

Service Committee Meeting
November 5th, 2013 6:00 p.m.

The meeting was called to order at 6:00pm

Pledge of Allegiance

Roll Call: Committee Members Bill Zoller, John Clark, Marty Hura as proxy for Paul Janson who is absent

- ◆ Motion to excuse Paul Janson made by John Clark and seconded by Bill Zoller. All voted aye.

Others present: Mayor Linda Clark, Village Administrator David Akerley, Solicitor Michelle Stuck, Administrative Services Officer Kate Rogers, Cemetery Board Member Claude Hopkins

- ◆ Motion to approve the October minutes made by John Clark and seconded by Marty Hura. All voted aye.

Village Administrator's Report:

Stamm Contracting installed a catch basin at the bottom of Woodford. Dave will finish moving the soil into place this week. This was put in because the water was eroding away the road. They also did a headwall at Janet Roosa's house. The cost of both of these projects will be part of the EMA storm money. Bill Z. asked about the EMA update. Mayor Clark reported that we are approved, we just need to ask them about amendments where our prices need to be adjusted.

New Business:

Michelle Re: Tiny triangle on Canada and 44 –

Michelle presented a drawing showing the property in question. We have already passed ordinances regarding ODOT and property conveyances for the sidewalk project. Originally ODOT was going to convey the property back to the Village after the project. Michelle and the Mayor met with Mr. John Messmore from ODOT to discuss the easements needed for the sidewalk and road paving project on Rt. 44. They would like to make a new proposal on how to convey the small triangle of land north of Canada on 44 that the Village owns. Mr. Haylett owns the rest of the land there. Mr. Messmore thought that the triangle should go back to Mr. Haylett after the project was over. Michelle would like to ask the Service Committee about giving the triangle back to Mr. Haylett after the project. In exchange, perhaps we could ask Mr. Haylett for an easement for the sign. This request would not be a part of the agreement with ODOT. Bill Z. thought that it was a reasonable proposition as long as part of the agreement would be that Mr. Haylett would give us a permanent easement for the sign. Michelle says that Mr. Messmore will negotiate the easement with Mr. Haylett if Service decides that is the way to go. The Mayor said that ODOT did some re-surveying.

Marty H. asked about the ownership on the other side of Canada Road and is there an easement for the "Welcome to Mantua" sign. Michelle shared the map of this section. Marty asked that we follow-up to make sure we have an easement for this sign.

- ◆ Motion to recommend that we bring legislation to Council to convey the property in question in fee simple to ODOT instead of from "us" to "us" made by Bill Z. and seconded by John C. All voted aye.

Fire Extinguisher contracts – We have a call in to Acquire Fire Protection who has done our fire extinguishers for the last many years to explain the contracts they sent out to us.

Bill suggested we get multiple bids including one from Warren Fire Protection.

Bill explained how the servicing of the canisters works. Some years they can just be checked and re-certified. Some years they need to be emptied and pressure checked and re-filled.

Water tap-in permit fee – Draft Ord 2013-91

Dave explained that there is not currently a fee for a water tap in permit, whereas there is a \$200 fee for the sewer tap in permit. Bill suggested that if there is only one, water or sewer that is \$200 and that if they get both it is \$300. The Mayor reminded us if we do this we just need to remember to change both sections of the codified. Service would recommend the combined fee be \$350 for both tap-ins.

- ◆ Motion to amend draft ord 2013-91 to say that if both water and sewer tap ins are requested that the combined fee will be \$350. The fee will be \$200 for either individual tap-in made by Bill Z. and seconded by John C. All voted aye.

Kimble – Contract Extension

Mayor Clark reported that this is the last year for our Kimble contract. In our current contract we can go with 2 more years extension to our contract. All of the terms would extend except there is a 3% increase in each of the two years.

- ◆ Motion to bring the extension of the Kimble contract to Council made by Bill Z. and seconded by John C. All voted aye.

Hillside Cemetery –

Claude Hopkins reported that the cemetery board met and discussed a wish list for work for the cemetery for last year that could be paid for by the Cemetery Trust. He went over the list with the committee.

Mr. Lombardi was very impressed at how the cemetery looked this year. Marty and Bill mentioned that we probably never did get to use the whole interest on the trust and so this list may be reasonable. John said that the Trust has probably never seen a professional proposal like this so it will look good even though it is a lot of money.

We will need to get more quotes on some of these projects and also figure in our labor. Claude also reported that the cemetery board will be meeting with a surveyor to see about getting a price for surveying a new section of the cemetery.

We will get 3 quotes for mowing companies.

Claude asked about pulling the flags. We will pull them after Veteran's Day.

Dave added that we also need to get a mini-excavator to add to this list because we are losing our grave-digger Jim after this year. Dave will talk to Mr. Lombardi about this. Bill Z. mentioned that this mini-excavator would also be really helpful as we are laying pipe throughout the Village.

- ◆ Motion to bring the list of cemetery improvements to Council made by Bill Z. and seconded by John C. All voted aye.

Old Business:

Water Treatment Plant filter change update – Dave talked to Paul Brannon the old operator of the plant. He thought that the filters were designed to last 20 years based on our usage. We will need to go in and add anthracite. Dave and Dan will be investigating this more.

EMA Assistance update – See above.

Driveway Aprons and Tree Lawns – Who is in charge of maintenance, the homeowner or the Village. Bill Z. said that in many cases the storm sewers and curbs are not adequate to handle this water this causes problems on these tree lawns and aprons. Marty said that if people choose to concrete their driveways this problem should be alleviated.

Dave asked about the paving on Walnut and other places. Who should be paving these tree lawns that homeowners have decided to pave for parking. Should the Village be doing this as part of our cost? No, but the homeowner could choose to pay to add theirs when we are doing a paving project. If the homeowner ignores it then we have to enforce it with the maintenance code if people let theirs get into bad shape.

Bill brought up an issue on the west side of Maple Street. He brought pictures to show of the catch basin outside of his house. When it rains, all of the leaves wash down to Bill's house. The Mayor said that the neighbors should be told to bag their leaves and not put them at the curb. The Mayor asked if there is a way to tie the drain into the storm sewer. Dave will take a look at it.

Backflow Test Requirements – We got some information from CT and Dave and Kate will be looking at this and coming back to the committee.

Codified Ordinance 941.14 Meters for non-sewer uses –

The Mayor mentioned that we found that the Codified Ordinances already address this issue. Rich from CT sent a memorandum suggesting reasons that it would be in the Village's interest to remove this from the Codified in the interest of the sewer fund's financial health. No other nearby cities that we have looked into allow any kind of break for non-sewer use.

John said that because swimming pool water is treated water it is required to go back into the sewer system. We need to be enforcing this as well. We may need to crack a manhole to allow people to drain their pools, but it eventually comes back to us.

Bill said that the committee should read this and then we can discuss it next month.

Adjournment

- ◆ Motion to adjourn made by Marty H and seconded by John C. All voted aye.

Service Committee Chair, Bill Zoller

Admin Services Officer, Kate Rogers