

Service Committee Minutes
September 4th, 2018

✓ APPROVES

The Mayor called the meeting to order at 6:08pm.

Members present: Councilman Bob Gaglione, Councilman Paula Tubalkain and Councilman Scott Weaver

Others present: Mayor Linda Clark, Village Administrator; John E. Trew, Administrative Assistant; Chelsea Gregor, Marty Hura, and Marty Fergus

Pledge of Allegiance

The Mayor asked Service if they would like Chelsea to start sending out meeting minutes a few days prior to give them time to read the prior meeting minutes and Bob said yes.

- ❖ Motion to accept the June 5th Service Committee meeting minutes by Scott Weaver , 2nd by Scott Weaver - **All Ayes**
- ❖ Motion to table the July 3rd Service Committee meeting minutes to review the term “punishment” by Paula Tubalkain, 2nd by Bob Gaglione-**All Ayes**

Bob questioned the use of “punishment” when referred to the executive session that was held in July. The actual term used was “discipline” and will be changed in the July minutes.

Citizen-None

Village Administrator’s Report

John said that the Mayor was helpful with his Administrator report.

He informed Service that the plow truck has been ordered.

The Service Department is preparing for the Potato Festival and is putting together everything that needs to be done, along with road closings and parade set up.

The Village is working with Portage County and they are going over everything that needs to be done at the water and wastewater treatment plants.

There is a water leak in the park that will need to be fixed before the Potato Festival.

Planning is looking into the Mats Rd. bridge inspection and is working on finding funding.

One of the two dehumidifiers in finished at the water plant. Rapid Electric is doing the electrical for a cost of \$775.

There are six trees in the Village that were identified as needing to come down. Quotes were received from Enterprise Tree and 30-day letters will need to be sent out to the residents.

John spoke about storm sewer management fees and different things that residents can do to receive credits for, such as installing rain barrels. The Mayor said it would probably be a permanent fee.

Service talked about the salt contract and how much our salt bin can hold.

Residents received letters informing them that First Energy Solutions is declaring bankruptcy and that residents can opt out of their service if they choose to. The letter is just a formality and nothing will change with the service that the Village receives.

The Mayor met with Buckeye Pipeline to discuss the E. High St. right of way that still has contaminated soil. There are more waterlines that are set to be installed before the project can be wrapped up. The Mayor and Paula talked about any possible outcomes to fix the issue with the contaminated soil clean up, and John said that he had some ideas on how and who could remove it.

Asset management for the water plant is due in October.

Roger Hawkins called about the Village paving his curb on the corner of W. High St. and W. Prospect St. Scott asked if it could be paved when the W. Prospect St. project is done, but paving will not extend that far.

Review of Legislation-None

The Mayor informed Service that the Village had not received the Dog Park Grant and that they were encouraged to apply again. The cost of the dog park is estimated at \$20,000-\$25,000, and will require 4 foot high fencing with gates, a parking lot with handicapped spacing and a flood plain permit.

New Business

Paula wanted to thank the Service Dept. for their help with installing the new mini park benches that were donated by the DMRC. Scott said that they look nice. Service members also mentioned that the flower baskets still looked great and that the Weekender Baskets were a good investment. They have a water reservoir that allows them to retain water requiring more time between watering.

The Mayor talked about the mums for the cemetery and she thinks that they may have already been paid. She also informed Service that the Village received \$4,000 for 5 years from the Cemetery Trust to help pay for the new truck since it will also be used in the cemetery.

Old Business

Anything else that may properly come before this committee

Adjournment

- ❖ Motion to adjourn at 6:56 pm was made by Bob Gaglione and 2nd by Scott Weaver – All Aye

Committee Chair Bob Gaglione

Administrative Assistant Chelsea Gregor