

**Service Committee
Minutes
December 6th, 2016**

The meeting was called to order at 6:00pm by Councilman John Clark.

Members present: Councilman John Clark, Councilman Paul Janson, Councilman Marty Hura

Others present: Mayor Linda Clark, Village Administrator Bruce Rininger, Village Engineer Rich Iafelice, Administrative Assistant Chelsea Gregor

Pledge of Allegiance

- ❖ Motion to approve the Minutes of the November 1st Service Committee meeting as presented made by Paul Janson, 2nd by John Clark – **All Aye**

Citizens- Kathryn Ramsay, John Ramsay, Michael Longest, Liz Longest, Ida Yarolin, Robert Streets, Victor Grimm, Hal Stamm, Amos Sarfo, Sue Steinberg, Paula Tubalkain and Jason Carlton

The Village sent a special letter to invite all three of the Pioneer Trail property owners that are required by the Portage County Health Department to tie in to the Village sewer system to the Service meeting. The requirement to tie into the Villages sewer system by the Portage County Health Department goes back over a year for the Pioneer trail residents. The circumstances are different in each case, but the Health Department deemed them all necessary to tie into the Village sewer system. In the past month, each property owner received a letter from the Portage Co. Health Dept. that they had 90 days to tie in or face a fee. The residents and property owners of the Pioneer Trail sewer tie in came to get a better understanding of what is required of them, the best way to tie in and the cost of the sewer tap in fee. Rich from CT and Amos from the Health Department helped to explain that working together to hire an engineer and to build the sewer lines would help to offset their costs as they work to meet the Portage County Health Department requirements. Trustees Victor Grimm and Jason Carlton from Mantua Township helped to create some solutions and understanding of the project for the residents. Hal Stamm was assisting Mrs. Yarolin and was helping her to formulate a plan and design with the sewer tie in. Discussions between grinder pumps, gravity sewers, pump stations and lift stations were all contingent on how the residents decided to engineer their tie in. The tap in fee for each resident would be \$6635, which after verbal concerns from residents on the financial impact of the project, Paul spoke to say that there is a possibility that the Village may reduce that amount. Rich explained that the tap in fee is a law and that the money goes to support the cost of the wastewater plant. Once the plans are approved by the Village engineer and built by the property owners, the Village would then take over the sewer system and be held accountable should anything need to be fixed. When the property owners inquired regarding the high cost, Council suggested contacting Portage County Treasurer Brad Cromes about a low interest loan for permanent home improvements in Portage County. Amos told the property owners that as long as positive progress were being made, that leniency would be giving concerning the 90-day deadline. The property owners were also told to keep in touch with Bruce to let him know the progress they are making and if they decide to work together to complete the project. The plans will have to be engineer certified and approved by the Village before construction can begin.

Village Administrator's Report

The Service department has been getting ready for winter by putting up Christmas lights, including the Main St. wreaths, and making sure the plow is ready for action.

They cleaned out the gutters on the service garage and have done some cold patch work.

A big project is underway in the service garage, as the crew has been organizing, painting and doing some remodeling in the office to create a functioning map room/lunch room.

There is currently a broken camera in the park and after the 1st of the year, the Service department is looking to upgrade cameras. They are also hoping to add one at the entrance of the wastewater plant.

A sewer main from Pioneer Trail was plugged last week and the service crew had to work on flushing it out near Rt. 44.

Review of Legislation-None

New Business

The Engineering class at Crestwood High School has happily volunteered to design and build the Little Free Library. They will contact Chelsea with a list of needed supplies and will be accepting donations at the school. The location was discussed and agreed that the location would be on Village Hall property.

Old Business

Stamm's has been notified of what their cost to the Village will be to replace their water line.

The paving on High St. is finished and the permanent stripping will be completed in the spring.

CT is working on a study and an economical plan for the Buckeye water line.

The Special Recognition sign are on hold, along with the gas vs. liquid for the water plant.

Anything else that may properly come before this committee

Adjournment

- ❖ Motion to adjourn at 7:20pm was made by John Clark, 2nd by Marty Hura– All Aye

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Committee Chair John Clark

Administrative Assistant Chelsea Gregor