

## COMMITTEE MINUTES

### SAFETY COMMITTEE

September 07, 2016

**MEMBERS PRESENT:** Chief Buchert, Giles Seith, Paula Tubalkain and Ben Prescott

**MEMBERS ABSENT:** Mayor Clark

**OTHERS PRESENT:** Linda Wilke, Jennifer Sobczak

**CALL TO ORDER:** Giles Seith called the meeting to order at 6:02p.m.  
August 03, 2016 minutes were reviewed. Motion to approve minutes by Ben, 2<sup>nd</sup> by Paula, all ayes

**CITIZENS:** None

### **OLD BUSINESS:**

- ❖ **Reports-** Overtime, Appropriation Status, Vendors, and SRO handed out. Money will have to be transferred, as we expected, by the end of the year. Approximately \$25,000, once we get closer the Clerk will check and advise. All reports on file.
- ❖ **Dispatch Contracts-** Fire Department has brought nothing forward at this time. Fire Board advised Chief Roosa to get written contracts to compare equally. MSFD contract is up at the end of this year. We plan on at least 1-2 years, then take a look a costs.
- ❖ **Dispatch Equipment-** In and operational, there are some software issues. LEADS is up and running, however, internet is a problem for the entire building. ATT advised the circuit is used by everyone causing it to run slow and eventually crash.
- ❖ **Phone System** – We have received the second quote, it is approx. \$5000 less than the first quote. Chief has not moved on anything yet, would like to wait to make sure of expenses closer to end of year.
- ❖ **Hilltop Church-** Pastor Jeff and Chief have picked a spot for the Handicap Parking on Prospect Street. Service Department is aware and will be taking care of it after festival.
- ❖ **Alarm Box-** Letters have been sent out reference the terminating of the Alarm monitoring. The letters indicate as of December 01, 2016 we will no longer be handling the alarms. However, if someone cannot find a third party company before then we will certainly work with them unless the alarm panel goes down. This service is not cost effective to support this system. MSFD had received some concerns and explained the situation.
- ❖ **Dispatchers** – we have released a new hire after approx. 220 hrs of training.
- ❖ **Garbage/Recycle** – Chief would like to move forward to Council with the hours change for pickup in the Village. Committee discussed and agreed; Motion by Paula to move forward with the hour change as discussed at last Council meeting to 7am for pickup in the Village, 2<sup>nd</sup> by Ben, all ayes.

NEW BUSINESS:

- ❖ **Potato Festival**- Everything seems to be in order for the Festival this weekend. Reminder of streets being closed on Saturday for Race and Sunday for parade. Chief suggested using the Alert system to send out a reminder for the residents. Committee agreed.
- ❖ **FTO Training** – We have been notified of an opening in London, Ohio for Field Training Officer Course. Sgt Joe Urso will be attending Sept. 12- 14. This helps the department to bring current program up to date and standardize policy. Cost for course is \$230.00. Lodging will be at the facility for \$15.00 a night.
- ❖ **AT&T**- We have signed and ordered Fiber Optic lines for the building for the internet. We checked prices with Time Warner Cable and AT&T. TWC was \$500.00 per month for just internet. AT&T is \$168.00 more a month than we are currently paying for everything. Engineer will be out for a site evaluation. Fiber Optic will be dedicated for this building only.
- ❖ **Wage Scale** – Dispatch pay scale low and needs to be looked at. No incentive for people to take on responsibilities that go with the job. Suggestions of pay differential for shifts and weekends or just bring wages up. Committee discussed and feel that it would be a payroll nightmare for shift differentials. Committee agreed to increase wage scale.
- ❖ **Appropriation Review** – Enclosed in packet 2017 recommendations, approx.. \$100,000 more than estimated for 2016. Major differences in costs in operating in Police and Dispatch. Most of it is covered in contracts. 2<sup>nd</sup> sheet provided is cost to run Dispatch Center. Clerk has asked for a breakdown with keeping dispatch or out sourcing dispatch. Fixed costs to operate dispatch approx.. \$255,000, breakdown shown. Costs to Village for no dispatch center \$113,000 plus the cost for the outside contract. Breakdown shown. These figures will be turned over to the Clerk’s office.
- ❖ **Trick or Treat** – October 31, 2016 Monday from 5:30pm- 7:30pm

ITEMS RECOMMENDED TO COUNCIL: Ordinance Change for Pickup time for Garbage/Recycle to 7am in the Village

ITEMS REFERRED TO FINANCE COMMITTEE: None

ITEMS REFERRED TO PARK COMMITTEE: None

ITEMS REFERRED TO SERVICE COMMITTEE: None

ITEMS TABLED: None

NEXT MEETING: October 05, 2016 @ 6:00 p.m.

ADJOURNED: Meeting adjourned at 6:30p.m. Motion to adjourn by Ben, 2nd by Paula, all ayes.