

**Service Committee
Minutes
September 2nd, 2014**

The meeting was called to order at 6:00pm

Members present: Councilman John Clark, Councilman Bill Zoller, Councilman Giles Seith as alternate for Councilman Paul Janson, Village Administrator David Akerley

Others present: Mayor Linda Clark, Administrative Services Officer Kate Rogers, Tammy Wheeler of Walnut St, Harold Ullman of Grand Elm

Pledge of Allegiance

- ❖ Motion to excuse Councilman Janson was made by Councilman Seith and seconded by Councilman. All voted aye.

Approval of the Minutes

Councilman Clark asked to change the mention of the easements for sewer lines in Mr. McCauley's back yard to *storm sewer* to clarify.

- ❖ Motion to accept the minutes as amended from the August 5th Service Committee meeting was made by Councilman Zoller and seconded by Councilman Clark. Councilman Zoller and Councilman Clark voted aye. Councilman Seith abstained.

Citizens

Harold Ullman came to voice his support for the job Dave Akerley has done over the past year.

Village Administrator's Report

Dave thanked Greg Balbierz for spearheading the United Way volunteer day. The group worked on painting all of the benches in town as well as nine of the street sign stanchions and the M A N T U A sign in the old train depot parking lot.

Ronyak came out to sweep Regan Street. They may come back to add some size 8 gravel and more tack to the road.

Stamm Contracting came out to give a quote on replacing the curb in front of the McCauley driveway as well as moving the catch basin. The quote was for \$7300 total for both projects.

The water leak at the cemetery has been fixed and the water is back on and running.

The computer at the waste water treatment plant was replaced with another used one from the Village.

Dave is asking the Service Committee to approve the purchase of a rebuilt blower motor for the waste water treatment plant. The re-build price is \$5186.61. Councilman Clark asked if the funds are available. Yes, these funds are available as a part of the money we set aside last spring for major repairs.

- ❖ Motion to approve the purchase of the blower motor was made by Councilman Zoller and seconded by Councilman Seith. All voted aye.

The rebuild of check valve #2 is halfway done at the water treatment plant. Check valve #3 has already been re-built and it is currently up and running.

Councilman Zoller suggested that we may want to look in to putting a check valve at the Reservoir to prevent the water from draining back in to the plant in the event of an emergency like in August.

Review of Legislation

No new legislation to report

New Business

Dave Green – The Mayor reported that Solicitor Stuck sent a response letter to Mr. Sed and Mr. Green explaining the Village's position on his request to become a County customer. Mr. Green's next step may be to look in to putting in a septic system to solve his problem.

Sandra Englehart – The Mayor reported that Sandra approached her to ask about when she would be receiving a credit on her water bill because of the recent water plant emergency. The Mayor explained to her that we are not planning to give a credit at this time. She reports that she always has trouble with her water any time the Village does any work on any Village line.

Village Administrator and Service Supervisor transition – Councilman Clark said that there has been discussion about making the Village Administrator position a true "administrator". Councilman Clark reported that we have never had a true administrator. The job has often been filled by someone who is more of a Street Superintendent. The proposed changes would include finding a true administrator as well as a Service Department Supervisor.

Councilman Clark recommended the following changes to the pay ordinance:

\$16-\$24 for the Village Administrator

\$14-\$20 for the Service Supervisor

\$8-\$12 for the part-time Administrative Services Officer

His second recommendation would be to turn the Administrative Services Officer in to a part time position.

- ❖ Motion to forward the recommended changes to the pay ordinance to Council was made by Councilman Seith and seconded by Councilman Zoller. All voted aye.

Old Business

Safety Committee's recommendations on Village Parking –

Councilman Clark said that he agrees with the Safety Committee's recommendations as presented.

Councilman Zoller said that he disagrees with the recommended changes on Maple Street.

Councilman Seith said he is comfortable with the changes the chief and the committee recommended.

- ❖ Motion to move the Safety Committee's recommendations on to Council was made by Councilman Seith and seconded by Councilman Clark. Councilmen Clark and Seith voted aye. Councilman Zoller voted no.

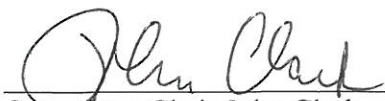
Anything else that may properly come before this committee

Fire Hydrant Grant – The Mayor reported that all of the remaining hydrants on the grant list do function. Several of them do not drain, which means they need extra attention during the winter. Dave's suggestion is that we periodically check these, but don't necessarily dig into each one to open up a potential replacement issue.

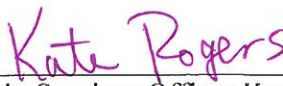
Councilman Clark suggested we need to make sure that the fire department is aware of which hydrants don't drain so that they call us if they use them so that we drain them.

Councilman Clark asked about the repair of the valve on Main Street. H. Luli is coming to give us a quote this week. We will try to schedule the work on a day that school is not in session.

- ❖ Motion to adjourn was made by Councilman Zoller and seconded by Councilman Seith. All voted aye.



Committee Chair John Clark



Admin Services Officer Kate Rogers