

**Service Committee  
Minutes  
August 1<sup>st</sup>, 2017**

Councilman John Clark called the meeting to order at 6:09pm.

**Members present:** Councilman John Clark, Councilman Bob Gaglione, Councilman Marty Hura

**Others present:** Mayor Linda Clark, Village Solicitor Michele Stuck, Village Administrator Bruce Rininger, Administrative Assistant Chelsea Gregor, Paula Tubalkain, Giles Seith, Cookie Vanek, and Patti Leventry

**Pledge of Allegiance**

- ❖ Motion to approve the Minutes of the July 11<sup>th</sup> Service Committee meeting as presented made by John Clark and 2<sup>nd</sup> by John Clark – **All Aye**

The motion was approved by John solely because Marty was not in attendance for the July 11<sup>th</sup> meeting, and Paul Janson is no longer on Council.

**Citizens-None**

**Village Administrator's Report**

Some of the hanging baskets along Main St. were found to have bugs in them. The Service crew has started to treat them and trim them.

Todd Lamb has started grading behind McDonalds and will begin paving tomorrow on Mill St.

Control Associates will be coming down to the water plant to do some work in the chlorine room.

Bruce and Dave have been working on replacing the 4 lamplights in the front of the Village Hall.

There is no power to the walkway lamp closest to the building, but the 3 remaining down the walkway just need to have the lamps replaced. Bruce found new LED lamps for \$140 apiece.

On August 9<sup>th</sup>, Bruce and Chelsea will be attending an Asset Management Seminar in Aurora for EPA water requirements. By October 2018, the EPA will be expecting lists of inventory for water plants.

Bruce still needs to get an estimate for Luli to install the fire hydrant near Circle K. He also spoke with Brian from CT to discuss Luli taking over the Buckeye Pipeline project on E. High St.

At the Ambler pump station there has been a breaker ordered. Only 1 pump is currently running.

The Mayor spoke with Brian from CT about getting a new estimate for the work to be finished on High St. The Village needs to find out what is involved in severing ties with Utility Contracting in order to find another contractor to finish the project.

Brian Rooth will be having knee surgery and will be out for 6-10 weeks. Bruce may be able to use a seasonal worker to help if it is needed.

Todd Brugmann and Jeff VanAuken did the Village a huge favor in assisting the Service Department by removing 70 loads of street rubble from a dumpsite near the water plant. Todd also suggested contacting Ellie at Stamm if the Village has any concrete removal to be recycled at Stamm's. The Mayor asked Michele if Council could allow an expenditure to thank Todd and Jeff by buying them and their employee's lunch. They cannot under the Village, but as individuals, Mayor Clark and John Clark are able to.

**Review of Legislation**

Michele has made the changes to include a base sewer rate with the water and sewer increase. It will be in the next Council packet.

### New Business

In 2009, Council looked at a proposed packet of cemetery rules and regulations to see if there were any changes that needed to be made, but nothing was implemented. Michele spoke to Patty and Cookie from the Cemetery Board and said that they should compare the documents to the existing codify to try to streamline a more accurate and descriptive document. She also said that for the transfer of plots, it should be stated that it must be verified by the Cemetery Board via a meeting.

### Old Business

Striping still needs to be finished on High St.

There are about 6 pieces of ductal from the High St. project left over, which the Village needs to check to see if they have been billed for.

Marty asked if there could be a water line run to the potential dog park. Bruce said that they might be able to do a directional boar and lay a tap at the curb box.

The Village is working with student architects from Kent State University who will help design the dog park, give pricing and do the work. There has been a donation already given for the park.

Marty stated that it is a great location and that it is just missing a water hook up and parking.

### Anything else that may properly come before this committee

### **Adjournment**

- ❖ Motion to adjourn at 6:43 pm was made by John Clark and 2<sup>nd</sup> by Bob Gaglione-- **All Aye**

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Committee Chair John Clark

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Administrative Assistant Chelsea Gregor