

**Service Committee
Minutes
October 7th, 2014**

The meeting was called to order at 6:00pm

Members present: Councilman John Clark, Councilman Bill Zoller, Councilman Paul Janson, Village Administrator Kate Rogers

Others present: Mayor Linda Clark, Tammy Wheeler of Walnut St.

Pledge of Allegiance

- ❖ Motion to approve the Minutes of the September Service Committee meeting was made by Councilman Zoller and seconded by Councilman Clark. Councilman Janson abstained.

Village Administrator's Report

Kate Rogers reported that the service department would be working at the cemetery for the next couple of weeks. We will be installing the culvert and catch basins along Cemetery Drive to get ready for Perrin to come in and pave. We also have several footers to pour for new headstones.

Kate said that she had received a phone call from Atlantic Water Gardens asking if The Village would consider taking sewer charges off of the water being used in their new outdoor garden space. The committee members agreed that allowing them to install a meter to be used just for this outside water and charged only for water would be fine.

Kate also asked for the Committee's thoughts on outsourcing the Village's plowing to a local company, one of the townships or the school district. The Mayor and Kate will do some more investigation on how this might work and who could do the job.

Review of Legislation

Draft to re-establish assistant clerk position 2014-4

- ❖ Motion to send this to Council was made by Councilman Janson and seconded by Councilman Zoller. All voted aye.

New Business

Review pool filling forms and send legislation to Council

- ❖ Motion to send this to Council was made by Councilman Zoller and seconded by Councilman Janson. All voted aye.

Review sidewalk plans, issue in front of F & S.

The final plans for the sidewalk project show that there is an open ditch in front of F & S. The business owners are concerned about this and request that a culvert be put in. ODOT gave an estimate of \$7350 for the project.

Kate will price out the materials and a labor estimate. The Mayor will approach DMRC to ask if the cost can be split. The service department will move forward with this project. If the cost will be over \$3000 the Service Committee recommends that Council approve the expense.

- ❖ Motion to send this to Council if needed was made by Councilman Zoller and seconded by Councilman Janson. All voted aye.

Steve Heintzelman called to ask the Village for a credit on his water related to the August 2nd water plant shut-down. He said he had to run his water for 2 days because it was brown. The committee members said that this was an unforeseen emergency and that no credits would be given.

Old Business

Fire Hydrant Grant – the final paperwork was submitted. All hydrants are currently working, although there are still a few that don't drain properly. We have a remaining credit with Trumbull industries that will allow us to purchase and replace 1-2 of these hydrants.

We are still in the process of getting estimates for the repair of the WWTP heater and WTP dehumidifier. Councilman Janson suggested speaking with Roger Hammel.

Anything else that may properly come before this committee

The Mayor mentioned that she would be meeting with several representatives of natural gas aggregates to learn whether this is a good option for our residents.

- ❖ Motion to adjourn was made by Councilman Janson and seconded by Councilman Zoller. All voted aye.

Committee Chair John Clark

Village Administrator Kate Rogers