

Service COMMITTEE

February 7, 2012

**MEMBERS PRESENT:** Chairman Bill Zoller, Linda Schilling.

**OTHERS PRESENT:** Mayor L. Clark, Village Administrator Anthony Fiorilli and Clerk Donna Maynard

**CITIZENS PRESENT:** None

**CALL TO ORDER:** By Chairman Zoller 7:30 AM.

**MINUTES APPROVED:** Minutes of January, 3, 2012 were reviewed. Bill Zoller moved to accept. L. Schilling abstained as she did not attend the January 3<sup>rd</sup> meeting.

Chairman Zoller advised he made the agenda for today's meeting

**OLD BUSINESS:**

**WWTP EQUIPMENT** – Chairman Zoller discussed that the chopper pump will be purchased. The blower pump and alum pump will be purchased when money is available.

**NEW BUSINESS:**

**LIST OF PLUMBING CONTRACTORS TO INSTALL METERS** – Village Administrator has list of plumbers who are able to install meters. We can give the names to residents who need assistance with that issue. We will call Harper Service to see if they do meter installments and if so add them to the list.

**OLD BUSINESS:**

**LETTERS TO CUSTOMERS REGARDING METER READS** – Village Administrator discussed that responses have been fairly good and we will continue to send letters when necessary.

**WATER/SEWER MONEY COLLECTIONS** – Village Administrator advised we have about \$2000 outstanding from people who are not paying. We are waiting to hear from Portage County to see if some people are getting help through Job and Family Services for their bills.

**CEMETERY** – Headstones and markers.

Village Administrator discussed that he only knows of Cookie Vanek who is on the Cemetery Board. Mayor Clark advised Kim Block is also on the Board and that a recommendation will be made to have a third person on the board. Flat memorial stones placed at the foot of a grave were ok'd by the Service Committee as long as they are flat to the ground. Mayor Clark discussed that the board will recommend to raise rates for burials \$50 across the board.

**SERVICE DEPARTMENT VEHICLES** - The 2000 Sterling Truck will be advertised for sale. Bids will be opened on Tuesday Feb. 21<sup>st</sup> at 1:30 PM.

**TRAIL SIGNAGE** – Committee discussed on-going conversations with DMRC regarding grants and Portage County signs. DMRC wants to brand the village and have signs throughout the village similar.

**ATT DAMAGED CURB BOX** – Village Administrator discussed that a contractor from ATT will be here this month to repair the curb box. We will be on site when they do this.

**NEW BUSINESS:**

**FOUNTAIN** – At Government Center – Tim Benner will assist in checking wiring, pump and etc. to have fountain in place for summer. Atlantic Gardens gave L. Schilling a new pump last year. The pool leaks and may have to be patched. Don Schilling has been working on this for years. Village Administrator will check to see where the girl/boy umbrella statue is. One is an antique – the other one is plastic.

**LEAF BAGS** - L. Schilling asked the Village Administrator to check on price of biodegradable leaf bags.

**PICNIC TABLE REPAIR** – Two tables need wood to be repaired. Linda Schilling advised her husband volunteered to paint them.

J & J REFUSE – Committee discussed that there are still some residents who do not have J & J Refuse picking up their garbage. Notice will be given to them and article to be in Mantua Matters.

OLD BUSINESS:

Cross Walk Sign at Main/High intersection was adjusted to 9 seconds last year per Village Administrator who has had conversations with Chief Buchert. The estimate from Signal Service Company is \$250.00 to adjust it more. Mayor Clark discussed that Stow, Ohio has their own employees adjust the timers and she will get information on cost from them.

NEW BUSINESS:

TREES TO BE REMOVED – L. Schilling advised there are two trees on the reservoir property that need to be taken down. They could fall on Leferink's garage. There are trees on W. Franklin that also need to be taken down. Estimates were received last year. Chairman Zoller noted that Dave Woolf's nephew does tree work. Village Administrator will contact the tree companies again to get new prices.

GRASS AND LEAVES ON STREETS – L. Schilling discussed that people are mowing grass which ends up on the streets, and also leaves. Leaves and grass can not be left on storm sewers.

CIRCLE K – L. Schilling discussed that delivery trucks are cutting the corner at Main and Walnut to get into the parking lot and damaging the tree lawn. Mayor Clark suggested to contact Circle K.

GRAVEL FROM DRIVEWAYS ON SIDEWALKS – L. Schilling expressed concern with gravel from drives being plowed to the road and left there. Village Administrator discussed that no snow should be pushed across a street. Committee will review the ordinance. This is a police department jurisdiction area.

HOME AT WALNUT AND PARK – L. Schilling expressed concern with gutters hanging down from this empty house regarding the maintenance ordinance. She noted it is owned by a bank.

ODOT RT. 44 IMPROVEMENTS – L. Schilling circulated a letter from Edie Benner to the Village dated July 18, 2011 regarding Rt. 44 improvements from south village line to just north of Mill Street. Committee discussed that the DMRC received a grant for sidewalks and has 45 days to prepare for this. Committee discussed future business possibilities and loss of parking areas due to the sidewalk program.

LUTHERAN CHURCH WATER PRESSURE PROBLEM – Village Administrator discussed a time frame sequence of low pressure and a new meter installed last year. Village Administrator has been working with several church people looking for leaks and a broken storm sewer line was found and repaired. Mayor Clark discussed that she was there last night and the church lines were pressure checked and all is OK. From the meter to the curb box, the pressure held – then dropped. Mayor Clark advised all involved there last night feel the problem has to be between the curb box and the corporation cuff. Mayor Clark advised that John Clark and Tim Snodgrass agreed it has to be dug up. Village Administrator discussed that if Rt. 44 has to be dug up we need a contractor to do the work. Also discussed was need for traffic control. Village Administrator will contact Stamm Contracting Company and Falkenberg's to get estimates. Price, and will contact ODOT.

WATER ON SIDEWALK SOUTH OF LUTHERAN CHURCH – Chairman Zoller concerned with water in that area. Village Administrator discussed that the water is coming down the hill – from Reservoir Drive.

Linda Schilling advised she will not be at the March Service Committee meeting.

STERLING TRUCK – Village Administrator received information on a truck for sale at Valley Ford and will get more information on it.

Linda Schilling motioned to adjourn the meeting at 8:35 AM. Chairman Zoller seconded.

Clerk Donna Maynard

  
Bill Zoller Service Committee Chairman

