

Service COMMITTEE  
January 3, 2012

**MEMBERS PRESENT:** Bill Zoller, Paul Janson.

**OTHERS PRESENT:** Mayor L. Clark, Village Administrator Anthony Fiorilli and Clerk Donna Maynard

**CITIZENS PRESENT:** None

**CALL TO ORDER:** By Village Administrator 7:33 AM.

**MINUTES APPROVED:** Minutes of December 6, 2011 were reviewed and accepted by Mayor Clark.

SERVICE COMMITTEE CHAIRMAN – Paul Janson motioned that Bill Zoller be nominated as Chairman of the Service Committee. Roll Call: Paul Janson Yes, Bill Zoller Yes. Bill Zoller accepted the position.

**NEW BUSINESS:**

**CEMETERY** – Headstones and markers, and new plots.

Village Administrator discussed that someone wants to put a flat memorial stone at the foot of a grave and that the current Village ordinance does not have a reference to this issue need. Also, some areas are not plotted. Bill Zoller asked for a map of the cemetery. Village Administrator will contact the Cemetery Board for their input.

**OVERTIME** – There was a short discussion on overtime pay when holidays and vacation time is involved. Holiday hours are not counted as hours worked to accumulate 40 hours a week per the current employee handbook. Committee will review the handbook.

**WWTP EQUIPMENT** - Village Administrator discussed need for a new chopper pump estimated at \$15,000 - \$15,500. Mayor noted she has discussed monies with Clerk-Treasurer and there is enough money to purchase a new pump now. Bill Zoller motioned to go ahead with the purchase, Paul Janson seconded. A new blower pump estimated at \$3500 - \$4000, and an alum pump estimated at \$1,000 are also needed. There are two alum pumps at the plant and only one is working at this time. There is revenue from the sludge dumps from outside companies.

**SERVICE DEPARTMENT VEHICLES** - The 1996 Extended Cab S-10 truck was sold. The Sterling truck will be paid off this month. Village Administrator would like to sell the Sterling and replace with a used Low-Pro truck, and purchase a used pickup. Mayor noted that legislation was passed yesterday to sell the Sterling. Will proceed to sell the Sterling (which we have a buyer) when we receive the title from the bank.

**OLD BUSINESS**

**WATER METERS** – Village Administrator explained that we need to get the inside reads. Cards are left for customers to fill out the reading and return to Village. The cost of one meter with the accessories is \$150. There was a short discussion on need to look at funds to purchase meters, and that the Village could refer names of plumbers to customers for installing them as the Village does not install meters.

**LEAF BAGS VS. VAC TRUCK** – Back in December 2011, Councilman Roger Hawkins reported that after reviewing the whole issue of hiring an outside company versus the Village continuing to supply leaf bags and pick them up, it is his opinion that it is more practical to continue with our leaf bag program than to hire an outside company to pick up the leaves (or vacuum the leaves). Village Administrator discussed that the cost of the bags is about \$2000 and the bagged leaves are picked up by the Service Department and dumped at a site near the water plant; this is an EPA violation. Storm sewers are filled with leaves that people don't rake up. Bill Zoller advised he will discuss with a mulch company. Village Administrator will investigate cost of leaf contractors.

MAYOR CLARK – TRAIL SIGNAGE - Per a discussion with Councilman Marty Hura, the Village needs a sign to point out the Headwaters Trail entrance on E. Prospect Street by the pedestrian bridge. Also need a “Parking” sign for the trail in the area behind McDonalds. Mayor suggested to call ODOT for a parking sign. Village Administrator noted he has talked to Jim Oster regarding the electric box and underground wiring. We need to know the height of the sign.

CURB BOX BY ATT BUILDING – Village Administrator explained that the curb box for water shut off for home on corner of Maple and W. Prospect located in front of the ATT office building was plowed off last year, preventing the water at the home being turned off. Village Administrator advised that we do have communication with ATT and an ATT claim number but no new information since before Christmas.

Bill Zoller motioned to adjourn the meeting at 8:23 AM. Paul Janson seconded.

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Clerk Donna Maynard

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Bill Zoller Service Committee Chairman