

## COMMITTEE MINUTES

### SAFETY COMMITTEE

OCTOBER 20, 2011

**MEMBERS PRESENT:** Chief Buchert, Marty Hura and Linda Schilling

**MEMBERS ABSENT:** Giles Seith and Matt Roosa

**OTHERS PRESENT:** Linda Wilke

**CALL TO ORDER:** Chief Buchert called the meeting to order at 6:30 a.m. Motion to excuse Giles Seith from meeting made by Linda Schilling, 2<sup>nd</sup> by Marty Hura, all ayes. September 22, 2011 minutes were reviewed. Motion to approve minutes by Linda, 2<sup>nd</sup> by Marty, all ayes..

#### **OLD BUSINESS:**

- ❖ Review overtime report and appropriation status report. We are where we should be. Overtime is 102 hours less than last year with a savings of \$2400.00.
- ❖ Department Activity- The PD is currently at 749 Cases/Call Cards we had a **TOTAL** of 728 for the entire year of 2010. To date we are 154 over last year on this date.
- ❖ Pumpkin Roll- Security is set we will have one additional car out. A copy of the insurance accord has been received and is in file
- ❖ Letter from Aaron Snopek was reviewed by Committee. Committee discussed issues and agreed NOT to move forward on any changes. This should be a voluntary service requested by the resident
- ❖ Evaluations- Committee submitted their evaluations on Chief. Chief will submit summary to Mayor
- ❖ Surgery- Chief advised Committee he will be doing testing before a decision for surgery can be made. At this time surgery will probably be scheduled after the first of the year. Once a date is decided Chief will let Committee know. Chain of Command will be followed for the day to day operations of this department.
- ❖ Chief discussed with Committee getting the Neighborhood Block Watch program started and active again. We need to be connecting with the public more and them with us. All eyes that we can get will be a great help. Chief is speaking with a couple officers and their availability for this program. A meeting may be held on November 17, 2011 at the Park Lodge if possible. Committee agreed and is in agreement for meeting and program.

#### **NEW BUSINESS:**

- ❖ Chief will be using his vacation time in the next 2 months. Currently scheduled is October 21-30, November 10-20, December 7-11 and December 16-25. Mayor has been notified of these dates.
- ❖ Police Department has Email set up for all employees within the department. This is for departmental use only. It is the officers discretion if they want the public to use it or not to correspond. Mantuapd site is still in use for the general public.

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**NEW BUSINESS CON'T:**

- ❖ Alarm Box- We are looking at phasing out the alarm box panel within the next couple years. All other agencies have discontinued this service. The equipment is ours to maintain and repair. Hiram does not share any costs according to their contract. Mantua FD also would like just a dispatch contract and no responsibility for equipment. We currently have to pay and maintain 2 phone lines just for the alarm panel. We would prepare a letter advising everyone our intention well in advance. The first step to this process will be not accepting any new alarms. Committee discussed and agreed to move forward.
- ❖ Discussion on next meeting- with holidays, vacations, sickness and surgeries Committee decided to forgo November and December meetings unless an emergency arises. Clerk will be notified.

**ITEMS RECOMMENDED TO COUNCIL:** None

**ITEMS REFERRED TO FINANCE COMMITTEE:** None

**ITEMS REFERRED TO PARK COMMITTEE:** None

**ITEMS REFERRED TO SERVICE COMMITTEE:** None

**ITEMS TABLED:** None

**NEXT MEETING:** January 26, 2012 @ 6:30a.m.

**ADJOURNED:** Meeting adjourned at 7:20 a.m. Motion to adjourn by Linda, 2nd by Marty, all ayes.

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Giles Seith, Chairperson

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H.W. Buchert, Chief of Police