

COMMITTEE MINUTES

SAFETY COMMITTEE

March 01, 2017

MEMBERS PRESENT: Chief Buchert, Ben Prescott, Paula Tubalkain, Mayor Clark and John Clark

MEMBERS ABSENT: Giles

OTHERS PRESENT: Linda Wilke

CALL TO ORDER: Chief Buchert called the meeting to order at 6:04p.m. February 01, 2017 minutes were reviewed. Motion to approve minutes by Ben, 2nd by Paula, all ayes, John abstained. Motion to excuse Giles Seith from meeting by Paula, 2nd by Ben all ayes.

CHIEF's REPORT: Appropriation Status, Vendors, and SRO handed out. All reports on file.

CITIZENS: None

OLD BUSINESS:

- ❖ **Security Camera-** Met with Bruce and the Vendor for computer and camera repair for security cameras. Upgrade from 5G now to 1 TB is suggested for software and adding additional camera in the Park at the Basketball courts. We will need a DVR at the sewer plant to record on site. Looking at 2 moveable cameras and 1 fixed. Will cover the sewer plant gates and building. Upgrades to the cameras for better definition are available for \$25.00 each. Once we receive a final quote will bring forward. The Vendor told us about a New Program that would cover the 4 corners of the Village, everyone in and out of the Village. If an incident occurs they can remote in and look at the video to help with crimes. Chief feels no need for that right now, just informational.
- ❖ **Phone System-** Chief had a conference call with ATT, ACY phone Vendor to get final quote for all costs for this building and Fire Dept. Once we receive the final figures we will sit down with the Fire Dept. and Clerk. There will be one phone bill per month, the Fire Chief agreed to pay 50% of the phone bill and 50% of the cost involved with the new system. Committee discussed and agreed to get something in writing to spell out phone service and costs for all involved. Both departments will be saving money the 50% for Police Department will be split 2/3 Police and 1/3 Village Hall. This Contract is not linked with the Dispatch Contract. Once we have more info. We will bring back to Committee
- ❖ **One Way Street** – Chief has spoken with residents and they have no issue on making the street a one- way street. Bruce, VA will decide and bring this to his Committee.
- ❖ **Ordinance 2016-43** – Chief ask Committee for any questions or concerns regarding the Police Department range. Committee has no concerns.

NEW BUSINESS:

- ❖ **K9 Diablo** – An email was sent out recently about a large tumor that is cancer and that is very aggressive. Due to the location it is inoperable. Vet suggests to keep him on duty as long as he is able. A LOT of support from the Schools and the Community.
- ❖ **2018 Budget** – Pretty straight forward, it has been submitted to the Mayor. Committee discussed other ideas to think about, for budget process with projections for following year.

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NEW BUSINESS CON'T...

- ❖ **Garrettsville PD** – Chief and Lt. Justus had a meeting with Chief Milicia and Lt. Christopher, GPD, reference dispatching services. Concerns with differences in terminology from each department. Discussed moving to plain language in place of Codes. For a Major event everyone would understand what was needed with plain language instead of all using different codes. Both departments feel there is changes on both ends and discussed. Very productive meeting.
- ❖ **Employee Handbook** – Chief discussed with Committee the distribution of the Handbooks. Currently we have approximately 50. Each update requires time spent to copy, distribute and updating each manual. Chief suggested having a Master Copies in 3 or 4 locations for quick reference. Email copies of handbook and any revisions would require a, Read-Initial-Date signature from each employee. Committee also discussed putting this on the Mantua Web Page. Chief will discuss with Michele, Village Solicitor. Committee agreed to move forward with this.

ITEMS RECOMMENDED TO COUNCIL: None

ITEMS REFERRED TO FINANCE COMMITTEE: None

ITEMS REFERRED TO PARK COMMITTEE: None

ITEMS REFERRED TO SERVICE COMMITTEE: None

ITEMS TABLED: None

NEXT MEETING: April 05, 2017 @ 6:00 p.m.

ADJOURNED: Meeting adjourned at 6:35p.m. Motion to adjourn by Paula, 2nd by Ben, all ayes.

Giles Seith, Chairperson

H.W. Buchert, Chief of Police