

Service COMMITTEE

April 3, 2012

**MEMBERS PRESENT:** Chairman Bill Zoller, Linda Schilling.

**OTHERS PRESENT:** Mayor L. Clark, Village Administrator Anthony Fiorilli and Clerk Donna Maynard.

**CITIZENS PRESENT:** None

**CALL TO ORDER:** By Chairman Zoller 7:30 AM. , who led the Pledge of Allegiance. Chairman Zoller motioned to excuse Paul Janson, L. Schilling seconded.

**MINUTES:** Minutes of February 7, 2012 were reviewed. L. Schilling motioned to approve. Bill Zoller seconded. Minutes of March 7, 2012 can not be approved as L. Schilling was not present at that meeting. They will be reviewed at the next meeting.

**ANTHONY J. FIORILLI III – VILLAGE ADMINISTRATOR REPORT:**

**ATT WATER TOWER DAMAGE -** Village Administrator Fiorilli discussed that paper work from the Reliable Snow Plowing Specialists company was filled out and returned. The village does not have any towers. Committee discussed the village supplying the parts and being reimbursed. We will wait for the response from the snow plowing company and insurance company.

**BACKFLOW PREVENTER TESTING -** Village Administrator Fiorilli circulated information on an addition to the ordinance regarding backflow testing. Committee discussed adding verbage that a 1" line or larger on any premises will be required to have an annual backflow test. Village Administrator Fiorilli will contact the Solicitor.

**MCCAULEY WATER PROBLEM -** Village Administrator Fiorilli met with Mayor and Mr. McCauley at his property on W. Franklin St. regarding the serious water problems down the hill from his residence. Village Administrator Fiorilli circulated a paper outlining the project. The Village will provide 2 catch basins, straw and grass seed for the Ozimec property on W. Prospect St. Mr. McCauley to provide stone for around the basins, and machinery. Committee discussed to repair the storm sewer west of Mr. McCauley's property and draw up a temporary work easement. Also discussed was to send a letter to Mr. Ozimec to advise that he can tie his downspouts from his garage into the line. Bill Zoller motioned to send this to Council for final approval. Linda Schilling seconded.

**SLUDGE HAULING -** Village Administrator Fiorilli announced that 200,000 gallons of sludge was hauled by Agri-Sludge Company. The holding tanks have 2 – 2-1/2 feet of "pudding" that Agri-Sludge will come in and clean out. The diffusers can not work properly because of the pudding – so when the tanks are cleaned the diffusers can be cleaned.

**WASTEWATER DUMPS AT WWTP -** Village Administrator Fiorilli discussed that the average fee is \$0.05 - \$0.08 cents per gallon. The Village charges \$0.04/gallon. Village Administrator Fiorilli recommended the Village charge \$0.06/gallon and limit the haulers to 10,000 gallons per day. Bill Zoller discussed that the Village Administrator can limit the amount and put something in the ordinance regarding gallonage and penalty provision (for not locking the gate, etc.)

**PERSONAL FLAT MEMORIAL MARKERS AT FOOT OF GRAVE –** Committee discussed one personal stone per grave be allowed. Maximum size to be 16" wide and 28" long. Mayor Clark noted the Cemetery Board's opinion of allowing one personal memorial marker on each grave at the party's expense, and discussed that Claude Hopkins doesn't understand why footers have to be installed for these. Mayor Clark asked that Village Administrator contact him to advise about footers. Mayor Clark noted that the information for the markers needs to be put into the ordinance section 955.05D.

NEW CEMETERY LOTS – Mayor Clark advised that the Cemetery Board gave their permission for the Village Administrator to plot 8 grave sites for Mr. Wagner. Village Administrator Fiorilli advised the Clerk will give him the new lot numbers. Bill Zoller motioned to give Village Administrator Fiorilli jurisdiction to do the grave markings and increase cemetery space for the 8 lots. Linda Schilling seconded.

