

## COMMITTEE MINUTES

### SAFETY COMMITTEE

April 06, 2016

**MEMBERS PRESENT:** Chief Buchert, Mayor Clark, Giles Seith, Paula Tubalkain and John Clark

**MEMBERS ABSENT:** Ben Prescott

**OTHERS PRESENT:** Lt. Ken Justus, Linda Wilke, Marty Hura and Paul Janson

**CALL TO ORDER:** Giles Seith called the meeting to order at 6:04p.m. Motion to excuse Ben Prescott from Meeting from Giles, 2<sup>nd</sup> by John, all ayes.

March 02, 2016 minutes were reviewed. Motion to approve minutes by Giles, 2<sup>nd</sup> by John, all ayes.

**CITIZENS:** Mr. & Mrs. Westenfelder

### **OLD BUSINESS:**

- ❖ **Reports-** Overtime, Appropriation Status, Vendors, and SRO handed out. March was a 3 pay period month so numbers are a little high right now. All reports on file.
- ❖ **Sergeant Position-** Test is set for April 30, 2016
- ❖ **MSFD Contract-** Nothing new to report on at this time.
- ❖ **Department Photos-** Chief advised Committee he will be waiting on this right now
- ❖ **Central Dispatch-** Chief met with Police and Fire Chief's from Hiram, Garrettsville, Windham and Community EMS, except Hiram and Mantua Fire Chiefs were not available. Handout in packet detailing costs thru 2021 for each entity which includes 2 9.1.1. up grades and 2 seat dispatch 24/7. MSFD contract will be a little less than it is now, but it will be a flat fee. FD calls are based on \$37.00 per call, PD are based \$30.00 per citizen in jurisdiction according to 2010 Census. Hiram PD contract will be higher than it is now. Chiefs present at this meeting have agreed to these figures and agree a Dispatch Center is moving in the right direction. Next meeting schedule for April 27, 2016. Chief's also discussed once Central Dispatch is formed, the possibility of forming a "Dispatch District" by putting a levy on and the Villages and Fire Districts would not be funding the center. Chief will contact Portage County Auditor for millage and possibly shoot for November election. All entities agreed with this and would like to move forward and present to their Council and Fire Boards. Committee discussed concerns with Chief and agreed that we should move forward. Chief ask Committee to make a motion for him to contact Village Solicitor and have Ordinance drawn up to enter into contact with each entity involved in forming a Central Dispatch. First reading would be April 19, 2016 at the regular Council meeting. Giles Seith made motion for Chief to move forward to go into contract with each entity, 2<sup>nd</sup> by John Clark, all ayes.
- ❖ **Appointment of P/T Officer-** Stephen Gregg was approved by Council for Part Time Police Officer status on March 15, 2016, however, no vote was taken. Therefore, Chief will ask Village Solicitor to draft Ordinance for Retroactive pay. Committee agreed.
- ❖ **Police Budget-** 2017 Police Budget done

Old Business Con't:

- ❖ **Parking-** Citizens present addressed their concerns and complaints on parking issues on Prospect Street. Chief indicated we have made contact with individual and is co-operating with parking semitrailer somewhere else. However, we cannot stop him from traveling the roadway with a semi to his place of residence. Committee discussed options and suggested to define the area and recommended that the Codified Ordinance be amended to restricted parking permitted from 4516 prospect St. to Elm Street; South Side on or off payment. Motion was made by John Clark, 2<sup>nd</sup> by Giles Seith, all ayes, for Chief to contact Village Solicitor and amend Ordinance.
- ❖ **Vest-** Chief has received his Body Armour Vest

NEW BUSINESS:

- ❖ **Phone System-** Joint effort between FD and PD on looking at new phone system. Due to Fiber Optic Lines, Mike Zamecnik, will be contact the Vendor for more information. New phone systems is on hold for now.
- ❖ **Dispatch Radio Console-** One Console went down totally and had to be sent out for repair. It had a major overhaul and is like a new unit. It is back and in operation. Cost will be approximately \$1,000.00.
- ❖ **CAD-** Firewall for dispatch and CAD went down, totally shut down all computers. Repair is approximately 500.00. We were able to get internet up and running temporally. Firewall was sent out and new one overnighted to us. TAC representative replaced new firewall. Complete evaluation of Police Department was done and major upgrades will need to be done within 1-2years, including LEADS and Records Management. We currently have 3 or 4 computers with Windows XP still on them and is not acceptable. Our "Main Server" that runs the network is just a Stand Alone PC, not a real server. We will be getting quotes and Chief will bring to Commit

ITEMS RECOMMENDED TO COUNCIL: Dispatch Contracts, Ptl. Steven Gregg-Retroactive, Parking Ordinance Amendment

ITEMS REFERRED TO FINANCE COMMITTEE: None

ITEMS REFERRED TO PARK COMMITTEE: None

ITEMS REFERRED TO SERVICE COMMITTEE: None

ITEMS TABLED: None

NEXT MEETING: May 04, 2016 @ 6:00 p.m.

ADJOURNED: Meeting adjourned at 7:10p.m. Motion to adjourn by Paula, 2nd by Giles, all ayes.