

Service COMMITTEE

June 5, 2012

MEMBERS PRESENT: Chairman Bill Zoller, Paul Janson, and L. Schilling.

OTHERS PRESENT: Mayor L. Clark, Village Administrator Anthony Fiorilli, Clerk Donna Maynard, and Lisa Davis who will be the new Admin. Asst.

CITIZENS PRESENT: Scott Stewart resident on W. Franklin.

CALL TO ORDER: By Chairman Zoller 7:36 AM. , who led the Pledge of Allegiance. Chairman Zoller motioned to excuse L. Schilling (she will be late), and Paul Janson seconded. All ayes on roll call.

MINUTES: Minutes of May 1, 2012 were reviewed. Regarding first page, last paragraph "Street Paving" - Linda Clark discussed that \$134,600.00 was granted and that the NDS discussed with Commissioners a grant for \$147,000.00. Bill Zoller motioned to approve the May 1, 2012 minutes with correction. Paul Janson seconded. All ayes on roll call. Minutes of April 3, 2012 were viewed. Bill Zoller moved to approve as written. L. Schilling seconded. All ayes on roll call.

ANTHONY J. FIORILLI III – VILLAGE ADMINISTRATOR REPORT:

SHALERSVILLE TOWNSHIP ASSISTANCE - Village Administrator Fiorilli noted that Shalersville employees cleared the trail from the storage unit facility on Peck Road down to the E. Prospect walking bridge. Shalersville received the road salt at their garage that the village speculated need for the 2012 season through C. U. E. program. Shalersville picked up our flags at the Veteran's Administration office for the cemetery. Tom Bowersox found that the flag order was short on Saturday morning. He got flags from the Aurora VFW to finish placing them at the veterans' plots. A thank you note will be written to the Aurora VFW for giving us the flags.

PARK LODGE - Village Administrator Fiorilli advised the painting is finished. The plaques will be hung and a thank you letter will be written to the painter for her donation.

PAVILLION NO. 1 – (By Mantaline factory) – The electrical wire and bulb damage is being handled by the Police Dept. Frank Horack gave an estimate for the repairs and Village Administrator Fiorilli will discuss with Mayor.

WATER SHUT OFFS - Village Administrator Fiorilli advised two residents got water shut off last week due to non payment of the bill. Mayor Clark asked that we check with health department to see how long water can be shut off at a residence until it can be condemned.

CEMETERY - Village Administrator Fiorilli commended Claude Hopkins and the Cemetery Board for their work at the cemetery. Committee discussed that the trash bins were full on Memorial Day and maybe have a Service Department employee come in on the weekend to make sure they are empty, and give that employee a couple of hours off during the week. The Boy Scouts, Paul and Sandra Brannon did a good job with the placing of the veteran flags and a thank you goes to them.

LEAF BAGS ON MATS ROAD – Paul Janson concerned with the leaf bags and other material piled on Mats Road. The area needs to be cleaned up.

WEEDS ALONG FENCE BY WWTP – Bill Zoller discussed need to spray the weeds and clean up the fence area.

BENCHES ON MAIN STREET – Bill Zoller thanked Mayor Clark and the others who worked on the benches. They look nice.

AKE LABS – Ake is behind in payments for dumping at the WWTP.

MAYOR CLARK:

OUTSTANDING WATER AND SEWER BILLS – Mayor asked for amount past due. D. Maynard will work on this.

NDS – Discussion on how much money the Village will commit to. Meet with Commissioners on Thursday. Linda Schilling and Paul Janson both agreed that the Village should go with reducing the scope of the project.

VILLAGE ADMINISTRATOR FIORILLI:

E. HIGH ST. BRIDGE – To be re-done in 2014 with a sidewalk.

RT. 44 BRIDGE – To be done in 2014.

TREE WORK – Council looked at bids and cemetery trust to let us know if they will pay it. Linda Schilling advised the tree work should have gone to Shade Tree before going to Service Committee and we should go by the book.

NEW CHOPPER PUMP – Working on this to be installed.

ATT CURB BOX DAMAGE – No news.

ASPHALT ON TRAIL BY MENNONITE ROAD was removed.

WATER PIPE WORK BEHIND MCDONALD'S – Will work on this project.

PERSONAL CEMETRY MARKERS - Village Administrator Fiorilli noted that he and Claude Hopkins discussed this.

OLD PUMP HOUSE ON E. HIGH – Area by hydrant to be fixed up.

LUTHERAN CHURCH – MAIN ST. – Water line repair area was seeded and strawed by Village, then the area was raked out by someone. Committee discussed that the Village do work in the right of way only. Mayor Clark expressed concern that the sidewalks be passable. Mayor Clark will set up a meeting with a rep from the church to discuss a ditch to our catch basin.

BILL ZOLLER:

SERVICE DEPT. PARKING LOT – Rake the stone back into the lot.

SIDEWALKS - Village Administrator Fiorilli asked what the plan is for sidewalk repair. Committee discussed there is no money for repairs. Paul Janson will discuss with Regional Planning to see if there is grant money.

TANK REMOVAL AT SERV. DEPT – Discussion on need for a licensed installer to do the job and dirt sampling.

SALT FOR NEXT SEASON - Village Administrator Fiorilli will contact CUE.

MIKE MCCAULEY PROJECT – Mayor advised the easements are almost ready. Village Administrator Fiorilli noted that M. McCauley will store his plows at Service Garage until the project is complete.

EASEMENT BY ADMIN. BUILDING – Mayor Clark discussed that she will update news on the back drive by Police Dept. and College Street property.

RECYCLABLE LEAF BAGS – Committee agreed that we need to get away from the plastic bags and go to biodegradable material, we will not order any plastic bags. Village Administrator Fiorilli will contact the Resourceful Bag and Tag Inc. regarding any price breaks, and will contact the city of Ravenna, as they purchase their bags from this company. Committee also discussed a mailer to advise residents. Committee discussed putting an article in the Record Courier on the leaf bag cost and availability.

TV CHANNEL – Mayor Clark discussed new equipment is around \$6000. Committee discussed that the Village may use the school channel for our news and put information on the Village web site.

SCOTT STEWART - Water at this residence on W. Franklin was turned off last week due to non payment of bill. Mr. Stewart asked that the water be turned on; he was under the assumption that his wife was paying the bill. He advised that he did not understand the payment plan and the consequences of non payment. He will make payments and assured he will get the bill paid. Committee discussed a payment of \$60 per week and that he needs to pay the next bill on time. Committee agreed not to charge the \$25 turn on charge. He will discuss with Village Administrator Fiorilli this morning at Mr. Fiorilli's office.

Bill Zoller motioned to adjourn the meeting at 8:39 AM. Paul Janson seconded.

Clerk Donna Maynard

Bill Zoller Service Committee Chairman