

**Service Committee
Minutes
January 5, 2016**

The meeting was called to order at 6:00pm by Councilman John Clark

Members present: Councilman John Clark, Councilman Marty Hura, Councilman Paul Janson, Village Administrator Kate Rogers

Others present: Mayor Linda Clark

Pledge of Allegiance

- ❖ Motion to accept the Minutes of the December Service Committee meeting was made by Councilman John Clark and seconded by Councilman Paul Janson. All voted aye

- ❖ Motion to accept the selection of the Committee Chair to be Councilman John Clark was made by Councilman Paul Janson and seconded by Councilman Marty Hura. All voted aye

Citizens – none present

Village Administrator's Report

Banner Poles – Kate spoke with Helen Hazlett about the banner poles. Helen and the rotary committee will come up with a more concrete plan and proposal and present it later this spring.

OPWC – Coming along. Still have lots of new equipment to be installed at the Reservoir and lift stations. We should have the repairs to the SCADA and alarms soon. This is not the upgrade we were hoping for. Basically the scope of work that the contractor was hired to do was to return the system to how it worked in 2013. There seems to be no budget for the needed upgrades to the functionality of the system, such as getting the pumps to rotate and adding alarms to the program where they are needed. Some of this can be done if we choose to pay for it, some of it can't be done due to the age of the PLC and its components. Particularly at the water plant the program is so old that it can no longer be changed. Councilman John Clark mentioned making a wish list and Kate said she had one but it isn't possible to be done due to lack of money and the system being so old.

Review of Legislation

Special Recognition Signs- Kate said she did not know if this had been moved onto council. Mayor Linda Clark thought that Kate said she would get a measurement of what the signs should be. Paul Janson said he thinks they should be all the same size, so we can have a set up and just keep adding more. Kate mentioned that when they get too old, they should be taken down. We could contact the owner to see if they want the signs back or make new ones to be put back up. Mayor Linda Clark said she thought they were always privately purchased. Councilman Paul Janson gave size suggestions and he also said that he would measure the five that we currently have and come with a size. Councilman John Clark mentioned if they are double sided, contact information wouldn't fit on it, so he suggested making a file for the owner. Mayor Clark said we could charge the owner a fee for putting the sign up. Paul Janson thought that there should not be a charge but the owner should definitely have to fill out a zoning permit. Kate finished by saying that she will make the changes and come up with a final size, and bring it back next month before taking it to Council.

- ❖ Motion to make these changes was made by John Clark and seconded by Marty Hura. All voted aye.

New Business

Mayor Linda Clark mentioned how Planning wanted to put a crosswalk and a traffic light by the K&K Meat Shop on Main Street. However, it would take up 3 parking spots on each side of the road and we already have limited parking. Therefore, we decided to put up yield signs and cross walks, a few in between McDonalds and Circle K. ODOT approved this, and this will be further discussed at safety tomorrow night.

Paul Janson brought up the letter from CT. The mayor said Brian Rogers is hard to get anything out of but he has saved us a lot of money by doing so. Kate mentioned that she was not supposed to be involved in the OPWC grant at all, but she has done a lot of work with it. Mayor Linda Clark agreed that Kate has done a lot of work for the grant. The major said the next time we get a grant we have to all be on the same page and have to approach things differently.

- ❖ Motion to send a recommendation to council to approve the OPWC funded project and seconded by John Clark. All voted aye.

Old Business

They talked about hiring a private contractor to take over the water plant. Councilman John Clark said we cannot keep relying on grants to do general maintenance or the general funds. Raising rates is the only possible way to properly run the plant. If we bid it out to a private contractor, they are looking to make money. If the county gets it, then they only make the money to keep the plant going.

Anything else that may properly come before this committee

The Hiram Grant- the Landmark Commission and Mayor Linda Clark talked about getting someone up the cemetery to do surveying. Marty has worked a lot with the cemetery and said it would be helpful to know, so he can figure out who is buried up and what graves we have still to sell. He said there are people buried up there that we do not have deeds for. John Clark mentioned donating some of the trees at the cemetery, so we are not cutting down trees and it doesn't cost us any money. Paul Janson said it's not worth the time unless they are beautiful trees, which they are not.

Tree on Franklin- Marty Hura asked why it is still there. Kate said she has a quote on it and the homeowners have to pay half of it. Councilman Marty Hura said we need to appropriate more funds for this.

Adjournment

- ❖ Motion to adjourn at 7:12 pm was made by Councilman Clark and seconded by Councilman Hura. All voted aye.

Committee Chair John Clark

Administrative Assistant Randi Lyle