

## COMMITTEE MINUTES

SAFETY COMMITTEE  
DECEMBER 04, 2013

**MEMBERS PRESENT:** Chief Buchert, Marty Hura, Giles Seith, John Clark and Mayor Linda Clark

**MEMBERS ABSENT:** Matt Roosa, Lt. Ken Justus

**OTHERS PRESENT:** Linda Wilke

**CALL TO ORDER:** Chief Buchert called the meeting to order at 6:03p.m. November 06, 2013 minutes were reviewed. Motion to approve minutes by Giles, 2<sup>nd</sup> by Marty, all ayes.

### **OLD BUSINESS:**

- ❖ Reports- Overtime, Appropriation Status, Vendors and SRO handed out. Overtime is down from last year with a savings. All reports on file. Should end year with no issues.
- ❖ Patrol Cars- On the road- all issues have been resolved to date
- ❖ Repeater/Radio System- Handouts for Radio Improvements to be implemented with Repeater explaining 3 phase project. 1<sup>st</sup> Phase will get Repeater working and get phone lines out, saving the Village money. Estimated cost for 1<sup>st</sup> phase \$3,000. Going to try to get the first phase done by January 1, 2014 if possible. 2<sup>nd</sup> phase Relocating radios to rack, 3<sup>rd</sup> phase final installation of back up radios. This will organize and up date. This will have no impact on the General Fund- money generated thru dispatch contract
- ❖ Alarm System- Committee agreed to start process to move forward. Recommend that Village Solicitor draw something up and it should go for 3 readings.
- ❖ Orchard St.- House on Orchard Street has not been taken down. They are working on it
- ❖ 2014 Raises- Handout given of projected raises worked out thru Mayors Office, recommending to go forward in March of 2014. Amount dropped approx. 1500 less than first proposal. Committee discussed and agreed to table until March Safety Meeting
- ❖ Cemetery Drive Parking- Chief will contact home owners and advised that the parking is going to be removed and advise it is going to 2<sup>nd</sup> reading. Explained that an exemption was given for that piece of property, now there is adequate parking for tenants. Road deteriorating and snow removal is a problem and parking should not be on a day to day basis.
- ❖ Dispatch Agreement/Contract- Edinburg contacted us reference some issues/questions in the operational part. Lt. Justus met with them and discussed- no changes to the contract. We have since contacted them with no response. Chief recommends to move to 2<sup>nd</sup> reading only. Committee Agreed
- ❖ Concern/Comment: Committee Member asked about on street parking/dedicated parking areas should we plow? Several areas not improved- any damage created we are responsible for. Improved are from Franklin to Prospect – plowing is done. Franklin to Oak improved area is plowed if vehicles are not parked there. Problem is single family homes have now become duplex and there is not ample parking. Committee discussed and agreed it is time to define. Safety needs to start drafting and amending what is in place. Chief will map out improved and unimproved areas and exceptions and bring back to Safety.

**NEW BUSINESS :**

- ❖ Special Events- Requests for Officers assisting for Special Events that are not Fairs and Festivals, ex: foot race, parade, etc. Should these events have an event form filled out. Issues of changing things at last minute, who is responsible and who should be responsible. Committee discussed and agreed if it involves Village Property or Personnel a form should be filled out. Suggestions to add a section for purpose and have the organizer complete the paper work. Committee agreed to move forward with the changes to event form. Chief will review Codified Ordinance and contact other Communities for Samples. Chief will also discuss with Village Solicitor.
- ❖ Comments: A Tree stand was notice at a residence in the Village, concerned if hunting was going on from the tree stand. Chief will check into it.

**ITEMS RECOMMENDED TO COUNCIL:** None

**ITEMS REFERRED TO FINANCE COMMITTEE:** None

**ITEMS REFERRED TO PARK COMMITTEE:** None

**ITEMS REFERRED TO SERVICE COMMITTEE:** None

**ITEMS TABLED:** 2014 Raises

**NEXT MEETING:** JANUARY 08, 2014 @ 6:00 p.m.

**ADJOURNED:** Meeting adjourned at 7:13 p.m. Motion to adjourn by Chief Buchert, 2nd by John, all ayes.

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Giles Seith, Chairperson

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H.W. Buchert, Chief of Police