

**Service Committee
Minutes
February 1, 2022**

Call to Order @ 6:03 PM by Scott

Swear in Cookie Vanek to the Shade Tree Committee, and Lauren Weaver to the Cemetery Board
Roll Call – Heather Paisley, Scott Weaver

- Scott motioned to excuse Chuck Peterson. Heather second. All ayes.

Citizens – Cookie Vanek, Lauren Weaver, Nina Schroeder

Others – Village Administrator Maryann Fabian

Pledge of Allegiance

Approval of the Minutes for previous month

- Heather motioned to approve the 1.4.2022 minutes. Scott second. All ayes.

Village Administrator's Report is turned in and on file. There were no questions on the report.

Maryann discussed the leaf bag policy. Leaf bags will be picked up starting in October, and end in November, once a week. There would be a Spring one time pick up the 3rd Tuesday in May, then once a week October and November, weather permitting. Scott felt that it should end the week before Thanksgiving.

There was a discussion about the engineering quotes to evaluate the service garage building. CT Consultants is \$6000, and Bialosky Cleveland is \$14,850. We are still waiting on one more quote.

New Business

- Cemetery Board Costs Review

Nina spoke for the cemetery board and reviewed the numbers the board was proposing. The board would like a more structured tier including Village Resident, Township Resident, and Non-resident. They would like one more week to confirm the numbers, and she will email them to Maryann so she can have them added to the Council Packets.

Maryann brought up the costs of the indigent burial, and the cemetery board, and service committee agreed that the language should be changed to use the best price of three estimates. It was also agreed that Maryann can change the location of Potter's Field to Graves 1-5, Lots 565 & 576.

- Nina motioned to changes to Council. Cookie second. All ayes.

Nina asked what the options were for lawn mowing in the cemetery and if it was off the table to have the village hiring a person. Lauren does not like the quality of the grass maintenance, as it has changed over the years. Maryann said that she would welcome hiring another full-time employee designated just for mowing in the summer and plowing in the winter, but the budget does not allow it.

Mayor Clark wanted to talk about the trust fund requests will be the mausoleum repair costs, the cemetery safe, and the flowers. Maryann said that Crooked River was a no quote. Lauren said that we should try Pochedly Greenhouse in Hiram, and Heather said to try Paul City Gardener in Ravenna. Maryann will send requests for quote out.

Mayor Clark had asked Maryann to ask for volunteers from the Cemetery Board to plan the KIA monument event. Cookie volunteered, and Lauren and Nina said that they would help. Maryann will send the email of the notes that Mayor Clark gave to Maryann.

- Review 905.04 & 905.05 of the codified ordinances (costs)

Harner Plumbing called Maryann about a quote they are preparing for a customer that involves opening up W Prospect St. When Maryann looked at the Ordinance it was passed in 1958, and the costs are obsolete. It was agreed to have Michele Stuck write up \$5000 bond, and a \$1000 cash fee for inspection (not a deposit), if inspection fees exceed \$1000 the applicant will be billed.

- Scott motioned to move these changes to Council. Heather second. All ayes.

- East Main Street proposal from Dan Tillett

Heather thought that it would be a good idea if the design could incorporate poles for wreaths, flowers, and flags.

Old Business

- Buchert Park Phase 3 finally approved will be bid out in January 2022 to be done in spring
No discussion
- Ohio Edison pole banner agreement
Mayor Clark reached out to Lisa again and hopefully will hear something positive soon.

Anything else that may properly come before this committee

Heather had mentioned the Facebook page, Mantua thru the Decades, discussion about the Hines house and how something should be done with it. There was a discussion about the boarding in the house and the condition of the house.

Heather brought up that Lakeside Sand and Gravel will donate rocks for the hill on Main St. in front of the Police station. Maryann will talk to Vern and Collin about what size they want, and get it delivered to the service garage once the weather is better.

Adjournment

- Heather motioned to adjourn the meeting. Scott second. All ayes.
Scott adjourned the meeting at 7:45 PM.