

Service Committee Meeting  
August 06, 2013 6:30 p.m.

Bill Zoller called the meeting to order at 6:30 p.m.

Pledge of Allegiance

Roll Call: Bill Z, Paul J., John C., and alternate Marty Hura (Marty asked to attend as Bill wasn't sure he would be here in time) and Village Administrator Dave Akerley

Others: Mayor Clark, Ben Prescott – late in the meeting around 8 o'clock Giles Seith

Motion to approve the July minutes: by Paul second by Bill all yes

Village Administrator's Report: We have been having random brown water since the storm on July 10<sup>th</sup>. Not just is one area of town all around. Dave met with Dan Mounts (our operator of record), Jim Akerley, (PCWR), Don Marco (Superintendent of Water at PCWR) and Mayor Clark to see if they could figure out what the cause of the problem is. Dan waits for 2 days to get results from our water test. The County is going to start emailing them to us. Our manganese level is high so we increased our potassium magnate and have started back washing twice a week. We bought a manganese test kit to get immediate results. We have done PSI test on Main St north of the Village by S. Engelhart's and got 40 PSI for 24 hours with a spike to 50 PSI and are testing at the DeWitt's. The plant has been in place since 1999 and they say the life of the Media filters are 10 years, so they probably need replaced. But we are still checking some things out. After backwashing the water should be calm, if it's not there may be pockets that need to be loosened up. So the Media filters need to be addressed. The county said they paid about \$20,000 a piece to have there's done. Our are probably not as large. The Mayor said she is checking into getting pricing. Ben asked if we could do them ourselves. John said it's possible but we have to weigh the fact of pulling our men away from there regular work to do so and if there are issues.. The Mayor is got a hold of Sue Farmer from the state who handles our Water and WWTP loans to ask about deferring a payment. We are not eligible at the last census says our income is about \$49,000 per household. And that is high. She though it would be better to apply for a loan. The Mayor said we have just received information about the 2014 WPCLF that is due Aug 30<sup>th</sup>. Paul said can't we apply and if we don't need turn it down. Ben said that we have applied in the past for thing and then turn them back. They look (state) poorly on that and it moves us down the list. Ben suggested contacting Ohio Drilling and see if they would work out a payment plan with us they did with the well. It was suggested that Ben contact them.

Ambler Lane lifts station: The pumps are still not installed, the flanges that came with the pumps aren't the correct ones. Scott Dunlap from Ohio Pump is coming out to see what we actually need. John Clark and Dave are going to be looking into see which pump should be replaced first with the least impact to our resident's.

Rich I and Tom Balderich from CT: Came out and met with Dave and Matt Kohn at the WWTP To do an analysis to see what it would take to start taking in septage again.

Trees: The trees at the cemetery are down; Claude has 3 more that need to come down. Jenny is contacting the Trustee. Also the tree at the park by the old pump building needs to come down before the Potato Festival. There is an outlet for the festival that is broken and needs to be repaired. John and Paul are going to look at it and see if they can do it. The Mayor asked if while they are talking park could she can ask a question. The 2 doors on the American Legion building that need replaced. She called F.CRISP and got a quote of \$781.00 for the doors and 710.00 for them to install them. Paul is going to contact Schuster's, he thinks he can get them for about 250.00 a piece and we can install them ourselves.

EPA Mandates and Repairs: Dave we are in compliance.

Storm Damage repairs to infrastructure and roads: Almost all the storm water drains have been cleaned. Walnut we're working on to cold patch. S.R. 44 has settle down still needs patched. The Mayor has suggested that we do a core test to make sure everything is okay under the surface. High St we have 2 quotes one for \$2500.00 and one for \$1800.00. Regan t needs lots of work, Dave feels that if we can get a grating blade and a roller then maybe chip and seal it. Marty checking on a roller, Dave to get pricing on chip and seal. The same for Canada Road. Woodford St we have put in gravel and grindings on the road edge across from Roosa's and we have cleaned out the culvert on Roosa's property be the culver needs replaced quote from Stamm's to put in a headwall and culvert is \$2250.00. (need to get purchase rec)

Water meters and back flow preventers: Dave advised there are no set prices in the codified and feels we should do legislation to correct this. Meters cost us \$94.00 backflow preventers are \$50.00.

Bill said cost plus 25%. Paul thought cost plus 20% was better. Motion for legislation for meters and backflow preventers to be cost plus 20% by Paul 2<sup>nd</sup> by Bill all yeses. (need to contact Michele)

Maps: Dave brought up about the water break at prospect and first. He can't locate the shut off valves. John said we have all these maps we should be able to find them, but said he may have to go further and shut off more then we want to get it done. John also asked about notifying the residents when we do something like this. The Mayor said the Administrative Assistant is supposed to make up flyers and go door to door with them. If we are scheduling ahead it should be put in the paper. Dave said the maps room is in such disarray. The Mayor said that Joe our seasonal worker was going to work on them after he trims the trees at the Park but his mother passed away and he's been off. If he doesn't get to it before school starts, the mayor asked that if money is available could we contact Donna Maynard and see if she is interested in doing it. Everyone agreed that if money is available we should do it.

Hydrants: Paul asked about them. Dave said he has a list of which ones were listed on the grant; it is about \$34,000 for the hydrants and about \$22,000.00 for in kind. The Mayor stated that the city of Ravenna who has been giving us so much help, told her that they will be replacing some hydrants and that Dave can go there and either assist or help her for a half day and that they also have some DVD's and books to help. The Mayor also thought that if we have any problems they would probably help us out.

The Campbell's: Since Pearl has passed away since we met with family last month how do we want to handle the billing now. Her son had put in a new meter and backflow and called in the reading. We were going to go and read her meter in 30 days, take the 30 day reading multiply it by 3 for the quarter Dec 12 thru Feb 13 and consider that fair. The next quarter when her son's family was there for (4 extra people) 3 weeks, we were going to take the same reading and add an average for the 3 weeks and consider that fair. Now that Pearl has passed how do you want to handle it and I think we need legislation to forgive etc. Everyone felt that just do a minimum charge and a final bill plus the charges for the meter and backflow. (need to contact Michele to do legislation) motion by Bill 2<sup>nd</sup> by Paul all yes

Change to Employee Handbook: Dave said that section 5.4 page 21 is not clear about calling off and how early to notify department heads. He feels that texting is not acceptable. John agreed and said that he feels some people have abused the sick time policy. We need to make it known that sick time is not to be used as vacation time. So if there are multiple occurrences we need a disciplinary action against the offending employee. It is already in the book about 3 days in a row. This would be for when there is excessive time missed. Everyone decided that for now change it so that no texting they must call and take to their department head to report off. (need to have Michele do legislation) motion by Paul 2<sup>nd</sup> by John all yes

Storm damage report EMA: The Mayor says that she has filed out the forms for the EMA so we are at a wait and see.

Motion to adjourn at 8:35 p.m. by Paul 2<sup>nd</sup> by John and Bill