

COMMITTEE MINUTES

SAFETY COMMITTEE

November 02, 2016

MEMBERS PRESENT: Chief Buchert, Giles Seith, Ben Prescott, Mayor Clark and John Clark

MEMBERS ABSENT: Paula Tubalkain

OTHERS PRESENT: Linda Wilke

CALL TO ORDER: Giles Seith called the meeting to order at 6:02p.m.

October 05, 2016 minutes were reviewed. Motion to approve minutes by Ben, 2nd by Giles, all ayes, John abstained. Motion to Excuse Paula Tubalkain from meeting by Giles, 2nd by Ben, all ayes.

CITIZENS: None

OLD BUSINESS:

- ❖ **Reports-** Appropriation Status, Vendors, and SRO handed out. No Major changes. All reports on file.
- ❖ **Dispatch Equipment-** Fiber Optic Lines are set for Tele-Installation on December 6. The IT Representative and Phone Representative will be on site. We hope to be live on December 7 and alleviate the internet issues.
- ❖ **Handbook** – Chief and Committee discussed clothing allowance and agree to leave it the way it is right now.

NEW BUSINESS:

- ❖ **Thank You** – Ptl Forman assisted an elderly lady in distress and confused with the construction going on. Ptl. Forman escorted her home to make sure she arrived safely. She contacted Mantua Police and expressed her appreciation and gratitude and how wonderful the officer was to assist her.
- ❖ **Fire Inspection** – MSFD recently conducted a Fire Inspection for Mantua Police Department. No Issues except in storage stock area things are stacked to high. Copy of report enclosed in packet
- ❖ **Part Time Officer** – Ptl. Matt Meyers has resigned from the Mantua Police Department. Matt has not worked regularly in the last two years.
- ❖ **Part Time Dispatcher** –We have hired Kristen Olvera for part time dispatcher. She has started training and seems to be catching on quickly and doing a good job.
- ❖ **Dispatch** – Chief would like to create a position of 32- 39 hours for a part time dispatcher. This will be assigned shift and should help alleviate the scheduling issues. This is within the guidelines of the handbook. A full time position would cost approx.. \$15,000.00 a year. Committee discussed and agreed.
- ❖ **Arts & Ale** – The owners of Frost Glass on High Street have completed a Special Event request for November 11 4p-9p and November 12 12p -6pm. They are asking to use Village Hall parking lot and bathrooms. Chief has given permission to do so. There will be glass blowing demo's and A Brewery setting up at the event. Helps to support DMRC.

Page 2

NEW BUSINESS CONT...

- ❖ **Computers** – Chief would like to purchase 3 new computers for the department for Sgt/Lt office, Patrol Room and Dispatch. These were purchased in 2006, and one just recently burnt up. They are XP and State of Ohio records management does not support XP anymore. Estimate of approx. \$4500.00 to purchase all 3. Chief has the funds in Capital Improvement. Committee discussed and supports the purchase. Advised to move forward to Council.
- ❖ **Social Media:** A site on Facebook – Portage Nosey Neighbors Gossip- posted a picture of Mantua Officer, Ptl. Holovach, handing out candy to kids on Trick or Treat while on patrol. All comments were positive and seemed to be appreciated.
- ❖ **Comments** – Chief will not be at the next Council meeting on November 15, 2016. Sgt. Urso will be taking his place. Chief will be a MADD Dinner to present OVI Award to Lt. Ken Justus.

ITEMS RECOMMENDED TO COUNCIL: Purchase of 3 Computers

ITEMS REFERRED TO FINANCE COMMITTEE: None

ITEMS REFERRED TO PARK COMMITTEE: None

ITEMS REFERRED TO SERVICE COMMITTEE: None

ITEMS TABLED: None

NEXT MEETING: December 07, 2016 @ 6:00 p.m.

ADJOURNED: Meeting adjourned at 6:27p.m. Motion to adjourn by Ben, 2nd by Giles, all ayes.