

**Service Committee
Minutes
May 2nd, 2017**

Councilman John Clark called the meeting to order at 6:00pm.

Members present: Councilman John Clark, Councilman Paul Janson, Councilman Marty Hura

Others present: Mayor Linda Clark, Village Administrator Bruce Rininger and Administrative Assistant Chelsea Gregor

Pledge of Allegiance

- ❖ Motion to approve the Minutes of the April 4th Service Committee meeting as presented made by Marty Hura, 2nd by Paul Janson – **All Aye**

Village Administrator's Report

The mini excavator was finally delivered and received that day. Everything looks good except the Mayor noticed a bubbled up spot where some rust may have been painted over, so Bobcat will be contacted.

Work is being done on the road near Buckeye where there were pipes encased in concrete. Buckeye Pipeline is being very cooperative with the Village during the project.

There have been "No Parking" signs placed on W. Prospect St. and "High Water/Road Closed" signs placed on each end of Canada Rd.

The check valve on high service pump #3 was stuck open last week, and when Bruce checked the Water Plant there was water rolling out of the garage door. Currently pump #3 is down, and Bruce will be working on fixing some items at the water plant.

The Service crew has been spending a lot of time in the cemetery, preparing plots and finding foundations that need to be fixed or poured, but they should be done by Memorial Day.

It was discovered that there is a large pipe under the catch basin near Paul's house, so the raised catch basin will have to have a few notches added to allow easier water flow into the basins.

There are some paving issues from last year that will need to be addressed, such as some cracks and crumbling with the concrete and asphalt.

Stripping still needs to be scheduled for High St.

Review of Legislation

There are still some possible changes to codify 145.03. There is a "Hillside Cemetery Rules" document that was discovered on Chelsea's computer, and so she will need to look up when it was made to clarify if any of its contents applies to the current rules.

New Business

There still need to be sewers replaced on W. Prospect St. Collecting storm fees was discussed and the Mayor will be meeting with the Mayor of Stow, where she will explain to Mayor Clark all the details of how Stow collects a fee from the residents and companies for sewer maintenance.

The Service committee read over two letters from Hal Stamm. The first letter was a request to waive the tap in fee for Ms. Yarolin and Ms. Ramsay, in which Hal said that the estimate for their tie in is

\$30,700. It was discussed that the tap in fee could not be waived, but it could possibly be reduced. There is still no clear answer as to what the Longest's plan to do to tie into the sewer line.

The second letter from Hal was in regards to the review of the site plan for the Napa store on Canada Rd. and Rt. 44. He also requested that the tap in fees be waived for Matt Denzinger. There are more things to be reviewed before a decision can be made regarding tap in fees.

Bruce went over some figures for paving with Todd Lamb and a high estimate is \$24,000, which includes all the grinding. He is hoping that it can all be finished within one day.

- ❖ Motion to send to Council the approval of the paving for Grand Elm St. and Woodford St. by Paul Janson, 2nd by Marty Hura – **All Aye**

The Mayor brought up a lease agreement that would allow a lease agreement of \$1 per year for the Portage Parks to take over maintenance of the west end trail. Then in 2018 the Village would sell the west end trail to the Portage Parks for \$1. The Mayor assured everyone that they would receive more information on the lease and sale in the Council packet before voting.

- ❖ Motion to move the lease agreement forward for the west end of the trail to Council by Marty Hura, 2nd by Paul Janson – **All Aye**

Old Business

There needs to be more discussions about the water and sewer rates, but the Mayor informed the committee that there is no minimum amount for sewer, and that it is worth considering changing.

The students and teachers are nearly finished with the little free library and so the Mayor will check her calendar to make sure that Friday May 19th at 3:30 works for her to provide the ribbon cutting at the Grand Opening Ceremony.

Anything else that may properly come before this committee

John wanted to add that the condominiums on Rt. 44 north of the Village want to tie into the Villages sewer system, and what that would require. There will be more information the following Friday.

Adjournment

- ❖ Motion to adjourn at 7:28 pm was made by Paul Janson, 2nd by Marty Hura– **All Ayes**