CEMETERY BOARD'S LIST OF WORK NEEDED IN CEMETERY – Mayor Clark noted items that were discussed by the cemetery board i.e. replace railroad ties by mausoleum with cement ingots, mowing and trimming during summer, 0-turn mower and misc. equipment, cost of 2 men for 2 days of work, remove 5 trees. The board is also looking at paving the lanes in cemetery. The board will discuss with the solicitor and the trustee to get approval to use the trust money. Linda Schilling advised Shade Tree Commission needs to be contacted regarding cutting down trees. Mayor Clark advised Claude Hopkins to get with Village Administrator Fiorilli to look at the tree work needed.

#### NEW BUSINESS:

TIFFANY OLSON WATER METER – Bill Zoller informed that he spoke with Ms. Olson regarding her complaint about her water bill. Mr. Zoller suggested that we offer her a new water meter, expense of meter installation is Ms. Olson's. The Village should then send the old meter to be checked, if meter is found OK then it is Ms. Olson's problem. Mr. Zoller suggested to Ms. Olson that she has a plumber check her home for leaks. Committee discussed to put this offer on paper. Mayor Clark discussed to hold off on billing other accounts if there is a meter problem – and check the meter promptly.

SERVICE DEPARTMENT VEHICLES – Mayor Clark advised the DERG grant was denied due to total number of miles driven per year was under 30,000. For the next round, the total miles may be lowered. Committee discussed possibilities of using the Sterling for hauling and purchasing a new pick-up truck for plowing, research leasing a truck. Mayor Clark advised \$14,000 is available and to discuss with Clerk to find \$10,000 - \$12,000 more.

CEMETERY COMPLAINT – Bill Zoller discussed a complaint from Dan Wilke about the condition of grave area prepared for a burial. Bill Zoller advised he went to the cemetery before the burial and found everything in order. He complimented the Service Department on a wonderful job. Bill Zoller suggested to take pictures of sites before and after the burials to prevent any misconceptions.

ODNR – Mayor Clark noted her meeting with ODNR Soil/Resources department and the 5 items that Council needs to work out within 30 days.

#### OLD BUSINESS:

STREET PAVING – Waiting for estimates from Ronyak. Village Administrator Fiorilli advised he gave previous mayor a 7 year paving plan. East and West High Street edges are failing, base is gone. Ronyak to give us a separate estimate for this work.

HYDRANT AT MAIN AND PROSPECT – Parts are here for hydrant repair.

MSFD – Will be flushing hydrants April 16-20<sup>th</sup>.

CHOPPER PUMP – To be shipped from Washington (state) April 6<sup>th</sup>. We will get freight charge cost, and dimensions of package and advise Bill Zoller.

PICNIC TABLES – Work is on-going to repair and paint.

PARK EQUIPMENT – Mayor Clark interested in looking at grants for new play equipment.

PARK BUILDING MAINTENANCE – Linda Schilling advised her husband volunteered to repair the rotted wood on the Legion Hall, paint the Park Lodge building, paint pavilions, put up downspouts and gutters on pavilions.

BENCHES FOR BUSINESSES – Committee discussed benches for store fronts. Businesses would have to keep them clean. Have a couple of paint colors available to choose from.

Linda Schilling noted there is one bench in the Potato Fest building that is not fixable.

RESERVOIR PROPERTY TREES – Two trees are leaning over Mr. Leferink’s garage.

Committee agreed they must be taken down due to safety reasons. Bill Zoller will bring up at Council meeting

SERVICE DEPARTMENT TIME CLOCK - Chairman Zoller discussed that a time clock is being donated by Paul Janson.

WATER BILLS- It was suggested to use mailing labels to cover the printing on back of bills of where bills can be paid. New bills will be ordered with the correct info on back side of where to mail or take payments for water and sewer.

Bill Zoller motioned to adjourn the meeting at 9:05 AM. Linda Schilling seconded.

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Clerk Donna Maynard

6-5-12

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Bill Zoller Service Committee Chairman