

Service Committee Minutes
May 7th, 2019

Councilman Scott Weaver called the meeting to order at 6:00pm.

Members present: Councilman Scott Weaver, Councilman Paula Tubalkain and Councilman Bob Gaglione

Others present: Mayor Linda Clark, Village Administrator; John E. Trew, Administrative Assistant; Chelsea Gregor and Marty Fergus

Pledge of Allegiance

❖ Motion to accept the April 2nd Service Committee meeting minutes by Paula Tubalkain , 2nd by Bob Gaglione-All Ayes

Citizens-None

Village Administrator's Report

John met with the Economic Development officer of Streetsboro and also went to a NOSDA meeting in Independence.

There was a pre-bid meeting for the potential transfer of the water and waste water plants. There was only one consideration, out of only two bidders, which was Portage County Water Resources.

John met with a structural engineer from CT and had the northwest leg of the flag pole excavated that showed structural deterioration. He has spoken with Barky who said that he will volunteer his time and welding expertise to fix it. The Village will be paying for the materials and the engineering costs.

John met with a contractor to discuss the curbing at 4464 W. High St. The location will require flagging and he has received a quote of \$725 per day. He is still waiting to receive additional quotes for the project.

John met with Paula Tubalkain to discuss plans for plantings at the Mini Park. She has requested that the Village remove a foot of dirt when they remove the burning bushes to allow room for more mineral rich soil to be added when planting the new landscape.

John met with local business owners to discuss donations for a match to widen the intersection at Orchard St. and Main St. to allow easier turning for trucks.

He also met with the DMRC grants committee and said that they had a good discussions.

The Village will need to purchase two samplers for the wastewater plant that are \$7,425 each. They need to be replaced so that the EPA does not get involved.

The new Muffin Monster for the wastewater plant will be arriving tomorrow.

The Service Department garage is having new windows installed and currently 4 out of the total of 17 have been installed and look great.

John said that the permanent sign for the Mantua Napa Auto Parts store still needs to be approved by the County before the Village can approve it. The business next to Napa needs a sign permit to be in compliance with their signage.

Review of Legislation- None

New Business

There needs to be more research done on storm water management fees. John does not want to push it forward at the moment while the Village deals with the water and wastewater plants. Service committee decided to push storm water management to Old Business.

Council approved doing legislation on phase 2 of W. Prospect St. for storm sewer repair and paving. Rhonda Pikus, of the phase 2 project, turned in a petition signed by W. Prospect St. residents supporting the replacement of the sewer drains that are in disrepair.

Lt. Justus drove through the Village and noticed that there were not many 25 mph signs up. He would like to put up signs on Peck Rd., E. Prospect and Woodford St., along with trimming near the Mantua Corp signs for better visibility.

Marty Hura noticed that the north end of Buchert Park has some drainage issues that need to be fixed. There needs to be tuck pointing done at the Service garage.

Barky said that the Village can drop off leaf bags to his property but he would like the Village to wait till the weather dries up and that the Service crew drop them off all in one day.

Dan Stern has donated a stove and a refrigerator to the Service Dept., and would like to purchase two furnaces for them as well. One for the garage and a vent less heater for the office. The donations will go to Council for approval.

Old Business

Asset Management is not yet complete due to the transfer of the water and wastewater plants. John spoke with Laurel Ljubi from Ohio EPA and they are aware of the situation.

The first meeting with the County to discuss negotiations for the water and wastewater plants is Friday. Adjustments have been submitted to the County including trying to get rate stabilization. Scott inquired about the dehumidifiers in the water plant and John said that they are working great.

Anything else that may properly come before this committee

Marty, and the Kent State student he has been working with, have finished the cemetery map and are getting it prepared for GIS mapping. Paula asked why the Village didn't just skip using Kent State and use the hours the Village has available from Regional planning that don't get fully utilized. Marty said it had to do with the software and licensing agreement to put it on the Village website. There is a concern over credits and how they will be utilized for the GIS sharing service to make it available for public use. Marty has been researching other city cemeteries to identify what the Village is looking for. The handrails for the mausoleum will be done by Memorial Day. Butch has been busy and the Village is still waiting on the new doors to be put on the mausoleum. The Service crew still needs to clean up tree limbs in the cemetery and John Clark will put up flags for veterans. The flowers for the cemetery will be picked up on Monday and volunteers will plant them on the 15th.

Adjournment

- ❖ Motion to adjourn at 6:58 pm was made by Scott Weaver, 2nd by Paula Tubalkain - All Ayes

Committee Chair Scott Weaver

Administrative Assistant Chelsea Gregor