

**Service Committee Minutes  
February 5, 2019**

Councilman Bob Gaglione called the meeting to order at 6:00pm.

**Members present:** Councilman Bob Gaglione, Councilman Paula Tubalkain and Councilman Scott Weaver

**Others present:** Mayor Linda Clark, Village Administrator; John E. Trew, Administrative Assistant; Chelsea Gregor, Marty Fergus, and Tom Aldrich

**Pledge of Allegiance**

- ❖ Motion to nominate Scott to be the new chairperson by Bob Gaglione, 2<sup>nd</sup> by Paula Tubalkain -**All Aye**
- ❖ Motion to accept the January 2<sup>nd</sup> Service Committee meeting minutes by Scott Weaver, 2<sup>nd</sup> by Paula Tubalkain -**All Aye**

**Citizens-**

Tom asked if paving was going to be continued on W. Prospect in the spring and if the curbing on one side of the street was necessary. John said that they would re-evaluate the paving plans and check with CT Consultants.

**Village Administrator's Report**

The Service Committee received John's Village Administrators report. The Service crew picked up the truck from Junction Auto but have had some issues that had to be taken back to get fixed, such as a hydraulic leak and a shut off. Dave asked if the issues were bad and John said that he thinks the issues can be fixed. Paula asked if the plow head is too small for use in the Village and John said that it would be able to work for the Village. She also asked if the bed is big enough to hold salt and John said it would work well for what the Village needs.

John and the Mayor had a meeting with Mr. McPike from Buckeye Pipeline on January 8<sup>th</sup>.

There was a Mayor and Service Directors meeting that John attended with the Mayor in Macedonia on January 17<sup>th</sup>. They talked about salt and the possible gas tax.

The Service Dept. worked on a storm water break all day on January 24<sup>th</sup>. John thought it was a water line break, but luckily, it was a storm sewer that had been plugged with roots causing water to break up through the road. The road and devil strip grass need to be repaired. The Service crew did a temporary fix and once the weather breaks they will replace about 30 feet of pipe.

There was a scada system failure on Monday January 28<sup>th</sup>, which caused the high service pump not to turn on and drained the reservoir down to 4 feet. The Village caught the issue and corrected it. John also put the fail-safe back into place, which includes e-mails directly to him through a back-up touch screen at the plant.

There was a good meeting with the liaison committee, the DMRC and the Mayor on January 29<sup>th</sup>.

**Review of Legislation- ORDINANCE 2019-04 AN ORDINANCE RELATING TO RATIFICATION OF THE SOLID WASTE MANAGEMENT PLAN FOR THE PORTAGE COUNTY SOLID WASTE MANAGEMENT DISTRICT.**

John explained what the ordinance entailed and that it was a \$9.60 charge per ton that the residence are being billed that he felt was not valid.

- ❖ Motion to send to Council disapproving the ordinance by Scott Weaver, 2<sup>nd</sup> by Paula Tubalkain  
-All Aye

**New Business**

John has been working on storm water management fees and gave the Service Dept. a sheet that has items to bring up in regards to storm management fees. It will be based off impervious surfaces, credits for businesses, rain gardens, rain barrels, and ERU (Equivalent Residential Unit) to name a few. Paula asked how to determine what to do with more rural areas, and that ditches are needed for the spring water. John said that he has been checking different cities. Paula asked how it would effect businesses and John said that there are energy saving things that companies can impose to get credits. Chelsea sent out shut off letters to residents that were delinquent. The majority have paid, or have paid a portion of their past due. John and the Mayor will be meeting to decide who will be shut off. The Mayor read a letter from a resident on Walnut St. who had a running toilet. He had been getting an estimated bill, and once the Village was able to get an actual reading his balance due was \$1,317.83. The Mayor read the water and sewer Ordinance 2018-60 stating that the resident can petition Council for a reduction in sewer but felt the reduction was not warranted.

**Old Business**

Asset Management is being taken care of by CT with the help of the County's draft report. The curb on W. High St. by Hawkins will be worked on in the spring. There is progress on the water line in front of Buckeye Pipeline. The Village severed ties with Utility Contracting and is rebidding the project. The Mayor has heard from Buckeye and the stakeholders are reviewing and getting back to her the beginning of February.

**Anything else that may properly come before this committee**

John called Mr. Schreiner for the water and wastewater plant appraisal quote and he has not called back.

Paula asked about a GIS for the cemetery and the Mayor said that Kent State interns will be working with the Village. Paula also said that the Village has GIS hours through Regional Planning. Paula said that she learned about different kinds of fencing for the dog park, such as cyclone and cattle fencing. The Mayor said that Marty has contacted between 8-10 fencing places for quotes. The Parks Committee decided on Jackson Fencing in Newbury. Instead of the two initial six-feet gates, it was recommended to change them to 8-foot gates so that mowers have an easier time in and out of the park.

**Adjournment**

- ❖ Motion to adjourn at 6:42 pm was made by Paula Tubalkain and 2<sup>nd</sup> by Scott Weaver – All Aye
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Committee Chair Scott Weaver

Administrative Assistant Chelsea Gregor