

**Service Committee  
Minutes  
April 4<sup>th</sup>, 2017**

Councilman John Clark called the meeting to order at 6:00pm.

**Members present:** Councilman John Clark, Councilman Paul Janson, Councilman Marty Hura

**Others present:** Mayor Linda Clark, Village Administrator Bruce Rininger and Administrative Assistant Chelsea Gregor, Giles Seith, Paula Tubalkain, Greg Balbierz, and Edie Benner

**Pledge of Allegiance**

- ❖ Motion to approve the Minutes of the March 7<sup>th</sup> Service Committee meeting as presented made by Marty Hura, 2<sup>nd</sup> by Paul Janson – **All Aye**

**Village Administrator's Report**

The mini excavator should be here by the end of April, and the cross culvert on Grand Elm St. was replaced. All 3 high service pumps at the Water Plant are working. Next week Bruce will be working on the wells. The Service crew has been cold patching all over the Village.

By the end of May, Bruce is schedule to replace a 4" inch valve on Woodford St. once the mini excavator comes in. There is a house on the corner of Woodford St. and Herald St. that has a collapsed storm sewer that needs to be replaced.

All 3 pumps at the Reservoir are working again. Bruce will be alternating them weekly.

Bruce went out with Todd Lamb to go over the road list for 2017. A rough estimate for the roads is \$43,000, which is not including trucking. Some roads will have to be paved in sections, and a finished coat still needs to be put on Oak St. Paving should begin in July and hopefully finish by Labor Day.

The Service crew has been cleaning the shop and everything is more organized now. The largest benefit was realizing what they actually had in stock.

There is a catch basin that needs to be replaced on the corner of Maple St. and Franklin St.

John reminded Bruce that disinfection season is coming up, and Bruce said that they would begin on that next week. They then talked about the lack of alarms for certain machines, such as blowers, in the WWTP. The Service crew was having issues with the emergency SKADA call outs and being able to acknowledge the alarms from their phones.

Paul asked if Service had fixed the catch basin between Second St. and Herald St. on the north side, and Bruce said that Utility fixed that. Paul said that it was too high to catch water, and the Mayor told Bruce to put in on the list to talk to them about.

**Review of Legislation**

There is a possible change to codified chapter 145.03 concerning the Cemetery Sexton and the signing of deeds. The Mayor thinks that this would be something for the Cemetery Board to handle. This was brought up because it took longer than usual for some deeds to be signed and Jenny thought that they could be signed by the Mayor and the Village Administrator instead. The Mayor and John agreed that the ordinance needed more clarification.

- ❖ Motion to not send the new cemetery legislation to Council until there is more clarification by Paul Janson, 2<sup>nd</sup> by Marty Hura– **All Aye**

### New Business

There is an application that has been put together by the DMRC for a Nature Works grant for Buchert Park. The Mayor explained to Service about the area that would be used by the grant, and if it was something that would want to be forwarded to Council since the grant application is due by May 1<sup>st</sup>. Greg Balbierz invited Edie to the meeting who then discussed the design that she had in mind, and what the grant would provide for the park. The reimbursable grant would help to provide asphalt pathways around the park, and would utilize the existing crushed limestone path. Edie explained that there would be a measured loop on the south and the north sides of the park, which could be utilized by strollers and individuals who wished to measure their walking.

### Old Business

Service committee said that the water and sewer rates should be discussed at the next Finance meeting. Bruce explained that a starting point for increasing water and sewer rates could be to figure out what the Village needs to collect so that Jenny does not have to transfer any money out of the General Fund. Then next spring, Council can again go over rates to see what is needed to maintain the plants and water and sewer lines. The Service Board then discussed the different needs and concerns regarding the need to increase the water and sewer rates.

Chelsea had noticed that out of a minimum bill, there is no minimum charge for sewer. Out of \$19, \$15 goes to water, \$2 goes to water Capital Improvement and \$2 goes to sewer Capital Improvement. Chelsea will double check with Michele to clarify the codify regarding sewer rates.

Bruce and the Mayor will be meeting with Buckeye Pipeline on April 20<sup>th</sup> to discuss the project.

The library kiosk is underway. Hero's Rock will be planing the donated lumber at no charge for the school. A reporter for the Record Courier will be doing a story about the little free library, and Chelsea has received the library charter plaque and number, which will be added to the global library map so that the public can find the Villages Little Free Library.

The Mayor wanted to address the letter that the Village received from Ellie Stamm regarding the hook up that Stamm wanted on Orchard St. After digging to connect to the water line, it was discovered that the pipes were 10 ft. below the ground, which concerned Ellie, especially if a waterline were to break and how long it would take to fix it, which would be detrimental to their concrete business.

Paula proceeded to remark that she did not appreciate how the Mayor had spoken to her earlier in her office in regards to having possible information concerning the situation, being that Ellie is Paula's sister. Paula explained that her family does not talk to her about such issues.

Bruce will be handling the letter with Ellie.

Hal brought up the updated prints for Yarolin and Ramsay and everything is moving along. Rich has been in contact with Longest and it is still unsure what they plan to do.

There is a resident of Fernway Dr. that would like to hook up to the Villages sewer system, so Bruce has to find out if, and where a hook up is possible.

### Anything else that may properly come before this committee

### Adjournment

❖ Motion to adjourn at 7:47 pm was made by Paul Janson, 2<sup>nd</sup> by Marty Hura– All Ayes