLE ST

MAIN ST

FIRST ST

SECOND ST

East Prospect Phase I

ELM ST

PROSPECT ST

Village of Mantua, Ohio
Project Locations

REGAN ST

MILL ST



END PROJECT

OAK ST.

FRANKLIN ST.

BEGIN PROJECT

ELM ST.

\\CTC.LOCAL\CT_DATA\SHARED\WTRCO_PORTAGE\WANTUA\GRANT-LOAN_APPLICATIONS\OPW\ORD 38 - WEST FRANKLIN ST PH 2\PRE-APP (DUE 2023-05-26)\CAD & EOPCC\RND 38 - 231096 W.FRANKLIN EOPCC.DWG - RND 38 - 5/10/2023 12:15:44 PM - GENE ARTERS



ISSUE FOR:	OPWC 38
ISSUE DATE:	5/10/2023
SCALE:	1" = 70'
PAPER SIZE:	8-1/2" X 11"
DRAWN BY:	GEA

W. FRANKLIN ST. ROADWAY & DRAINAGE IMPROVEMENTS - PH 2
 Village of Mantua, Portage County, Ohio

PRELIMINARY PLAN

PROJECT NO.	231096
DISCIPLINE	Rnd 38
EXHIBIT	A

