

**Service Committee
Minutes
June 3rd, 2014**

The meeting was called to order at 6:00pm

Members present: Councilman John Clark, Councilman Paul Janson, Councilman Bill Zoller, Village Administrator David Akerley

Others present: Mayor Linda Clark, Councilman Giles Seith, Administrative Services Officer Kate Rogers, Randy Cornette of Pioneer Trail, Tammy Wheeler of Walnut St., Wes Hawkins of Maple St.

Approval of the Minutes

- ❖ Motion to approve the minutes from the May 6th Service Committee meeting was made by Councilman Janson and seconded by Councilman Zoller. All voted aye.

Village Administrator's Report

We have been working on the EMA projects including the catch basins as well as street repair. If the weather cooperates the catch basins should be done in the next two weeks. The clean-up work will be to put asphalt around the basins. Hydrants are the next major area of focus.

Dave wants to thank Ronnie Zoller and the ODOT crew for their help with the culvert replacement on Main Street. They are also letting us use their hot box for road repair work. The Mayor said she will send a thank you letter to ODOT.

New Business

Pool Water – Tammy Wheeler came to report that she is concerned about paying for sewer on the initial fill of her pool. She said she doesn't mind paying for water and sewer on the top-offs throughout the summer. Councilman Clark said that he contacted the EPA and found that any chlorinated water is required to return to the sanitary sewer once it is discharged from the pool. The only way around the regulation is to chemically de-chlorinate the water prior to emptying the pool. Councilman Zoller said that he would like to see the sewer charge be removed for those that have large pools. He suggested that we take a measurement of the volume of each of these pools and give a one time per year sewer credit for this volume only. Councilman Clark will contact the EPA again to verify their rules for dealing with treated water. The Mayor also reported that she made inquiries with several surrounding municipalities and no one else gives a credit for the sewer charges on a pool fill. Councilmen Janson and Zoller agreed that we should re-visit the pool-water legislation. There were no specific recommendations made about changes at this time. Councilman Clark said that they would gather our thoughts and information for the next service meeting and then make a recommendation to Council in July.

Sewer tie-in on Pioneer Trail - Mr. Randy Cornette reported that the EPA is requiring him to tie into the Village's sanitary sewer. One option is to put in a pit and grinder pump. He said that he already has a system that behaves like a grinder pump. He would like to keep this system and pump his effluent into the sanitary line in the St. Joe's driveway. He said that the County has approved his idea, but he would like a letter in writing from the Village to give to his buyers with a definitive approval. Councilman Clark asked to see the drawing of his proposed tie-in as well as his easement with St. Joe's Church. Mr. Cornette said that he would be happy to provide these. The Mayor said she would follow-up with Rich from CT to get a firm answer and get back into contact with Mr. Cornette.

On-Street Parking – The committee members reviewed the Safety Committee's suggestions for parking revisions within the Village. Councilman Zoller is specifically concerned with the

recommendations for Maple St. He would like to see the parking regulations remain the same as they are currently written for Maple St. The police chief's concern is that the parking has caused the road to crack where cars are pulling off to park. Councilman Zoller disagrees with this assessment saying that the whole road is cracking, not just the parts where there is parking. Wes Hawkins of Maple St. came to the meeting to share his concerns about parking on Maple St. He said that many of his neighbors on the West side of the street feel the same way. The main concern is that the tree lawns on the West side of the street are continuously damaged because of cars parking on them. Councilman Clark said that he would like to speak with the safety committee to understand their reasoning for the recommendation to change the parking rules.

The Safety Committee will be re-visiting and revising the entire list on 6/4/14. Councilman Clark said that perhaps in July we can have a joint meeting with Safety and Service to put all of the members' heads together on this issue.

Damage to service truck – The Mayor reported that Dave had an incident backing up with the truck into the trailer. The protocol of filing a police report, informing the Mayor and Council President, speaking with the employee about the incident, and making an insurance claim was followed with regards to the truck. Councilman Zoller said that he feels that members of the service committee should be informed if there is some kind of incident involving the service vehicles. Councilman Clark said that the procedure set up by Council was followed in this case. The Mayor said that everything was a part of public record and that a concerned citizen or councilman is free to call her at any time to discuss any Village business.

Fire Hydrants - Dave reported that we only have \$600 left of grant money to repair the remaining fire hydrants in the Village. There are approximately 7 more to fix. Each one will be a unique situation and will require different parts and funds to repair. A conservative estimate of the costs in parts only would be \$4000-\$6000. The Mayor reported that the Clerk-Treasurer said that the General Fund could probably afford to transfer \$10,000 to the hydrant fund.

- ❖ Motion to move \$10,000 from the general fund to the fire hydrant fund to pay for fire hydrant repairs was made by Councilman Janson and seconded by Councilman Zoller. All voted aye.
- ❖ Motion to repeal the legislation for the use of the St. Gobain money for the purchase of a roller was made by Councilman Zoller and seconded by Councilman Janson. All voted aye.

Old Business

Mats Road Bridge – Kate has sent the legislation to ODOT giving the ODOT contractor permission to begin the inspection and inventory-listing for the Mats Road Bridge. She will be gathering all of the information she can find about the bridge to have available for the inspectors when they are ready to proceed.

Bent Tree – Councilman Clark reported that CT has come up with an estimate that the project would cost roughly \$150,000. Now we will be waiting for the Bintree community to contact us again to proceed. They will likely be looking to find a grant to help with the project costs. There are 14 customers that would tie in to our sanitary line from Bintree as well as the potential for a few other residents near and along the new line to connect in the future.

OPWC grant – The Mayor shared CT's worksheet that she and Jenny had been discussing about the possible grant funding break-down options. The service committee favors the option to apply for a grant of \$149,999 with a \$50,000 loan and a \$10,000 local cash match.

Anything else that may properly come before this committee

Doree Zitner of W. High Street called the office to request that a Councilman come and look at her backyard. She is concerned that her neighbor's pond is running over into her backyard and causing trouble. Councilman Zoller said that he would be willing to look at the problem and speak with Mrs. Zitner and her neighbor.

Dave and Kate shared several proposals for the replacement of one of the blowers at the wastewater treatment plant. The plant has 3 blowers total and only one is currently functioning. Dave's thoughts are to buy one new blower and then look into re-building the others so that we have a backup. Because the purchase is over \$3000, Council needs to approve it unless it is an emergency. If the situation is considered an emergency, we can make the purchase with the approval of the Finance Chair and the Mayor. The Committee recommended that we order one new blower now and then proceed with researching the options to re-build the others. The money is already in the sewer fund for the purchase.

The Mayor mentioned that she had a call from a resident on Regan St. who was upset that the new chip and seal was very rough. The committee discussed that this is normal for this type of road until it gets packed down. They seemed pleased with the repairs to both Regan and Canada Rd. Dave mentioned that he needs to do some ditching on Canada Rd. to keep the road in good shape.

We sent in the second batch of project reimbursements to the EMA for a total of \$86,000. We will be getting 75% of this money back. The last batch of project paperwork and receipts will be submitted as soon as they are completed. The EMA staff has been very accommodating about granting time extensions and cost-overrun exceptions.

Adjournment

- ❖ Motion to adjourn at 7:55 pm was made by Councilman Janson and seconded by Councilman Zoller. All voted aye.

Committee Chair John Clark

Admin Services Officer Kate Rogers