

## COMMITTEE MINUTES

### SAFETY COMMITTEE

October 05, 2016

MEMBERS PRESENT: Chief Buchert, Giles Seith, Paula Tubalkain and Ben Prescott

MEMBERS ABSENT: Mayor Clark

OTHERS PRESENT: Linda Wilke

CALL TO ORDER: Giles Seith called the meeting to order at 6:04p.m.  
September 07, 2016 minutes were reviewed. Motion to approve minutes by Giles, 2<sup>nd</sup> by Ben, all ayes

CITIZENS: None

#### OLD BUSINESS:

- ❖ **Reports-** Overtime, Appropriation Status, Vendors, and SRO handed out. No Major changes- holding our own for right now. All reports on file.
- ❖ **Dispatch Contract-** New proposal from Fire Department. Copy enclosed in packet. Chief Buchert and Chief Roosa have discussed and agreed on changes. Areas of concern have a line thru with new agreement info italicized. Some changes include 3 year contract, no increase in cost for 2018, 2019 3% increase, monthly payments, agreed to share cost of equipment that is jointly owned as spelled out in contract, Alarm system will continue to monitor MSFD and F&S, if equipment fails they will have to be responsible for it and 90 day notification if they decide to move to another agency. Current contract amount in place until January 1, 2017. Committee discussed and agreed for Chief to move forward with change agreement to Council. Ben made motion for MSFD contract to move to Council for Final Reading, Giles 2<sup>nd</sup>, all ayes.
- ❖ **Dispatch Equipment-** Fiber Optic Lines in building but not connected to anything at this time. We are continuing to move forward, however all of Ohio is moving with fiber optic and it is taking time.
- ❖ **Phone System** – Nothing new to report.
- ❖ **Trespassing on Public Property-** Letter enclosed in packet reference Jennifer Sobczak and her behavior on a recent arrest. Officer was injured during the arrest. She was throwing stones at the building and windows. Chief recommends that she is not allowed on this property without an appointment pertaining to official business only. Committee discussed and agreed to move to Council.
- ❖ **Appropriation** – Discussed and advised for this year and next year

**NEW BUSINESS:**

- ❖ **Soap Box Derby-** Would like to have 2 or 3 more race events within the Village in 2017. Tentative dates are around Mother's Day and Labor Day. This is just beginning talks and will keep Village informed as things progress. Security for the Derby now is provided at no cost to them, however if additional events are added they will have to pay for Security.
- ❖ **Wage Scale** – Enclosed in your packet is a Memorandum Order approved by the Mayor for Part Time Dispatch pay scale. This includes step increases as hours are completed. As the employee gains more knowledge and experience with the job they will increase their pay. This also gives management the right to change. Chief would like to start the new rates on October 09, 2016, next pay period. Committee discussed and agreed no issues or concerns.
- ❖ **Part Time Officer** – Chief would like move Hether Holovach, currently Auxiliary Officer to Part Time. Hether has completed probation and has donated and covered 400 to 500 hours. Committee discussed and agreed. Chief will take recommendation to Council.
- ❖ **Clothing Allowance** – Chief discussed with Committee possible changes to the Handbook for clothing allowance. Chief will write up a proposal for Committee review for next meeting.
- ❖ **Facebook** – Mantua Police Department currently has a Facebook Page. Lt. Justus has created the page for informational purposes. It can be used as a positive tool and is very basic.
- ❖ **Comments-** Paula expressed safety concern for driveways by the Park Lodge and Potato Festival building. With traffic in and out. Possibility of eliminating the smaller drive or directional drives for entering and exiting. Committee discussed and recommend to bring to Parks

**ITEMS RECOMMENDED TO COUNCIL:** MSFD Contract Agreement – Trespassing Letter – Officer Holovach to Part time

**ITEMS REFERRED TO FINANCE COMMITTEE:** None

**ITEMS REFERRED TO PARK COMMITTEE:** None

**ITEMS REFERRED TO SERVICE COMMITTEE:** None

**ITEMS TABLED:** None

**NEXT MEETING:** November 02, 2016 @ 6:00 p.m.

**ADJOURNED:** Meeting adjourned at 6:55p.m. Motion to adjourn by Giles, 2nd by Ben, all ayes.