

Service COMMITTEE

July 3, 2012

**MEMBERS PRESENT:** Chairman Bill Zoller, Paul Janson, and L. Schilling.

**OTHERS PRESENT:** Mayor L. Clark, Village Administrator Anthony Fiorilli, Clerk Donna Maynard, and Lisa Davis who will be the new Admin. Asst.

**CITIZENS PRESENT:** Ben Prescott, Ellie Stamm and Jason Heilman of Stamm Contract. Co.

**CALL TO ORDER:** By Chairman Zoller 7:30 AM. , who led the Pledge of Allegiance.

**STAMM CONTRACTING WATER WELL REQUEST** – Ellie Stamm and Jason Heilman of Stamm Contr. Co. requested to install a water well on the Stamm property for using water to spray their parking lot for dust control. They advised that they do not need potable water, just water. Village Administrator Fiorilli discussed that the EPA's recommendation was to not allow a well to be drilled there as it may affect our aquifers for the Village wells. Discussion included a deduct meter, purchase of bulk water, and using an existing well on the property. A Village ordinance does not allow drilling a water well. Village Administrator Fiorilli will go to Stamm's next week and discuss further with Ellie and Jason.

**MINUTES:** Minutes of June 5, 2012 were reviewed. L. Schilling moved to approve as written. P. Janson seconded. All eyes on roll call.

**BILL ZOLLER –**

**GAS AND FUEL TANK/PIPING REMOVAL AT SERVICE DEPARTMENT GARAGE AREA** – Bill Zoller has negotiated a quote of \$1200.00 with the Maximus Company for this work, and Bill is an inspector. Committee discussed that this work needs to be done as soon as possible. Need to find money for this project. The tanks can be sold for scrap.

**LINDA SCHILLING –**

**GRASS AT PARK** – Linda Schilling expressed concern with the grass being brown from the drought this summer and mowing the park areas every three weeks instead of every two weeks, and see what it looks like. Village Administrator Fiorilli will handle this with the mowing company.

**ANTHONY J. FIORILLI III – VILLAGE ADMINISTRATOR:**

**WATER SHUT OFFS** - Village Administrator Fiorilli discussed situations where water is shut off at a residence and when the owner gets home it is after business hours. They may pay the bill at the Police Department and want their water turned on (after business hours). Committee discussed that the fee for turning on the water is \$25.00 and that it is not practical to call in an employee (2 hours) to turn on water. The resident will have to wait until the next morning. The Portage County health department was called to see how long water can be shut off at a residence until it can be condemned and questioned about children living in a residence without water. Their response was that they have no jurisdiction of how and what we need to do to collect monies for water and sewer owed to Village.

**STERLING TRUCK** – Repairs needed. Major oil leak and bottom of air compressor is rotting out. Estimate from F & S is \$2200.00. The Bonnell V-Body has broken links and to replace the chain assembly is \$3800.00. Committee agreed we need to fix the truck and wait until September to repair the V-body. Need to find money for this work.

ANTHONY J. FIORILLI III – VILLAGE ADMINISTRATOR cont.

COMP TIME - Village Administrator Fiorilli discussed that he and Chief Buchert talked about comp time up to 40 hours for employees per year. Employees could accrue comp time instead of getting paid overtime. Previously the comp time was removed as it had no cap. Employees will have to use the 40 hours per year or lose it – it will not be rolled over. P. Janson motioned to send this to Council. L. Schilling seconded. All ayes on roll call.

MAYOR CLARK:

TURN ON FEE AMOUNT – This “fee” is mentioned in ordinances but the amount is not listed. L. Schilling motioned to send this to council to have the \$25.00 written in the ordinance for the turn on fee. P. Janson seconded. All ayes on roll call.

VILLAGE ADMINISTRATOR FIORILLI:

ATT CURB BOX DAMAGE – The resident west of the ATT building will give us a written statement advising he saw a truck plowing snow in front of the ATT building and afterwards the water valve was found to be broken. The piece is still quite high and committee expressed concern that it will be broken again. The curb stop on E. Mill Street was repaired.

BILL ZOLLER:

SIDEWALKS – Bill noted he has received a couple of complaints on sidewalk areas in need of repair. We have a sidewalk ordinance. Village Administrator Fiorilli will drive around and get addresses; he and a service committee member will review and prioritize. Committee discussed that the Village will repair the sidewalks and then the resident is responsible to maintain it.

MAYOR CLARK:

TREE WORK NEEDED – The Cemetery Trust is holding this project up. A letter to residents affected by this work will be sent advising the work will be done soon.

BUSINESS OWNERS SOUTH OF THE RT. 44 BRIDGE - Mayor Clark met with some business owners in this area and advised the owners want to keep the parking areas and they do not want sidewalks. There was discussion on bike lanes, bike paths, access for pedestrians to Canada Road, visibility for motorists trying to pull out onto Rt. 44 from the businesses, ingress and egress safety issues, truck deliveries, curbing, catch basins, AMATS’s plan to put in a bike lane to Geauga County, and possibility of installing a 4-foot sidewalk from the bridge to Mantua Auto Parts.

MANTUA AUTO PARTS – There may be a lot of stuff and debris behind this store.

VILLAGE ADMINISTRATOR FIORILLI:

WATER METERS – Ten meters were ordered, along with parts necessary for them.

RECYCLABLE LEAF BAGS –Village Administrator Fiorilli discussed working with the city of Ravenna in purchasing brown bags for leaves which would save us a lot of money. More discussion with Ravenna will take place.

ANTHONY J. FIORILLI III – VILLAGE ADMINISTRATOR cont.

WWTP SLUDGE DUMPS – Committee discussed extending line of credit to Ake Labs for money owed to Village for sludge dumps. We could get our storm lines filmed and sewer lines blown out. Ake is behind in payments (around \$10,000) for dumping at the WWTP. The Clerk-Treasurer is checking with the auditors to see if this is possible.

CHOPPER PUMP – Work is continuing.

CATCH BASINS – Work on cleaning out catch basins continues.

LUTHERAN CHURCH WATER RUN OFF – Village Administrator Fiorilli will be meeting with Mr. Snodgrass next week to discuss.

ROAD SALT – We are current with the Cargill agreement and waiting to hear from them if we can reduce our quantity for next season. Also waiting to hear from ODOT on their price vs. CUE price.

ODOT CONSTRUCTION LANE BY HIGH SCHOOL - Village Administrator Fiorilli and Ben Prescott will attend meeting in Akron regarding this project. Shelly & Co. doing the work. Shelly will be purchasing bulk water from Village for this project.

MAYOR CLARK:

OUTSTANDING WATER AND SEWER BILLS – List of monies owed in each district was circulated. Mayor will discuss later with Lisa Davis.

TIFFANY OLSON WATER/SEWER ACCOUNT – Mayor advised Tiffany has moved and will be at the residence only on Thursdays for her hair salon business. Bill Zoller questioned if a business can be in a residence if no one is living there. We don't know the circumstances at this time if someone will be living there. Mayor discussed that she advised Ms. Olson that she can not deny the Village access to the meter.

Linda Schilling motioned to adjourn the meeting at 8:49 AM. Paul Janson seconded. All eyes on roll call.

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Clerk Lisa Davis

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Bill Zoller Service Committee Chairman