

# COMMITTEE MINUTES

## SAFETY COMMITTEE NOVEMBER 06, 2013

**MEMBERS PRESENT:** Chief Buchert, Marty Hura, Giles Seith and Mayor Linda Clark

**MEMBERS ABSENT:** Matt Roosa, John Clark

**OTHERS PRESENT:** Lt. Ken Justus, Linda Wilke and Aaron Snopek

**CALL TO ORDER:** Chief Buchert called the meeting to order at 6:03p.m. Motion to excuse John Clark made by Giles and 2<sup>nd</sup> by Marty, all ayes. October 02, 2013 minutes were reviewed. Motion to approve minutes by Marty, 2<sup>nd</sup> by Giles, all ayes.

### **OLD BUSINESS:**

- ❖ Reports- Overtime, Appropriation Status, Vendors and SRO handed out. Overtime is down from last year with a savings. Money transferred, OK at this time. All reports on file.
- ❖ Patrol Cars- On the road- we have had a few issues with them, but they have all been worked out so far
- ❖ Repeater System- Nothing new at this point to report on repeater system. Ken has met with the radio techs and we are working toward getting the system updated. Some changes will be required in dispatch
- ❖ Alarm System- Ken discussed in house alarm system with Committee and moving forward on charging. Approx. 9 municipalities have Codified Ordinance in place and we will need to start with an Ordinance. Suggested prices for alarm accounts \$150.00 per year for residents and \$250.00 per year for business. Mechanical problems, after 3 a year the 4<sup>th</sup> will be charged. Communication issues 10 a year 11<sup>th</sup> will be charged. We will bill at the beginning of the year and they will have 60 or 90 days to pay. Cancel system for non payment. Village Service Department and Fire Department will be exempt. Committee discussed and agreed to move forward with legislation. Will contact Michele to draft something for first reading to get process started so everyone is on the same page. Proper notification will be made to all accounts and legislation will be provided. Committee agreed that Ordinance should designate where the money will be placed.
- ❖ Orchard St.- House on Orchard Street has not been taken down. Mayor advised someone is suppose to be removing the asbestos 11-20 and 21 and hope to have house down by Dec. 1.
- ❖ New Computer- Chief's new computer is up and running
- ❖ Chief's evaluation is done and on file in his personal file.
- ❖ No Issues with Trick or Treat. , other than the weather.
- ❖ Safety Hazard- Chief addressed the issue of truck parked with ladders hanging over the sidewalk with resident and it has been corrected
- ❖ Vests- have not heard anything Chief will check with Hiram PD Chief Samec

### **NEW BUSINESS:**

- ❖ We have hired one part-time dispatcher, Haley Otto, she has completed her training and is on her own
- ❖ We hired an Auxiliary Officer Phillip Hamilton- he will start training soon.
- ❖ Chief will be on vacation the last two weeks of this month

**NEW BUSINESS CON'T:**

- ❖ Aaron Snopek addressed Committee for Art on the Hill reference their Liquor Permit, requesting to bring in more than one winery and to have open carry alcohol on the grounds. Committee discussed and feels that at entrance and exits points proper signage needs to be posted "No Beverage Beyond This Point"- Security on grounds and establishments can not bring their own alcohol outside. With the above stipulations Committee agreed and advised Aaron he could move forward.
- ❖ Chief has rec'd a complaint about vehicles parking on Cemetery Drive near the entrance. Property owner has addressed concerns about not enough parking. Committee discussed and decided to have Michele make amendment to ordinance to have parking removed from Cemetery Drive. Chief suggested 3 readings so property owners have a chanced to voice their concerns. Committee agreed.
- ❖ Edinburg Fire/EMS- We have been contacted by Edinburg Fire Chief reference dispatching for their department Fire and EMS only. They are currently with Ravenna City This would be approx. 150-250 additional calls a year for our dispatch to handle. A contract has been drafted for the amount of \$7900.00 per year with a 3 ½% increase annually starting in 2015. Their current contract ends December 31, 2014 with Ravenna City. The draft contract spells everything out that is expected of them. Incoming funds should be put in Police Capital and this could help K9 investment along with raises without impacting the General Fund. Committee discussed and agreed. Will contact Michele to have an ordinance drafted for 1<sup>st</sup> reading at Council
- ❖ Raises for 2014- Chief discussed the possibility of raises. Committee discussed. If raises are granted the pay ordinance will need to be changed.
- ❖ 2014 Appropriation- Questions and Concerns with appropriation were discussed. Mayor advised of meeting to be held 1 hour before council for appropriations.
- ❖ K9- Committee was advised that Ken is purchasing the dog food out of his pocket. The donated food was a different food each time. Vader should be kept on a special dog food and should be consistent to avoid any issues. With the investment of the K9 for the Village Committee was asked if the Village could purchase the dog food. Committee discussed and agreed.

**ITEMS RECOMMENDED TO COUNCIL:** Parking Ordinance, Alarm Ordinance, Dispatch Agreement

**ITEMS REFERRED TO FINANCE COMMITTEE:** None

**ITEMS REFERRED TO PARK COMMITTEE:** None

**ITEMS REFERRED TO SERVICE COMMITTEE:** None

**ITEMS TABLED:** None

**NEXT MEETING:** December 04, 2013 @ 6:00 p.m.

**ADJOURNED:** Meeting adjourned at 7:25 p.m. Motion to adjourn by Marty, 2nd by Giles, all ayes.