

**Service Committee Minutes**  
**January 7<sup>th</sup>, 2020**

Councilman Scott Weaver called the meeting to order at 7:18pm.

**Members present:** Councilman Scott Weaver, and Councilman Bob Gaglione

**Others present:** Mayor Linda Clark; Rich Iafelice, Village Engineer; Chelsea Gregor, Administrative Assistant; Jim Aldrich, John Clark, Roy Peck, Marty Fergus, Lois Summerlin, Sarah Pilgrim and Ted Bixler

- ❖ Motion to excuse Paula Tubalkain by Scott Weaver, 2<sup>nd</sup> by Bob Gaglione-**All Ayes**
- ❖ Motion to approve the December 3<sup>rd</sup>, 2019 Service Committee meeting minutes by Scott Weaver, 2<sup>nd</sup> by Bob Gaglione-**All Ayes**

**Citizens- None**

**Village Administrator's Report**

The sanitary sewer back up at the medical building is being repaired by Harner Plumbing.

Two pumps at the water plant need to be fixed. A battery backup was ordered and a modem is still needed at the water plant.

Envirolink has been working diligently at the plants. The exterior lights at the water plant need to be fixed. The heater was finally fixed at the wastewater plant by Wright Heating.

The Village has signed a contract with Envirolink for their services running the water and wastewater plants.

**Review of Legislation-**

The Buchert Park phase III was presented to Parks in November and they voted to move forward.

- ❖ Motion to send to Council to apply for funds with a grant match by DMRC by Scott Weaver, 2<sup>nd</sup> by Bob Gaglione-**All Ayes**

Envirolink has been running the water and wastewater plants since the County left on December 27<sup>th</sup>, 2019

- ❖ Motion to back date Ordinance 2020-4 to December 27<sup>th</sup> when Envirolink started running the water and wastewater plants by Bob Gaglione, 2<sup>nd</sup> by Scott Weaver-**All Ayes**

The Service Committee discussed legislation for a bid packet for an operator contract for the water and wastewater plants.

- ❖ Motion to forward to Council Ordinance 2020-5, a bid packet to run the plants on a month to month basis by Scott Weaver, 2<sup>nd</sup> by Bob Gaglione-**All Ayes**

### New Business

The Mayor explained the 10% late fee for payment plans. The payment plan states that the resident should pay the current water bill and the additional payment as they have agreed in order for the payment plan to be valid. The Mayor said that she will check with Michele about legislation to have late fees waived with the payment plan. Scott and Bob thought that the late fee should be waived.

- ❖ Motion to remove late fee if allowed by Scott Weaver, 2<sup>nd</sup> by Bob Gaglione-All Ayes

Mike Haynie requested forgiveness of his water bill. It was also stated that his current water bill reflected a catch up because he has not turned in a meter reading since his water break occurred. Sarah Pilgrim asked if a fee could be charge to residents who do not provide meter readings consistently. Service discussed the possibility and the options of charging a fee.

- ❖ Motion to check with Michele if a fee can be given to people who do not give meter reads by Bob Gaglione, 2<sup>nd</sup> by Scott Weaver-All Ayes

### Old Business

The sanitary line and manhole on Main and Mill St. has been completed by Workman. CT is working on the easement paperwork for Compass, Ballentine, Pifer and Hoffman. The work effects 4 properties, to which 3 out of the 4 property owners have signed an easement. The fourth property owner has some questions that John is checking into.

CT is handling Asset Management for the water plant.

The curb on High St. by the Hawkins residence is put on hold for the winter.

### Anything else that may properly come before this committee

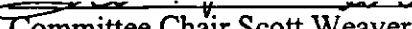
John Clark commented on the discussion about removing late fees when on a payment plan and said that it was not fair to residents who pay on time.

He also agreed that the Village should move forward with the meter head change to get easy and accurate readings from meters in the Village.

John stated that the Council before did nothing to remedy the water and sewer situation in regards to keeping up with the water and sewer funds.

### Adjournment

- ❖ Motion to adjourn at 8:18 pm was made by Bob Gaglione 2<sup>nd</sup> by Scott Weaver - All Ayes

  
Committee Chair Scott Weaver

  
Administrative Assistant Chelsea Gregor