

**Service Committee Minutes**  
**April 2<sup>nd</sup>, 2019**

Councilman Scott Weaver called the meeting to order at 6:00pm.

**Members present:** Councilman Scott Weaver, Councilman Paula Tubalkain and Councilman Bob Gaglione

**Others present:** Mayor Linda Clark, Village Administrator; John E. Trew, Administrative Assistant; Chelsea Gregor and Marty Fergus

**Pledge of Allegiance**

- ❖ Motion to adjourn the March 5<sup>th</sup> Service Committee meeting by Paula Tubalkain, 2<sup>nd</sup> by Bob Gaglione-**All Ayes**
- ❖ Motion to accept the March 5<sup>th</sup> Service Committee meeting minutes by Paula Tubalkain , 2<sup>nd</sup> by Bob Gaglione-**All Ayes**

**Citizens-None**

**Village Administrator's Report**

John stated that the Service committee has his Village Administrator report which he read through and elaborated on. He included that there will be an event for the Cuyahoga River at the Chilling Station. John met with Compass Packaging to discuss widening the radius at the corner of Orchard St. and Main St. to help with trucks turning.

There was a conference call with CT to discuss the issue of contaminated soil in the right of way at Buckeye Pipeline. Special pipe will need to be used to run potable water so that the contamination does not permeate through to the water. There are no current plans to move forward as there would be no way to recoup the cost with the water and sewer plants gone. The Mayor has photos of the work site if anyone would like to see them.

- ❖ Motion to send to Council a recommendation to return the \$150,000 loan back the OPWC by Scott Weaver , 2<sup>nd</sup> by Paula Tubalkain -**All Ayes**

John has come up with a Right of Way Permit Form for the Village. Parties will fill out the form and then John will review it and sign off on it. They will have to include an insurance policy, and open roads may need to be repaired if damaged. Paula inquired as to what kind of work that would include, and John explained that it would include waterlines, sidewalks and tie-ins.

**Review of Legislation- NA**

**New Business**

John and Marty are still working on Storm Management Fees.

There is a bid meeting with the County tomorrow with a tour of the water and sewer plants to follow. The County will be submitting a full proposal, and a private company is interested in running the plants.

John discussed a reciprocation of 2% on tax that could double revenue for the Village. There was a meeting last fall to discuss OPWC grants. There is nothing that the Village can apply for currently and will wait to finish up paving and sewer pipe replacement on W. Prospect St. There will also specifically be a storm sewer repair/replacement at the residence of Rhonda Pikus. The Village will be replacing a curb at the residence of Roger Hawkins on W. High St. The Service garage will be getting new windows that will match the current ones. Brush pick-up will begin the second Tuesday of each month beginning in May. The Service crew will start cleaning up the cemetery of holiday decorations and an ad will be placed in the Record Courier to advise residents if they would like to keep their decorations to please remove them. The handrails and doors at the mausoleum still need to be added and replaced before May. John Clark volunteered his time and cleaned and organized the cemetery shed. A tree came down in the cemetery and the Service crew was able to cut and clean it up without issue. The Service crew is making wooden picnic tables. Several businesses have offered to donate money towards the tables and in return they will have their name or business displayed on the tables.

### Old Business -

Asset management by CT is most likely finished.

### Anything else that may properly come before this committee

The Service Committee talked about little projects to be done around the Village. Paula verified with Service that the Village would be watering the plants on the bridge at the south end of town. She also talked about re-doing the flower beds at the mini park and choosing drought tolerant flowers, along with inquiring if the Service crew would be able to water the flower beds once a week. The DMRC is donating 5 hanging baskets, the Garden Club is donating \$150 towards baskets, and the Chamber of Commerce is also donating \$150 towards the baskets. Paula stated that the Weekender baskets were a great idea, and Scott added that they looked great all last summer. Paula brought up her concern that the Scotland Yard contract for mowing is more expensive than the previous year. Service discussed the cost of mowing and John explained what it would cost for the Village to mow themselves. John said that he is still getting other quotes. Service discussed the letter that they received from Patrick and Carrie Frost concerning a leak they had reported and would like a reduction on the sewer since it did not enter the sewer. Chelsea explained that she had briefly spoken to Carrie concerning the issue. Paula said that there have been a lot more requests for sewer reductions lately. John explained that he had just received a reduction request that he needs to look over from Jessica Hopkins. In her request she explained that a water shut off had failed in her rental home that she had winterized by a plumber.

### **Adjournment**

- ❖ Motion to adjourn at 7:16 pm was made by Scott Weaver, 2<sup>nd</sup> by Paula Tubalkain - All Ayes

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Committee Chair Scott Weaver

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Administrative Assistant Chelsea Gregor