

**Service Committee
Minutes
April 5, 2016**

The meeting was called to order at 6:07pm by Councilman John Clark.

Members present: Councilman John Clark, Councilman Marty Hura, Councilman Paul Janson

Others present: Mayor Linda Clark, Administrative Assistant Randi Lyle, Paula Tubalkain, Giles Seith

Pledge of Allegiance

- ❖ Motion to accept the Minutes of the March Service Committee meeting was made by Councilman Paul Janson and seconded by Councilman Marty Hura. All voted aye.

Citizens – Elli Stamm, Jason Heilman

Village Administrator's Report

On March 22nd, we had a major water break on the corner of Main and Prospect St. We have not received a bill from H. Luli construction yet.

On March 30th, we had a sewer back up on Ambler Ln. Ravenna and Portage County Resources came out to fix it.

The lateral that runs from High St. to Franklin St. caused another sewer back up. We are trying to identify the property owner because we are not responsible for paying for it. We will have to do a dye test to identify whom the property owner is that the line is on.

We are still looking for all valves at the reservoir and we are still looking for the shut off down by park so we can do the street project this year, replacing an 8-in. line.

CDGB grant proposal- Paula is helping Mayor Clark put together a proposal for this.

Review of Legislation

None

New Business

Mantaline- no representative

Stamm Contracting- Eli Stamm and Jason Heilman

They have a steel tank in their plant that is being fed by a 3/4 in. water line by the Village as of right now. They want to fix the line before it starts leaking, it also does not fill the trucks as fast as they would like, and they feel that they do not need to be using our treated water.

They would like to bring a 3-in. line off Orchard Street but that is not a possibility because the line is not big enough to supply it. They do not want to feed directly.

Dave and Jason have talked a couple of times and are trying to figure out what would be best for their business. Linda talked to Rich and said they could tap in before the water plant (non-treated water) but this would be a lot of line to run and not very cost efficient. They do not want to use our treated water because they have a lot of wasted water. This is because they use the water to put in cement or clean out the truck and they do not need the water to be treated. They use about \$9000 of our water a year. Other options:

Mats road- less concrete but more line to deal with. 2 in of Orchard would probably be the best. They would still be using our water for their garage and office (only one with sewer) but they want to have their own water for batch plant. They want to know what would be the best option for both

Stamms and the Village. John Clark said they would research it and let them know what would be the best option for them. They said it is not a big rush.

They have a well but it is not possibly to feed the plant. They would like to know if relocating the well and eliminating the tank would be an option. John Clark said according to 92107 in the codified ordinance a well would be out of the question. Eli asked if they would be grandfathered in considering they already have a well. According to the codified, no they would not be.

Park Lodge-

Hershberger gave us a quote for \$7,000-\$8,000 to put the metal siding up at the park lodge. Linda called back to see how much it would be for them to do vinyl and he never got back with us. He said he is not taking a special trip down here for that.

Aurora-Mantua Electric quoted- only vinyl for \$12,300, did not include any permit cost. They recommend that it needs new windows as well, which would be five windows for 3,600.

Ribocon Exterior quoted us \$8630 to replace rotted wood and fix vinyl and wrap all windows on building. They quotes us \$12,335 for metal siding, and to fix soffits.

Mayor Clark said we would write something up to move this council.

Paula wants to address the bee problem down there.

Wording for review of weight limits on Village Streets- on Chief's agenda for tomorrow night. Write something up to take to safety.

Old Business

OPWC Grant Application- Council approved CT applying for the OPWC grant for this year. We want to grind and pave W. Prospect St. up to \$400,000 that would include storm drains with the Village matching \$500,000. We are not sure if we are trying to go from the cemetery or if we are starting at W. High St. and going as far as we can go.

Ronyak- to do Oak St. Dave wanted to work on some storm sewer issues before we do any work on Oak. This is a very rarely used road, but he still feels it should be 3 inches because of all water and sewer issues. We have not have time to have Perrin or Ronyak come out to talk about it.

Janson asked if we had the engineers input. Mayor Clark said we do not but we want engineer input for Oak St. with all the water and sewer issues we have. Mayor Clark said we would speak with Ronyak and Perrin, and have Rich and Brian come out as well.

Concrete curb on W. Franklin- we have one quote from Stamms- \$6700 for a 43 ft. 18 in. tall wall and it will not break off if the snowplow hits it.

Catch basin at the corner of W. Franklin and Oak- Dave thinks he can do it. We have to make sure CT approves this.

Old Service Department building- new windows were installed. We have been getting estimates from various other contractors for wiring and tuck-pointing the building, drywall and installation. After the windows were put in, Mayor Clark put a hold on this. We need to decide if we want to continue to rehabilitate this building. This would be a great thing to do if we had the money to do it. This would be about an \$8000 fix. This could fix a whole street and Mayor Clark does not think we should spend the money on a building we are not using.

Paula thinks we need to fix infrastructure and restore our old building as well as fixing the roads. Paula thinks we need to start looking at these things as well as the park lodge.

John Clark thinks this money should be used to fix the garage, if anything. The building is being used and there is office space in that building. Janson agrees that the bigger building should be restored. We need to get some pricing to see what would be best.

Anything else that may properly come before this committee

Job applications for the Village Administrator- Come up with a list of questions, so we are asking the same questions to every applicant.

Marty Hura thinks we need to determine qualifications.

John Clark thinks we should look for someone who is good for the village as it is now. We have a wastewater and water plant and we cannot wait to see what is going on with the water plant to hire a Village Administrator. Mayor Clark has taken a lot on her plate. The Councilmen decided they would get together and pick which applicants they want to interview and come up with questions to ask. The three of them are on the hiring committee.

Adjournment

- ❖ Motion to adjourn at 7:26 pm was made by Councilman Janson and seconded by Councilman Hura. All voted aye.

Committee Chair John Clark

Administrative Assistant Randi Lyle