

Service Committee Minutes
July 2nd, 2019

Councilman Scott Weaver called the meeting to order at 6:00pm.

Members present: Councilman Scott Weaver, Councilman Paula Tubalkain and Councilman Bob Gaglione

Others present: Mayor Linda Clark, Village Administrator; John E. Trew, Administrative Assistant; Chelsea Gregor and Tom Aldrich

Pledge of Allegiance

❖ Motion to accept the June 4th Service Committee meeting minutes by Scott Weaver , 2nd by Bob Gaglione-All Ayes

Citizens-Tom Aldrich

Tom inquired about the progress on Mats Rd. Bridge and whether it was necessary to widen Orchard St. at Main St. if the bridge would be fixed. Service said that the bridge would not be opened for a few more years meaning Orchard St. would still need to be widened. The Village is receiving local donations from businesses to assist in the project.

The section where a pipe was laid across Cemetery Drive still needs to be repaired. The Service Dept. will coordinate with Mantua Township to borrow a loader and a roller to pave.

Service discussed a catch basin between W. Prospect and W. Franklin that needs to be lowered. The resident on W. Prospect St. would like to finish a drainage project but cannot until the catch basin issue is fixed. The Village will check to see if CT Consultants included the catch basin in with the W.

Prospect St. project. Tom mentioned that there is a new resident who would like to be informed of any drainage issues and fixes coming from W. Franklin St. down to W. Prospect St. through his property.

Village Administrator's Report

John told the Service Committee about water that had come up through the road on Main St. in front of McDonalds. The hard rains had forced water through the pavement resulting in barricades being put up in the road and the County coming out to video the sewer pipes. It was found that the pipes, which are over 100 years old, are dislodged in some sections with roots growing into connecting sections. Most of the roots were able to be cut allowing the pipes to be cleared. There was a house that was feared to have backed up sewage in the basement, but when it was inspected they were found to have a hung sewer and the only issue was some sewerage in the backyard. The Service Dept. laid lime down over the sewage. The County has provide the Village with a flash drive of videos and pictures of the camera surveillance of the sewers. There will need to be a full depth repair of about 60-70 feet and a manhole in the parking lot of Compass Packaging will be sealed.

Review of Legislation- None

New Business

The Village has contacted Circle K in regards to the strip in front of their store and whether they intend on making that area paved or to put grass there instead.

The Mayor stated that there are past due water and sewer accounts and that it is the time of year to send out property tax assessment letters if Service desires to do so. Paula then made a motion to send out the annual letter.

- ❖ Motion to authorize Chelsea to send out the letters advising delinquent sewer and water accounts by Paula Tubalkain , 2nd by Bob Gaglione-All Ayes

The Service Committee discussed the hanging baskets on the bridge and if weekender baskets could be bought to replace the current baskets. Urban Growers do not have weekender bridge baskets but will be attending a trade show and will be at the next Service meeting. Paula suggested looking up ways on the internet to possibly make them if none are available. Tom Aldrich stated that there are fungicides for deciduous trees, in response to Paula's statement that there has been a fungus effecting blue spruce in the area and that the Village should be cautious of the blue spruce in the mini park.

Old Business

There is nothing new for storm sewer.

John said that Rhonda Pikus is satisfied with the direction of her storm sewer fix.

The north side of the park has been too wet to tell if there is a drainage issue. Water has pooled near the Vet's Office in the past. The water is near the fence line between the park and Lamplighter Apartments. Service discussed the possibility of putting in a rain garden to help with drainage. Scott said that he likes the idea of a rain garden but is concerned that it may be expensive to start.

Asset Management is still on hold.

John received a quote of \$8,900 for a swale in front of the Hawkins property on W. High St. He will talk to the owner and discuss what was removed.

The stove and refrigerator that were donated by Dan Stern was accepted at the Council meeting.

Anything else that may properly come before this committee

Paula expressed concerns over water and repairs regarding talks with Portage County. She asked if there could be any literature from the County prioritizing what projects get done first. She also asked if the water being connected to Shalersville could be metered to show how much is being taken out of the Village wells and shipped out for use by the County. John stated that there are still talks that need to be had and not everything is in paperwork yet. The main focus would be to stabilize rates for the residents. Paula has issues with the County supporting the Village in regards to a septic tie-in outside the Village that was allowed to be fixed instead of tying in. The Mayor stated that it was the Health Department who authorized it and not Portage County like Paula had thought.

The Service Committee discussed the Reservoir and its roof. It was stated that the Reservoir had indeed been emptied and cleaned out in the 1970's. Service also discussed CT Consultants information and assistances in having the Reservoir roof replaced.

Service then discussed the rate structure for the water and sewer. When legislation was passed, Council agreed that they would revisit the rates each year before passing another increase. If the County took over, they would use the rate structure as stated in the codified ordinance without review. It was discussed whether Council should think about changing the rate structure in the codified ordinance. The Mayor said that she will write a letter to the Portage County Commissioners asking for a 6 month extension while negotiations take place.

Adjournment

- ❖ Motion to adjourn at 7:06 pm was made by Scott Weaver, 2nd by Bob Gaglione - All Ayes

Committee Chair Scott Weaver

Administrative Assistant Chelsea Gregor