

**Service Committee
Minutes
July 11th, 2017**

Councilman John Clark called the meeting to order at 6:00pm.

Members present: Councilman John Clark, Councilman Paul Janson

- ❖ Motion to excuse Marty Hura made by Paul Janson, 2nd by John Clark – **All Aye**

Others present: Mayor Linda Clark, Village Administrator Bruce Rininger, Village Solicitor Michele Stuck, Administrative Assistant Chelsea Gregor

Pledge of Allegiance

- ❖ Motion to approve the Minutes of the June 6th Service Committee meeting as presented made by Paul Janson, 2nd by John Clark– **John Clark & Paul Janson Ayes**

Citizens-None

Village Administrator's Report

Grand Elm and Woodford St. are paved. There is some work to be done on the bottom part of Woodford St. to assist in some drainage near a resident's property.

Bruce was getting some pricing from Todd Lamb for paving on Mill St. He thinks that paving for the east and west sides of Mill St. will be well under \$20,000.

The Service crew have been busy pouring 13 footers in the cemetery and there is some grass seeding that still needs to be done.

There is a collapsed storm drain on Fernway and some catch basins that need attention.

There have been some issues with the Ambler pump station, so Bruce will call Scotsman Electric out so that they can resolve the issue. The roto phase keeps running.

Bruce is going to get a price from Luli to put the hydrant back on Main St. near Circle K. The Service department already has all the materials.

Review of Legislation

Service discussed incorporating a flat rate sewer charge with the upcoming water and sewer increase. John and Paul recommended Option 1, which would be a flat rate of \$17.66 for 0-100 cubic feet of sewer. Bruce suggested raising the Capital Improvement fee from \$2 to \$4 per utility. The Mayor explained what the original purpose for the Capital Improvement fee was, and so Service decided to recommend a percentage from the 15% increase to go into the Capital Improvement fund instead, as well as into the Debt fund.

- ❖ Motion to recommend Option 1 of the flat rate sewer options by Paul Janson, 2nd by John Clark– **John Clark & Paul Janson Ayes**

New Business

The Mayor reminded Service to think about where they stand with the Portage Parks Agreement.

Old Business

The old service lines have been removed on E. High St. in front of Buckeye, by Buckeye Pipeline. There is currently an issue with the project being finished. The current company, Utility Contracting, is having hesitations on how the job needs to be finished, despite knowing the difficulties that it entailed. Service recommended terminating their contract and finding someone new. The Mayor will talk to Rich about it the next day.

Anything else that may properly come before this committee

Adjournment

❖ Motion to adjourn at 6:24pm was made by Paul Janson, 2nd by John Clark— **All Ayes**

Committee Chair John Clark

Administrative Assistant Chelsea Gregor