

**Service Committee
Minutes
July 7, 2015**

The meeting was called to order at 6:00pm

Members present: Councilman John Clark, Councilman Bill Zoller, Councilman Paul Janson, Village Administrator Kate Rogers

Others present: Mayor Linda Clark

Approval of the Minutes

- ❖ Motion to accept the Minutes of the June Service Committee meeting was made by Councilman Janson and seconded by Councilman Clark. All voted aye

Citizens

Tom Aldrich of Prospect Street came to follow up with some thoughts and suggestions for the patching work to be done on Prospect Street.

Kirk Ressler of Second Street came to follow up with his thoughts on the vacation of Second Street which he expressed concerns over at the June Council meeting.

Village Administrator's Report

The Village Administrator would like to have John Miller Construction make the repairs to the salt shed. The hope is that it will last up to 5 years. At the Service Committee's approval she will ask Council for a PO for this work to be done ASAP.

At the most recent meeting the County and ODOT engineers and utility providers, everyone seemed to be one track to get the utility line changes made in time for a planned fall 2015 bridge replacement. The County Engineer still seems somewhat concerned about the timing of getting this done in 2015. Canada Rd. will be the official detour during the bridge closure. The Canada Road Bridge replacement will be scheduled for the year following the High Street Bridge replacement, whether that occurs in 2015 or 2016.

The Director of Sustainability ^{of Mantaline} met with Kate to discuss the company's goals of severely decreasing the water they use and the waste they put into the sanitary system. The new changes will begin to be felt immediately and continue into 2016. Kate has spoken to the Treasurer and they will try to plan for this in the 2016 appropriations.

Kate shared four contractor quotes along with a Village Service Department quote for the replacement of the storm sewer on Woodford Street. It was decided that the Service Department would focus its efforts on Prospect Street and that we would go with the low bidder to do the work. Kate shared a plan for how to fund the repairs out of St. Gobain, Streets, and Permissive. She will ask the Treasurer to write legislation to appropriate the money.

West Prospect Street also needs some storm water management. The first priority will be to catch the spring that comes up out of the driveway/sidewalk at Dave and Beth Sluka's house. According to the residents the water has been successfully caught and piped at various times in the past and eventually always finds a new way to come to the surface and cause trouble for Prospect Street. After this water

is dealt with, repairs to the road surface can continue. The storm sewer along the south side of the road will also be addressed as time and money allows.

A sanitary sewer back-up occurred recently at the Ambler lift station due to a heavy cloth-like material being flushed into the system. The pumps clogged and stopped working causing the overflow pipe that runs under the road and under Mr. Taucher's house to also back-up into his home. The Service Committee members agreed to pay the resident's insurance deductible of \$500 this time only. Once the new scada is installed we will have better warning to prevent this type of event. In addition, we will be purchasing a check valve to put into this line.

New Business

The Mayor used CT's paving spreadsheet to create a list of our roads and the costs to do patching repair work. We decided to focus on Ambler, Fernway, Peck, College, Woodford, and West Prospect. CT will work to get bids for these repairs.

Old Business

Recycling – Bids are due on the day of the July Council meeting and will be opened directly before that meeting begins.

Vacation of Second Street – Due to the obvious concerns of the residents the Service Committee will recommend that the vacation not be made.

Possible Zoning Change – Being handled at Planning.

Anything else that may properly come before this committee

Portage Parks – The Parks District is concerned about canoe and kayak access under the Matts Road Bridge. For now they will be placing warning signs in the Village Park as well as hanging under the Rt. 44 Bridge. They would like to see this bridge taken down or replaced to make it safer for users of the river.

Councilman Janson said that he would be making contact with Bry-Air, the manufacturer of the dehumidifier currently at the water plant. He will seek a quote for the unit's repair and/or replacement. Once he has a quote he will compare it to what Dry-Air can offer.

Adjournment

- ❖ Motion to adjourn at 8:04pm was made by Councilman Zoller and seconded by Councilman Janson. All voted aye.

Committee Chair John Clark

Village Administrator Kate Rogers