

**Service Committee
Minutes
January 3rd, ~~2016~~ 2017**

The meeting was called to order at 6:16pm by Councilman John Clark.

Members present: Councilman John Clark, Councilman Paul Janson, Councilman Marty Hura

Others present: Mayor Linda Clark, Village Administrator Bruce Rininger, Administrative Assistant Chelsea Gregor, Giles Seith and Paula Tubalkain

Pledge of Allegiance

- ❖ Motion to approve the Minutes of the December 6th Service Committee meeting as presented made by Marty Hura, 2nd by Paul Janson – **All Aye**

Citizens- None

Village Administrator's Report

Brian came back to work this week. He will be on light work duty for two weeks but he can still plow. The Service crew has been busy getting the shop organized. Service has also been shutting off residents for non-payment, but has had trouble locating the curb boxes or turning them off once they are found. The Mayor inquired about a device that could be put over their inside water valve to shut it off and Bruce said yes, there is one at the shop. John asked if Service had a good metal detector and Bruce said they did and that locating the curb boxes will become easier with time.

There was some trouble with the scada system at the water plant over the past weekend. All three of the wells are able to run now. On the previous Tuesday Well #2 was being used and an alarm went off. Bruce got it to run but the alarm would not clear. Mike May went down to the plant and the whole computer needed to be rebooted. There seems to be something going on with Well #2 because on Saturday morning, the reservoir was down to 7 ft. and the high service pump would not come on. The system was rebooted and everything worked again. Bruce is unsure if there was any connection and is trying to find out more of the history of the water plant equipment by reading logbooks. He did state that there needed to be more attention to detail and an emphasis on daily entries to provide useful information for the future. John did inquire about the message context of the alarms, if they were general or specific and Bruce said that they read, "clear well low level" and "reservoir low level". There are still some uncertain reasons as to why the systems are having issues.

Bruce talked to Mrs. Yarolin's son, Robert Street, and he said that the Longest family is going to figure out their own tie in. This is the first Bruce has heard from any of the Pioneer Trail property owners who need to tie in to the Village. As a courtesy, the Village provided a meeting to discuss the tie in and told them that whatever drawing the Longest had, needed to be approved by the Village engineer and that it was in the property owner's best interest to join together for the tie in.

Review of Legislation-None

New Business

Bruce would like to look into the Service department being able to do simple installations to install residential meters. Service has been working on collecting serial numbers for water meters so that it

can keep track of what property they belong to. Recently the Service department discovered a new meter that had not been recorded.

Old Business

Road stripping on east and west High St. will be completed in the spring.

CT is still working on an economical plan for the Buckeye water line.

At the next meeting the special recognition signs will go to Council to be finalized. Paul would like to set a meeting with the school and get a design made.

The decision for gas vs. liquid may have to wait until later in the year. Bruce said that liquid is better than gas but he will have to evaluate the updates that have been made to the existing gas system.

Chelsea e-mailed her contact, Angie, at the school about the Little Free Library with the measurements of 36" inches high and 28" inches wide. Angie will relay the message to the class that will be building the Library at Crestwood High School. They have also said that they plan to design a pitched roof with an overhang to protect the books.

Anything else that may properly come before this committee

At the next Council meeting, a workshop with Rich from CT will be scheduled to discuss the CT analysis of the water and wastewater plant.

On February 6th, it will be Bruce's six month evaluation and the Mayor stated that she is very pleased with his work with the Village.

On February 1st, Dan Mounts will be leaving the Village and Bruce will take over as the operator of records.

Adjournment

- ❖ Motion to adjourn at 6:50 pm was made by Paul Janson, 2nd by Marty Hura— **All Aye**

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Committee Chair John Clark

Administrative Assistant Chelsea Gregor